

# BRIHANMUMBAI MUNICIPAL CORPORATION

## Executive Engineer (SWM)SBA

5th floor, Municipal Khata Mkt. Bldg., Nausher Bharucha Marg, Sleater Road, Grant Road (West),  
Mumbai - 400 007. Tel- 23850572

### E-Quotation Notice

Subject:- Design & Supply of pamphlet/stickers to create awareness on E-waste, domestic Sanitary and Special Care waste.

**Mahatender ID: 2025\_MCGM\_1180144\_1 Due date:- 22.05.2025**

The Municipal Commissioner of Brihanmumbai Municipal Corporation invites the following E-Quotation through Mahatender portal:

Name of Work	Earnest Money Deposit (In Rs.)	E-Quotation charges/ Scrutiny Charges	Start date for submission of bid on Mahatenders portal	Due date for submission of A, B, C packet	Date and time for opening of Packet 'A' & 'B'
Design & Supply of pamphlet/stickers to create awareness on E-waste, domestic Sanitary and Special Care waste	4800/-	Rs. Rs.363+ 18% GST	15.05.2025 After 02.00PM	22.05.2025 Upto 02:00 PM	23.05.2025 After 02:00 PM

The E-Quotation copy can be downloaded from mahatenders portal.

For more details, log on to <https://mahatenders.gov.in>

If any addendum and or /Corrigendum are issued for the subject e-quotation, the details of the same will be published/uploaded on the website of Mahatender i.e. <https://mahatenders.gov.in>

The BMC reserves the right to accept any of the application or reject any or all the application received for above subject without assigning any reason thereof.

**Sd/-  
Ex.Eng.(SWM)SBA**

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

**Ex.Engineer (Solid Waste Management) Swachh Bharat Abhiyan**

**Mahatender ID:**

**Dated:-**

## **D R A F T   E - Q U O T A T I O N**

Office of the  
Executive Engineer(SWM)SBA  
5th floor, Khatav Mkt. Bldg.,  
Sleater Road, Grant Road (W)  
Mumbai - 400 007.  
Tel- 23850572

Ref: Mahatender ID: 2025\_MCGM\_1180144\_1

Due date:- 22.05.2025

- 1) E-Quotations are invited for the supply of **“Design & Supply of pamphlet/stickers to create awareness on E-waste, domestic Sanitary and Special Care waste”** as per specifications, terms and conditions of quotation and schedule of quantities & rates.
- 2) The Quotation shall be submitted online on or before **22.05.2025** not later than **02.00 p.m.** Telegraphic Quotation will not be accepted under any circumstances. Packet ‘A’ and Packet ‘B’ of the e-quotation will be opened on 23.05.2025 after 02.01 p.m. and Packet ‘C’ of the e-quotation will be opened after scrutiny of packet A & B.
- 3) The Quotationer shall pay Earnest Money Deposit of Rs.4,800 & Tender fee of Rs. 363 +18% GST online upto due date and time.
  - a) Quotationer shall pay Earnest Money Deposit (E.M.D.) & Tender fee of specified amount through Mahatender Portal (<https://mahatenders.gov.in>) along with the submission of the quotation online.
  - b) If during the Quotation’s validity period, the quotationer withdraws his Quotation, the Earnest Money shall be forfeited and the quotationer may be disqualified from Quotation/s.
  - c) The vendors having standing deposit shall also have to pay full EMD amount online as mentioned above.

#### **4) E-quotation fee/Scrutiny fee:**

The quotationer shall pay Scrutiny fee of Rs.363/- + 18% GST (as per latest applicable circular) through online otherwise without the consent of quotationer same shall be deducted from EMD and balance EMD will be refunded.

5) The rates quoted shall be firm and no variation will be allowed subsequently on any account.

6) **Tax: 18%**

(a) The quotationer shall clearly state the rates of all the taxes such as CGST, SGST, IGST and other GST etc. applicable as per the Government Act in force at the time of submission of the Quotation and work out the actual amounts thereof. If the taxes are not mentioned, it will be presumed that, these taxes are not applicable, being already paid by the quotationer and will be borne by them. No subsequent claim from the quotationer for payment of these taxes shall be entertained. The offer which does not show the rates of taxes chargeable but vaguely states "Taxes as applicable or CGST, SGST and other GST extra" will be left out of consideration. The taxes shall be applicable as per HSN code / SAC code for the supply / work under consideration.

(b) All the rates shall be inclusive of all duties such as Customs, Excise etc. otherwise their actual amount should be shown extra. If they are not mentioned, it will be presumed that the rates are inclusive of such duties and no subsequent claim for payment of these duties will be entertained.

7) The successful quotationer shall include free delivery at site i.e., office of Executive Engineer Swachh Bharat Abhiyan 5th floor Khatav market building.

8) **Contract period:-**

The Work completion / delivery period for subject work/supply is 30 days from the date of receipt of SAP PO/LOA send through E-mail.

9) **Eligibility Criteria:-**

**I) For Supply-(deleted)**

(b) Firms dealing in the line. In case of firm dealing in line, the quotationer shall produce valid completion certificate or performance certificate in their own name for executing the work of similar nature in BMC /Semi Govt. /Govt. & Public Sector Organizations during last seven (7) years and submit the same.

10) **Validity of the Quotation: -**

The Quotation shall remain firm and valid at-least for **90 days** from the date of opening/submission.

11) The quotationer shall be registered vendor of BMC.

12) **Terms of payment: -**

As per the Municipal procedure the payment for the supply / work done will be made within 30 days from the receipt of the bill subject to satisfactory completion of the supply / work.

- 13) The Municipal Commissioner does not bind himself to accept the lowest or any Quotation. In case of any dispute, Municipal Commissioner's decision shall be final and binding on all the quotationers.
- 14) The successful quotationer shall pay legal and stationery charges as applicable. When the contract cost of supply / works is more than Rs.50,000.00 the successful quotationer shall submit the document / complete the formalities on their side required to execute the contract within 1 month from award of contract. successful quotationer shall pay 1000 + GST as Legal & stationary charges at any CFC center of BMC. Failing to do so penalty of Rs. 200 per week (Max. Rs. 2000) for the delayed period will levied.
- 15) The successful quotationer shall have to pay **5%** of contract amount as "contract deposit" for the supply/work exceeding Rs.50,000/-.
- 16) The quotationer shall not withdraw his offer within the validity period. If he does so, the Earnest Money Deposit paid, will be absolutely forfeited to the Corporation.
- 17) It is essential on part of quotationer to collect complete details of spares to be supplied and /or works to be carried out before submitting his offer as no claim arising out of ignorance on part of the quotationer will be entertained later on.
- 18) **For supply:-**  
The quotationer/bidder shall specify the make of spares/ material.
- 19) If the quotationer fails to submit relevant information with quotation then, the shortfalls shall be communicated to the quotationer through e-mail only and compliance required to be made within a time period of **two working days** otherwise they shall be treated as non-responsive.
- 20) **A) Penalty for Supply**
  - a) **For Delay** - For failure to comply with the order placed for supply of the articles within the stipulated period mentioned in quotation document from receipt of SAP PO, a penalty equivalent to **1/2 % per week** or part thereof on the value of the delayed supply of articles will be recovered from the contractors without making any reference to the contractors. The amount of the penalty will, however, be subject to the **maximum of 10%** of the contract sum or such smaller amount as may be fixed by the Chief Engineer (SWM)/DMC (SWM) / Jt.MC(SWM).

- b) **For inferior quality** - In case, the contractor at any time during the continuance of this present supply of the material mentioned in schedule is rejected because of inferior quality, the BMC reserves right to levy penalty for such inferior supply from contractor, not exceeding 20% of the cost of the supplied material. The period required for replacement of inferior quality of material with approved quality material shall be three working days.
- 21) The quotationer shall give the undertaking in the sub-joined form.
- 22) E.M.D. of all the bidders except successful quotationer will be released after award of the work to the successful quotationer. E.M.D. will be released by E.C.S.
- 23) The payment will be made in contractor's or supplier's account in the bank through ECS system.
- 24) All the quotationers must disclose the names of their partners, if any in the particular contract. Any quotationer failing to do so will render himself liable to have his quotation deposit forfeited and the contract entered into cancellation at any time during its currency.
- 25) **A)** None of the quotationer whose firms are having common partner / proprietor or who are connected with the another either financially or as principal & agent or master and servant or closely related to each other such as Husband and wife, father / Mother and minor son /daughter and minor daughter /sister shall quote separately under different names of establishments.

**B)** If it is found that any firm having common partner/proprietor who are connected with one another either financially or as principal and agent or master and servant closely inter-related such as husband and wife, father/mother and minor son/daughter and minor daughter/sister have quoted separately under different names or establishments for the same contract, the Quotation shall stand rejected and Earnest Money Deposit shall be forfeited. Any contract entered into under such condition will also be liable to be cancelled at any time during its currency. In addition, such firms / establishments shall be liable at the direction of the Municipal Commissioner for further final action including blacklisting.

**C)** If it is found that closely related persons as in direction no. 25 have submitted separate Quotations under different names of firms / establishments but with common addresses for such firms / establishments and / or if such establishments / firms though they have different addresses are managed or Governed by the same person / persons jointly or separately, such quotationer shall be liable for action on the direction No.26(B) including similar action against the firm/ establishments concerned.

**D)** If the award of contract is found that the accepted quotationer violated any of the direction 25 (A), 25 (B) or 25 (C), the contract shall be liable for cancellation

at any time during its currency in addition to penal action against the contractors as well as related firms/ establishments.

- 26) Under the Provision of the section 194 (C) of the Indian Income Tax act the corporation is required to deduct tax at source & under present legislation Tax @ 2% of the gross amount of each bill submitted shall be deducted at source. The certificate for the same will be issued.
- 27) It is required to submit certified copies of valid 'PAN' documents and photographs of the individuals, owners, Karta of Hindu undivided Family, firms, private limited companies, registered co-operative societies, partners of partnership firms and at least two Directors, if number of Directors are more than two in case of Private Limited Companies, as the case may be. However, in case of Public Limited companies, Semi Government Undertakings, Government Undertakings, no 'PAN' documents shall be insisted.
- 28) If the quotationer breaches any or all of the conditions mentioned in quotation document, he/she/firm is liable for any or all the penal action such as cancellation of purchase order (P.O.), forfeiture of EMD/part of EMD, Cancellation of vendor registration, debarring of firm from participation in future quotation process as deemed fit by BMC authorities.
- 29) There shall be regular review regarding the performance of the contractor by BMC. In case at any stage, it is observed that the performance of the contractor is unsatisfactory or discrepancies are found in the works carried out by contractor/ quotationer, BMC reserves the right to take penal action such as cancellation of purchase order (P.O.)/work order, forfeiture of EMD/part of EMD, Cancellation of vendor registration, debarring of firm from participation in future quotation process /blacklisting of vendor as deemed fit by BMC authorities.
- 30) The Municipal Commissioner reserves the right to terminate the contract by giving 7 days' notice without assigning any reasons and in such eventuality no claim for any loss or compensation will be considered.
- 31) The quotation may be considered incomplete, irregular and invalid unless it is signed by the proprietor, named managing partner or all partners or by party of parties stating specifically their position and status at schedule of quantities and rates.
- 32) The cases wherein if the shortfalls are not complied by a contractor, shall be informed to Registration and Monitoring Cell. Such non-submission of documents shall be considered as 'Intentional Avoidance' and if three or more cases in 12 months are reported, shall be viewed seriously and disciplinary action against the defaulters such as banning/de-registration, etc. shall be taken by the registration cell with due approval of the concerned AMC.

**33) Submission of e-Quotation Online:**

All documents that are required to be submitted as part of technical bid need to be uploaded and commercial bid need to be filled online. The document/s available in "MCGM documents" folder of the respective E- Quotation on MCGM portal, is/are part of Quotation, unless stated otherwise in the Quotation document. Affixing of digital signature at any one place in the e-quotation

document while submitting the e-quotation shall be deemed to mean acceptance of the terms and conditions contained in the Quotation as well as confirmation of the Quotation/s offered by the quotationer which shall include acceptance of special directions/terms and conditions if any, incorporated. All the documents and data submitted by quotationer online will be digitally signed by the system by prompting for digital signature certificate. Thus, it is mandatory for the quotationers willing to participate in e-Quotation Bidding to procure digital signature certificate, which can be obtained from any one of the Certifying Authorities (CA's) licensed by the controller of Certifying Authorities namely Safes crypt, IDRBT, National Informatics Centre, TCS, Customs, MTNL, GNFC and e-Mudhra CA.

### **34) Submission of the e-Quotation:**

GOVERNMENT E-PROCUREMENT SYSTEM has successfully rolled out the e-bid submission Tendering System through its web site <https://mahatenders.gov.in> Tenders of various Departments have been uploaded, their bids submitted and the same have been opened online. Bids for various tenders published in the web site of Government Departments can be submitted online by enrolling with the above mentioned web site.

The bidders can enrol themselves on the website <https://mahatenders.gov.in> using the option "Online Bidder Enrolment". Possession of a Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://mahatenders.gov.in> under the link "Information about DSC".

The web site also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for ready reference. Vendors can also attend the training/familiarization programme on the e-tendering system conducted periodically by the GOVERNMENT E-PROCUREMENT SYSTEM in association with NIC.

Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Procurement Portal.

Bidder should do Online Enrolment in [www.mahatenders.gov.in](http://www.mahatenders.gov.in) Portal using the option to Enrol available in the Home Page. Then the Digital Signature enrolment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as Mudhra CA/ GNFC/ IDRBT/ Mtnl Trust line/Safe Scrypt/ TCS.



Bidder then logs into the portal giving user id/password chosen during enrolment.

The-token that is registered should be used by the bidder and should not be misused by others. DSC once mapped to an account cannot be remapped to any other account. It can only be In-activated.

The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under My Documents option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.

After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document; otherwise, the bid will be rejected. Applicant will upload Packet A documents in cover 1 “Fee” and Packet B related Documents in cover2 “PQC” respectively. List of documents to be attached in Packet A & Packet B is mentioned below.

The BOQ template must not be modified /replaced by the bidder and the same should be uploaded after filling the relevant columns in the uploaded BOQ, else the bidder is liable to be rejected for that tender. For commercial details (in Packet C) contractors will fill data in financial bid in BOQ.

If there are any clarifications, this may be obtained online through the e Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.

Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together. Bidder should arrange for the EMD as specified in the tender.

The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.

There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.



It is important to note that, the bidder has to Click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids Which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.

The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.

The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.

At the time of freezing the bid, the e-Procurement system will give a successful bid updating message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the etoken of the bidder and then submitted.

After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.

The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.

The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.

All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer(SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.

The bidders are requested to submit the bids through online eProcurement system to the TIA well before the bid submission end date and time (as per Server System Clock).

The Municipal Commissioner reserves the right to reject all or any of the Tender (s) without assigning any reason at any stage. The dates and time for submission and opening the tenders are as shown in the Header Data. If there are any changes in the dates the same will be displayed on the eProcurement System of Government of Maharashtra (Mahatenders) (<https://mahatenders.gov.in>).

Due to any unforeseen circumstances if any of the date mentioned in the header data is declared as public holiday, in that case all the dates\* will get shifted by one day or next working day

**BARRING PHYSICAL SUBMISSIONS** As the entire tendering procedure is online process; the physical submission of documents shall not be entertained. The information about DSC, guidelines for bid submission, bidders manual kit, Help for Contractor, FAQ, etc. are available on <https://mahatenders.gov.in>

### **35) Packet Bid System:**

In this system the quotationer will submit the documents in packets/folders as specified in respective bid / Quotation i.e. eligibility criteria / per-qualifying criteria etc. Bid documents in Packet / Folder 'A cum B' & commercial bid / rate in "Item Data / Packet C". All the packets / folders shall be filled as follows:

#### **1) Packet - A (Eligibility Criteria):**

The Packet 'A' shall contain scanned certified copies of the following documents. Scrutiny of this packet will be done strictly with reference to only the scanned copies of Documents uploaded online in packet 'A'.

- 1) Valid Registration Certificate.
- 2) The Quotationer shall pay the E.M.D. online. The acknowledgement slip/screen shot of online payment of E.M.D. shall be uploaded in packet 'A'.
- 3) Certified copies of valid 'PAN' documents and photographs of the individuals, owners, Karta of Hindu undivided Family, firms, private limited companies, registered co-operative societies, partners of partnership firms and at least two Directors, if number of Directors are more than two in case of Private Limited Companies, as the case may be. However, in case of Public Limited companies,

Semi Government Undertakings, Government Undertakings, no 'PAN' documents will be insisted.

- 4) Certificate of GST Registration.
- 5) The bidders shall categorically provide their Email-ID in packet 'A'

**2) Packet - B (Technical Bid):**

The Packet 'B' shall contain scanned certified copies of the following documents  
- Fill in, stamp, sign & upload the following forms available in the e-Quotation document.

The printed undertaking addressed to the Municipal Commissioner

- 1) Annexure 'A' and Annexure 'B' duly filled and signed.
- 2) The quotationer shall upload the notarized Irrevocable Undertaking on Rs.500/- stamp paper as per format attached with quotation (Annexure 'C').
- 3) Documentary evidence as stated in eligibility criteria of quotation notice.

**3) Packet - C (Price Packet):**

The rates shall be filled in online tender. (There is no separate provision to quote rates in physical form).

Note:

- i) Curable Defect shall mean shortfalls in submission such as:
  - a. Non-Submission of following documents,
    - i. Valid Registration Certificate.
    - iii. Goods and Service Tax Registration Certificate (GST)
    - iv. Certified Copies of PAN documents and photographs of individuals, owners, etc.
    - v. Partnership Deed and any other documents
    - vi. Undertakings as mentioned in the tender document.
    - vii. No proper submission of experience certificates and other documents, etc.
  - b) Non-curable Defect shall mean
    - ii. In-adequate submission of EMD/ASD amount,
    - iii. In-adequacy of technical and financial capacity with respect to Eligibility criteria as stipulated in the tender.

## **JURISDICTION OF COURT**

In case of any claim, dispute or difference arising out of any terms and conditions of the contract, the Cause of Action thereof shall be deemed to have arisen in Mumbai & all legal proceedings in respect of any such claim, dispute or difference shall be instituted in a competent court in the City of Mumbai only.

Sd/-

**Ex.Eng.(SWM)SBA**

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

## **ExecutiveEngineer (SWM) SBA**

5th floor, Municipal Khatav Mkt. Bldg., Nausher Bharucha Marg, Sleater Road, Grant Road (West),  
Mumbai - 400 007. Tel- 23850572

### **ANNEXURE-A**

#### **UNDERTAKING**

To,  
The Municipal Commissioner  
Brihanmumbai Mahanagarpalika,  
MahapalikaMarg,  
Mumbai – 400 001.

Sir,  
I/We have read all the terms and condition stipulated in the above  
Quotation Notice and accepts the same.

Yours faithfully,

Quotationer's signature and seal

Quotationer's Full Address  
and Telephone No., Seal  
if any.

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

## **Executive Engineer (SWM) SBA**

5th floor, Municipal Khatav Mkt. Bldg., Nausher Bharucha Marg, Sleater Road, Grant Road (West),  
Mumbai - 400 007. Tel- 23850572

### **ANNEXURE – B**

#### **DETAILS OF FIRM**

- a) Quotationer No. :
- b) Quotationer's Name :
- c) Quotationer's address, Telephone/Mobile No. & e-mail :
- d) Whether registered under B.S.T. Act, 1959 (Registration Regn. No. must be effective on date of quotation) : Yes/No
- e) Certificate in support of (d) above if registered. : Enclosed/Not enclosed
- (If this format is not filled in, it will be presumed that the Quotationer is not a registered dealer)
- f) Information regarding status of tenderers/quotationers :
- i) If it is proprietary concern?  
If so, name of the owner.
- ii) If it is partnership concern, please furnish name of each partner and copy of Registration Certificate.
- iii) In case of Company, please furnish documentary proof to show that the Company is registered.

**Signature of authorized person  
of Concern Company/Quotationer**

## **ANNEXURE -C**

### **IRREVOCABLE UNDERTAKING**

(On Rs.500/- Stamp Paper)

I Shri/Smt..... aged ..... years Indian Inhabitant. Proprietor/Partner/Director of M/s..... resident at ..... do hereby give Irrevocable Undertaking as under:

1. I say & undertake that as specified in section 171 of CGST Act, 2017, any reduction in rate of tax on supply of goods or services or the benefit of input tax credit shall be mandatorily passed on to BMC by way of commensurate reduction in prices.
2. I further say and undertake that I understand that in case the same is not passed on and is discovered at any later stage, BMC shall be at liberty to initiate legal action against me for its recovery including, but not limited to, an appeal to the Screening Committee of GST Counsel.
3. I say that above said irrevocable undertaking is binding upon me/my partners/company/other Directors of the company and also upon my/our legal heirs, assignee, Executor, administrator etc.
4. If I fail to compliance with the provisions of the GST Act, I shall be liable for penalty/punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own knowledge & belief.

Solemnly affirmed at

DEPONENT

This day of

BEFORE ME

Interpreted Explained and Identified by me



# **BRIHANMUMBAI MUNICIPAL CORPORATION**

## **Executive Engineer (SWM) SBA**

5th floor, Municipal Khatav Mkt. Bldg., Nausher Bharucha Marg, Sleater Road, Grant Road (West),  
Mumbai - 400 007. Tel- 23850572

**Sub: - Design & Supply of pamphlet/stickers to create awareness on E-waste, domestic Sanitary and Special Care waste**

## **SPECIFICATIONS, TERMS AND CONDITIONS**

### **Specification:-**

1. A4 Size paper
2. Gumming Sheet (for sticker)
3. 90 GSM paper
4. Color print.
5. Glossy surface.

### **GENERAL TERMS & CONDITIONS: -**

- 1) The quotationer shall visit the office first and get acquainted with quantum and type of work before quoting. Ignorance of requirements of this office shall not be accepted as basis for any claim for compensation. The submission of quotations by quotationers will be construed as evidence that quotationer is has carried out such prior examination and acquainted with the quantum and type of work. Any later claims/disputes in regard to prices quoted shall not be entertained or considered.
- 2) Any other minor allied works, as may be required & felt necessary for completing the work as whole, whether or not specifically stated, shall be carried out by the contractor. No extra payment on this account will be admissible.
- 3) No material whatsoever shall be supplied by B.M.C.

**Sd/-**

**Ex.Eng.(SWM)SBA**