

**MUNICIPAL CORPORATION OF GREATER MUMBAI
PUBLIC HEALTH DEPARTMENT
H B T MEDICAL COLLEGE & DR R N COOPER HOSPITAL
Mumbai – 400 056**

**E- PROCUREMENT QUOTATION NOTICE
E-Quotation No. 7200038693**

No. HO/414/ MED.ST/2916II /RNCH dt. 11.10.2022

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C(Commercial & Folder “c”) from registered vendors of medicine supplies. The E-Quotation copy can be downloaded from MCGM’s portal (<http://www.mcgm.gov.in>) under e – procurement section after the online payment of scrutiny fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tenders’ tab. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA’s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e-Mudra CA. MCGM has also opened a Help-desk at the CPD’s office to help the vendors in this regard.

Sr. No	Description	E- Quotation Price (Rs.)	EMD (Rs.)	Start Date and Time of online E-Quotation Downloading	End Date and Time of online E-Quotation Submission
1.	Purchase of Absorbents sheets 60x 90cm	Rs. 300 + GST 18 %	Rs. 6000/-	29.10.2022 At 15:00 Hrs	04.11.2022 At 15:00 Hrs

Note: Last date for online payment of Earnest Money Deposit (EMD) is, on or before due date and time prescribed.

Opening of Packet “A”	07.11.2022 at 15:00 hrs.
Opening of Packet “B”	07.11.2022 at 15:10 hrs.
Opening of Packet “C”	11.11..2022 at 15:00 hrs.

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with this tender notice. However, the tenderer shall have to pay "e-tender price" through online payment gateway before downloading and uploading the tender document in SRM Module.

Earnest Money Deposit (EMD) shall be paid on line through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Bidders shall note that any corrigendum issued regarding this E-Quotation notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the
Municipal commissioner
Municipal Corporation of Greater Mumbai**

**Sd/-
Dean
H B T MEDICAL COLLEGE &
DR R N COOPER HOSPITAL**

Address for Communication and Venue for opening of bid:

**H B T Medical College & Dr R N Cooper Hospital
Juhu ,**

Mumbai – 400 056

Email:- head01pharm.cooper@mcgm.gov.in

For detailed Quotation document please scroll down

HEADER DATA

E-Quotation No.	7200038693
Name of Organization	MUNICIPAL CORPORATION OF GREATER MUMBAI, PUBLIC HEALTH DEPARTMENT H B T Medical College & Dr R N Cooper Hospital Juhu Mumbai 56
Subject	Purchase of Purchase of Absorbents sheets 60x 90cm for use in Dr R N Cooper Hospital, Juhu.
Earnest Money Deposit	Rs. 6000/-
E-Quotation Start date	29.10.2022 from 15:00 hrs.
End date & time of E-Quotation Submission	04.11.2022 At 15:00 hrs.
End date & time for receipt of EMD	04.11.2022 at 13:30 hrs.
Opening of Packet "A"	07.11.2022 at 15:00 hrs.
Opening of Packet "B"	07.11.2022 at 15:10 hrs.
Opening of Packet "C"	11.11.2022 at 15:00 hrs.
Address for Communication	H B T Medical College & Dr. R N Cooper Hospital Juhu , <u>Mumbai – 400 056</u> Email:- head01pharm.cooper@mcgm.gov.in
Website	http:// portal.mcgm.gov.in
Venue for opening of E-Quotation	Online at above address.

**MUNICIPAL CORPORATION OF GREATER MUMBAI
PUBLIC HEALTH DEPARTMENT**

NO. HO/414/ MED.ST/2916II /RNCH dt. 11.10.2022

**Office of the: -
Dean,
H B T Medical College &
Dr. R N Cooper Hospital
Juhu,
Mumbai – 400 056**

To,

Gentlemen,

1. Any other information, if required, will be supplied on personal application, at the office of the undersigned on any working day during office hours.
 2. The prices should be inclusive of delivery etc.,
 3. Rate quoted should be inclusive all taxes.
 4. The e-quotations should remain open for 5 days.
- Terms & Conditions are enclosed.

Yours's faithfully,

**Sd/-
Dean
H B T Medical College & Dr R N Cooper Hospital
Juhu 56**

Name and Description of Article	Quantity Required	Rate Per unit Rs.	Rate of Taxes Rs.	Total Cost Rs.
Purchase of Absorbents sheets 60x 90cm	5000 pcs			

Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.

Sr No	PACKET A Description of Document	Sr No	PACKET B Description of Document
1.	PAN CARD WITH PHOTOGRAPH. (ONLY FOR INDIAN BIDDER)	1	ISI CERTIFICATE
2.	GST REGISTRATION CERTIFICATE AS APPLICABLE	2.	CE / ISO CERTIFICATE
3.	VAILD DRUG LIC.	3.	INDIVIDUAL PACK WITH RELEASING TAPE WT 60 GM (COA)
4.	TENDER FEES RECIEPT		
5.	EMD RECIEPT		
6.	SIGNED COPY OF E-QUOTATION DOCUMENT (SCHEDULE OF SPECIFICATIONS, MANDATORY CONDITIONS)		

**Full Signature of the Quotationer with
Official Seal & Address**

GENERAL TERMS & CONDITIONS

(For Local Purchase of medicine costing below Rs 3, 00,000/- E-QUOTAION SYSTEM)

Sub.: Purchase of Absorbents sheets 60x 90cm For use in Dr N Cooper Hospital, Juhu.

Ref.: Enquiry No. HO/414/ MED.ST/2916II /RNCH dt. 11.10.2022

TERMS & CONDITIONS

- i. 1. Following documents duly attested should be enclosed with e-quotation
 - ii. GST Registration Certificate.
 - iii. PAN Documents of the Co. / Proprietor / Two Directors with Colour Photos.
 - iv. Authority Letter from the Manufacturing Company / Authorized agent / Distributor should be enclosed (If Applicable).
1. The offer should be inclusive of all taxes. (I.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
 2. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationers.
 3. The payment will be made within 30 days after receipt of complete supply.
 4. Delivery / Penalty :-
 - i. Supply should be made within 30 days of the receipt of Purchase order.
 - ii. For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
 - iii. Failure of the supply Security Deposit / EMD will be forfeited and the material purchased at the risk and cost of the supplier.
 - iv. Variation in specification – material will be rejected and cost of the said material will be recovered from the quotationer / supplier.
 10. Blacklist :- The firm shall be blacklisted if it is found that :-
 - i. Forged documents are submitted OR
 - ii. If it becomes responsive of the basis of submission of bogus certificate OR
 - iii. It the supply received substandard quality / non supply.
 11. The offer should be kept valid for 120 days period from the due date of the Quotation.
 12. Incomplete offer will be left out of consideration.
 13. Printed labels containing the words “MCGM supply not for sale” should be pasted on drugs (on the strips / bottles or cubes).
 14. Price of drugs should not in any case be displayed on the on the strips / bottles or cubes.
 15. The expiry date of drugs shall not be less 18 months or in case of drug where the

shelf life is less than 18 months the same should be at least 5th / 6th months of the shelf life from the date of delivery. Unused drugs or expired drugs will be replaced.

16. The drugs / medicine shall make all the requirements set out as per WHO GMP standard.

17. LEGAL & STATIONARY CHARGES

10,001 TO 50000/-	NIL
50,001 TO 1,00,000/-	RS. 6290/-
1,00,001/- TO 3,00,000/-	RS. 10380/-
3,00,000/- TO 5,00,000/-	RS. 12470 /-
5,00,000/- TO 10,00,000/-	RS. 14510 /-

18. Sample should be submitted before or on end date, failing which offer will not be considered..

19. The dealer should specify following terms & Conditions in their offer.

- i. GST (Should be Inclusive) :-
- ii. Payment Terms :-
- iii. Delivery period :-
- iv. Expiry period :-
- v. Validity (Not less than 120 days):-

Sd/-
Dean
H B T Medical College &
Dr R N Cooper Hospital Juhu 56