

BRIHANMUMBAI MUNICIPAL CORPORATION

QUOTATION NOTICE

The Commissioner of Brihanmumbai Municipal Corporation invites sealed quotations for as detailed below at the Municipal Commissioner's Office, Municipal Head Office.

Sr. No.	Description	Quantity	Specification	E.M.D.	Due Date & Time	Eligibility for Quotationer
1	Purchase of TAB (AEBAS Device)	5 No.	Annexure-1	Rs.2,112/-	<b>14.09.2022</b> upto 4.00p.m.	The firm submitting the quotation shall be dealing in line.

**Instructions to bidders**

- The blank quotation form is available for Rs. 220 + GST will not be sent by post.
- Offers must be submitted, giving full particulars in sealed envelope at the BMC's address given below, on or before **dt.14.09.2022 upto 4.00 p.m.**. The envelopes should be securely wax – sealed and stamped with company seal.

Address for all correspondence with BMC
Office of the Administrative Officer (M.C.) 2 <sup>nd</sup> floor, Room No. 100, Municipal Head Office (Old) Building, Mahapalika Marg, Mumbai – 400 001.

- The quotation will be opened on **dt. 14.09.2022** at **4.00 pm** at the same address.
- The Earnest Money Deposit (E.M.D.) shall be paid by way of cash or by Demand Draft (payable within Mumbai) on any previous working days of due date at CFC centres of any ward office between **8.00 a.m. To 8.00 p.m.** Copy of EMD receipt shall be attached on Envelope while submitting the quotation. If the copy of EMD receipt is not attached on the envelope of quotation, the same will be rejected.

• **Refund of EMD**

The EMD of the unsuccessful quotationers except first four lowest will be released immediately. The EMD of 2<sup>nd</sup> lowest quotationer will released after work order is placed to the lowest/successful quotationer. The EMD of the quotationer who have been awarded the contract will be refunded after compliance of contractual formalities.

- The envelope must be superscribed with the following information:

Quotation Reference Number

Name of the work

Due Date

Name of Bidder

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### **Submission of Technical Details**

It is mandatory to provide the technical details in the exact format of Technical Details Column given in the technical specifications. The offer may not be evaluated by the BMC in case of non-adherence to the format or partial submission of technical details as per the format given in the quotation.

### **Fixed Price**

The commercial offer shall be on a fixed price basis, inclusive of all taxes and levies including.

The total cost shall be inclusive of all taxes will be payable at the rates revised by Govt of India from time to time.

### **Price Comparison**

The BMC will consider the total cost of offer for the purpose of price comparisons.

### **Tax**

The quotationer shall have to submit the certified copy of GST Tax registration certificate and as on date alongwith the quotation.

**The quotationer should posses Vendor No. allotted by B.M.C.**

### **Quality Standards**

Tab (AEBAS Device) offered should be manufactured in a ISO certified factory, copies of ISO certificates must be enclosed in the Quotation Offer.

- 1) The manufacturer or their authorized dealer are eligible to quote. The authorized dealer shall have to furnish the documentary evidence of authorization from the respective manufacturer.
- 2) The bidder must have full-fledged maintenance and servicing department for the post installation service in Mumbai. The details of the servicing department should be submitted.
- 3) The bidder have to submit the Authorisation letter from OEM (Original Equipment Manufacturers) for sales and services.

### **Terms and Conditions of the Quotation**

#### **1. Technical Inspection and Performance Evaluation**

The B.M.C. reserves its right to carry out a technical inspection and performance evaluation (benchmarking) of machines offered by short listed bidders.

#### **2. Payment Terms**

B.M.C. will make payment after supply/installation and completion of successful work. The payment will be given by E.C.S./R.T.G.S./NEFT/CBS only

#### **3. Delivery, Installation and Commissioning**

The Bidder shall be responsible for delivery and installation of the equipment ordered at the delivery sites and for making them fully operational at no additional charge within 2 weeks of receiving the purchase order. Address of the delivery site will be issued at the time of issuing of work order.

#### **4. Order Cancellation**

The B.M.C. reserves its right to cancel the order in the event of one or more of the following situations:

1. Delay in delivery beyond the specified period for delivery.
2. Delay in installation beyond 2 weeks from the date of purchase order.

In addition to the cancellation of purchase order, the BMC reserves the right to appropriate the damages from the security deposit given by the bidder and / or foreclose the bank guarantee given by the supplier against the advance payment if any.

## **5 Hardware Warranty**

**The offer must include a five years comprehensive on-site warranty for hardware and from the date of installation and acceptance of the system by the Municipal Commissioner's Office.**

Bidder shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, spare parts etc. covered by the quotation. Bidder must warrant all equipment, accessories, spare parts against any manufacturing defects during the warranty period. During the warranty period, bidder shall maintain the systems and repair/ replace at the installed site all defective components, at no charge to the Municipal Commissioner's Office.

Warranty should not become void if the Municipal Commissioner's Office buys any other supplemental hardware from a third party and installs it with/in these machines in the presence of the representative of the bidder. However, the warranty will not apply to such third-party hardware items installed by the Municipal Commissioner's Office.

## **6. Successful Quotationer should submit following document**

- 1) As per circular No. CAF/Project/19 Dt. 15.09.2017, The successful quotationer shall have to submit the affidavit for Irrevocable undertaking in given format (Annexure-B) of this office. (on Rs. 500/- stamp paper)
- 2) The successful quotationer have to pay 5% security deposit & Stamp duty as per Bombay Stamp Act.1958. The amt. Of security deposit will be refunded to successful quotationer after satisfactory completion of 5 years of C.S.M.C.
- 3) The successful quotationer shall have to submit the Undertaking-cum-Indemnity Bond in given format on Rs. 500/- stamp paper (For not Black listed)
- 4) The successful quotationer shall enter into a written contract in the Municipal prescribed form for the supply/work to be carried out. The requisite stamp duty for preparation of contract agreement will be payable by the successful quotationer.(on Rs.500/- stamp paper)
7. After receiving the Purchase Order by the successful quotationer the supply of material is not in a satisfactory condition or rejected to supply the material in interim period, the quotationer E.M.D. Will be forfeited and he will be noted in the Black list of B.M.C.

## **8. Penalty for delay**

For any delay in supply, installation and commissioning of the hardware, the B.M.C. charge penalty @0.5% of the order value per week or part thereof, subject to a maximum of 10%. The date of commissioning will be taken for calculating the penalty charges.

Complaint should be attend within 2 hrs after register the complaint, otherwise the BMC charge penalty for Rs.100/- for every 1 hour.

## **9. Validity of the Quotation**

The quotation shall remain firm & valid at last for 120 days from the date of its opening. The Quotationer can not withdraw his offer within the validity period. If he does so, the earnest money deposit paid will be forfeited by the Corporation.

## **10 Guarantees**

Bidder should guarantee that the systems delivered to the Municipal Commissioner's Office are brand new, including all components. In the case of software, the bidder should guarantee that the software supplied to the BMC is licensed and legally obtained. All hardware and software must be supplied with their original and complete printed documentation.

## 11 Spare Parts

Bidder will make the spare parts for the systems available for a minimum period of five years from the time of acceptance of the system.

12 The Municipal Commissioner's Office reserves the right to accept or reject any quotation offer.

### **Mandatory Conditions:**

The quotation shall be rejected if the quotationer:-

- a. Stipulates the validity period less than 90 days.
- b. Stipulated own conditions.
- c. Does not fill and sign the quotation form incorporated in the quotation.
- d. Does not fill and sign under taking forms, which are incorporated in the quotation document.
- e. Does not disclose the full name/names and address/addresses of Proprietor/partner/Directors in case of proprietorship /partnership/Pvt.Ltd./Public Ltd. Concern firm.
- f. Does not have experience of as mentioned in track record as mentioned in Qualification Criteria.
- g. Does not submit the certified copies of the PAN documents & photographs of the individuals, owners, karta of the Hindu undivided family, partners of the partnership firms and Director/Directors in case of private limited/Public limited /Companies or the authorized representatives of the registered Co-Operative Societies /Semi Govt. undertakings as the case may be, also the documents can be certified by the Gazetted Officer or officers not below the rank of Assistant Engineers/ Administrative Officer of BMC or Practising Notary appointed by the Govt. of Maharashtra or Govt. of India with his stamp with or without a red seal clearly stating his name and registration number.
- h. The rates are quoted with variables.
- i. Quotation does not fulfil eligibility criteria.
- j. If any bidder to comply with any of the above mandatory condition or fails to submit relevant information with the bid, it will be open to the department to call for necessary information/clarification/document from the bidder before proceeding further with the evaluation of the bid within a period of seven days from the date opening of Quotation document.
- k. Does not submit the Authorisation letter from OEM (Original Equipment Manufacturers) for sales and services

Sd/-02.09.2022

Chief Personnel Officer