

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

**e- QUOTATION**

**Ref: Quotation No. (Bid no.): 7200035582**

**e-QUOTATION DUE ON :- 01.09.2022**

**Time: - Upto :- 4:00 PM**

Executive Engineer,  
Mechanical (South),  
Municipal Workshop  
103 R. S. Nimkar Marg, Byculla,  
Mumbai – 400 008.  
Tel .No's - 23083051/52/53/54.

(1) e-quotations are invited for the work of “**Repairing & Servicing of various Machineries at Carpentry Shop, Municipal Workshop.**” as per attached terms and conditions specifications and Schedule of quantities.

(2) The quotationer shall pay the Earnest Money Deposit of **Rs. 3000.00** online only.

(3) The e- Quotation which is not duly signed by the quotationer will be rejected.

(4) The rates quoted shall be firm and no variation will be allowed subsequently on any account.

(5) **TAXES:**

G.S.T. and other state levies/cess which are not submitted under GST will be applicable. The tenderer shall quote inclusive of all taxes. It is clearly understood that MCGM will not bear any additional liability towards payment of any Taxes & Duties. Whatever the Services to be provided by the Tenderers falls under Reverse Charge Mechanism, the price quoted shall be exclusive of GST, but inclusive of Taxes/Duties/Cess other than GST, if any.

Rates accepted by MCGM shall hold good till completion of work and no additional individual claim shall be admissible on account of fluctuations in market rates; increase in taxes / any other levies/ tolls etc. except that payment / recovery for overall market situation shall be made as per price variation.

“Chapter XXI-Miscellaneous, Section 171(1) of GST Act, 2017 governs the ‘Anti Profiteering Measure’ (APM). As per the provision of this section, ‘Any reduction in rate of tax on any supply of goods or services or the benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices’. Accordingly, the contractor should pass on the complete benefit accruing to him on account of reduced tax rate or additional input tax credit, to MCGM. Further, all the provision of GST Act will be applicable to the tender.’

(6) **Delivery:**

The quotationer shall deliver the material along with challan at site. The quotation shall include free delivery at site.

(7) **Completion Period:**

The period of delivery of articles/Completion of work shall be 30 days/Weeks/months from receipt of the work order or finalization of layout at site or clear access to the site, whichever is later.

(8) **Validity of the Quotation:**

The Quotation shall remain firm and valid at least for 180 days from the date of its opening.

(9) **Terms of Payment:**

As per Municipal procedure the payment of supply/work done will be made within 30 days from the receipt of the bill subject to verification as per normal rules. In case of supply of any article the payments will be made within 30 days from the receipt of the bill subject to satisfactory test of the article including its installation, if any.

(10) The Municipal Commissioner does not bind himself to accept the lowest or any Quotation. In case of any dispute, Municipal Commissioner's decision shall be final and binding on the Quotationers. The Municipal Commissioner also reserves the right to split the quantity between two or more Quotationers.

(11) **Guarantee :**

(a) The successful Quotationer shall have to furnish a free maintenance guarantee (on the Municipal prescribed Form affixed with a Special Adhesive Stamp/Franking of Rs. 200/- Thereon) for 12 calendar months from the date of supply / commissioning or completion of the Work for any manufacturing defects or faulty workmanship. If any defect is noticed within the guarantee period and intimated to the Contractors, they will rectify the same free of cost.

(b) If the cost of work is more than Rs. 50,000/-, then, the successful quotationer shall enter into a written contract in the Municipal prescribed form for the supply/work to be carried out. Legal & stationary charges upto Rs.3 Lakhs is **Rs. 10,380/-**

(12) The Quotationer shall not withdraw his offer within the valid period. If he does so, the Earnest Money Deposit paid will be absolutely forfeited to the Corporation.

(13) **Penalty :**

I) For failure to comply with the order placed for work / supply of the articles within the stipulated period (exceeding 6 months and not exceeding 2 years) a penalty equivalent to 1/2 % per week or part thereof on the value of the delayed work / supply of articles will be recovered from the contractors without making any reference to the contractors. The amount of the penalty will, however, be subject to the maximum of 7½ % of the contract sum.

II) For failure to comply with the order placed for work / supply of the articles within the stipulated period (not exceeding 6 months) a penalty equivalent to 1 % per week or part thereof on the value of the delayed work / supply of articles will be recovered from the contractors without making any reference to the contractors. The amount of the penalty will, however, be subject to the maximum of 10% of the contract sum.

**II) Penalty for Defects and Lapses observed:**

**A-1 ( for Work quotation )** :: All such work as is not in accordance with the direction of Engineer or other officer aforesaid or is composed of materials disapproved by him or the workmanship whereof is disapproved by him shall be taken down and removed by the contractors at his / their own risk and expense within twenty four hours after receipt by him / them of a notice to that effect signed by the Engineer or other officer aforesaid shall be at liberty at the risk and expense of the contractors to take down and remove the same and to cause such work to be executed by any person or persons at such rates and prices as the Engineer may think proper and cost and expense thereby incurred including 15 percent supervision charges on the works and also such penalty as the Engineer may impose for such wrongful conduct of the contractor which penalty the Engineer shall be competent to impose against the imposition of which or the amount thereof by Engineer an appeal shall be only to the commissioner within seven days at the order in that behalf of the Engineer and the decision of the commissioner on which shall be final and binding upon the contractors may be deducted from any money due or to become due to the contractors under this or any other contract between the contractors and the said corporation.

A contractor will be levied for defects and lapses observed at first instance of Rs. 5000/- Second Rs. 10,000/- and so on.

After lapses and defects are notified to the contractors and if same are not attended by the contractors in time, a note will be taken in Ephemeral Register. The amount of compensation may be

adjusted set off against any sum payable to the contractor under this or any other contract with the Municipal Corporation.

**A-2 ( for Supply quotation )** :: In case the contractors at any time during the continuance of these present supply of the material mentioned in schedule is rejected because of inferior quality , the commissioner reserves right to levy penalty for such inferior supply from contractor, not exceeding 20% of the cost of the supplied material. The amount of compensation may be adjusted set off against any sum payable to the contractor under this or any other contract with the Municipal Corporation.

(15) The Quotationer shall give the undertaking in the subjoined form.

(16) The Quotation shall invariably Upload this Quotation Notice Form together with the Specifications, necessary undertakings, Rate online only. Any irregularity in this respect may render the quotation liable for rejection.

(17) To upload photo copy of GST registration, Valid PWD Electrical License, valid MCGM Registration certificate/ undertaking, relevant Past Performance Certificates, and any other document asked for shall be uploaded in e- Quotation.

(18) The quotationer should upload in e- Quotation attested copies of the PAN Documents and photographs of the individuals owners, Karta of the Hindu undivided family, partners of the Partnership Firms & Directors in case of Private Limited /Public Limited companies of the authorized representatives of the Registered Co-operative Societies / Semi-Government undertaking as the case may be the documents can be attested by the Gazzeted Officer or Assistant Engineer / Administrative Officers of M.C.G.M. or Notarized by the Notary, appointed by the Government of Maharashtra.

(14) **Bank Guarantee.**

The successful contractors shall pay contract deposit /security deposit amounting to 2 % of contract value within 30 days. The 2% contract value submitted by the contractors as security in cash, or the equivalent Bank Guarantee and or performance guarantee shall be returned / refunded within three months after the issue of final certificate which shall be issued after the period of 12 months of free maintenance is over with satisfactorily performance, or 18 months from the date of erection, whichever is earlier, in case of equipment is not commissioned.

(15) **The Additional Security Deposit (ASD):**

In case of percentage quotation, over and above the earnest money, quotationer quoting the rebate more than 12% on office estimate shall have to pay additional security deposit online depending upon the amount calculated as per formula given below. Formula:

$$ASD= 1 (X/100) \times \text{Office estimated cost}$$

Where 'X' = percentage rebate quoted on office estimate by the quotationer minus 12%

For example = If the quotationer desires to quote percentage rebate 25 (twenty five) % then the ASD shall be worked out as under:-1 x (25-12)/100 x office estimated cost.

The Additional Security Deposit of the successful quotationer shall be refunded only after successful completion of work in all respect or on completion of the contract period, whichever is later. The Additional Security Deposit will not carry any interest.

**(16) Submission of Quotations :**

**PACKET - A**

The Packet 'A' shall contain scanned certified copies of the following documents Scrutiny of this packet will be done strictly with reference to only the scanned copies of Documents uploaded online in packet 'A'

1. GST Registration Certificate.
2. Certified copies of valid 'PAN' documents and photographs of the individuals, owners, Karta of Hindu undivided Family, firms, private limited companies, registered co-operative societies, partners of partnership firms and at least two Directors, if number of Directors are more than two in case of Private Limited Companies, as the case may be. However, in case of Public Limited companies, Semi Government Undertakings, Government Undertakings, no 'PAN' documents will be insisted.
3. Latest Partnership Deed in case of Partnership firm duly registered with Chief Accountant (Treasury) of MCGM.
4. Duly signed & filled copy of draft e-quotation

The bidders shall categorically provide their Email-ID in packet 'A'.

**PACKET - B**

The Packet 'B' shall contain scanned certified copies of the following documents -

- 1) Performance Certificates and documents establishing the Qualification Criteria mentioned in the Quotation document.
- 2) The successful bidder shall submit valid registration certificate under E.S.I.C., Act 1948, if the tenderer has more than 10 employees /persons on his establishment (in case of production by use of energy) and 20 employees/persons on his establishment (in case of production without use of energy) to MCGM as and when demanded. In case of less employees/persons mentioned above then the successful bidder has to submit an undertaking to that effect on Rs. 200 stamp paper as per circular u/no. CA/FRD/I/65 of 30.03.2013.
- 3) The successful bidder shall submit valid registration certificate under E.P.F. & M.P., Act 1952, if tenderer has more than 20 employees/persons on his establishment, to MCGM as and when demanded. In case if the successful bidder has less employees/persons mentioned above then the successful bidder has to submit an undertaking to that effect on Rs.200/- stamp paper as per circular u/no. CA/FRD/I/44 of 04.01.2013.

**(17) Declaration Cum-Indemnity Bond:**

All the quotationers shall upload a declaration-cum-Indemnity Bond on Rs. 500/- stamp paper in the prescribed format as attached in the tender document.

(18) **Irrevocable Undertaking:**

All the quotationers shall upload notarized an irrevocable undertaking on Rs. 500/- stamp paper in the prescribed format as attached in the tender document.

(19) **Refund of Additional Security Deposit (ASD) & E.M.D:**

The quotationer shall pay the EMD online instead paying the EMD at any of the CFC centres in MCGM Ward Offices.

Any bid not accompanied by an acceptable Bid Security and not secured as indicated in sub-clause mentioned above, shall be rejected by the Employer as non-responsive.

The Bid Security of the successful quotationer will be discharged when the Bidder has signed the Agreement and furnished the required Security Deposits.

EMD of L-3 and quotationer shall be refunded immediately after opening of financial bid but, the EMD/ASD submitted by the L-2 quotationer will be returned after obtaining Sanction of competent Authority.

The Bid Security may be forfeited:

- a) If the quotationer(s) withdraw quotation offer during the tender validity period, his entire E.M.D shall be forfeited.
- b) in the case of a successful quotationer, if the quotationer fails within the specified time limit to:
  - i. sign the Agreement; and/or
  - ii. Furnish the required Security Deposits.
1. The cases wherein if the shortfalls are not complied by a contractor, will be informed to Registration and Monitoring Cell. Such non-submission of documents will be considered as 'Intentional Avoidance' and if three or more cases in 12 months are reported, shall be viewed seriously and disciplinary action against the defaulters such as banning/de-registration, etc. shall be taken by the registration cell with due approval of the concerned AMC.
2. No rejections and forfeiture shall be done in case of curable defects. For non-curable defects the 10% of EMD shall be forfeited and bid will be liable for rejection.

**Note:** i) Curable Defect shall mean shortfalls in submission such as:

- a. Non-submission of following documents,
    - i. G.S.T. Certificate
    - ii. Certified Copies of PAN documents and photographs of individuals, owners, etc
    - iii. Partnership Deed and any other documents
    - iv. Undertakings as mentioned in the quotation document.
  - b. Wrong calculation of Bid Capacity
  - c. No proper submission of experience certificates and other documents, etc.
- ii) Non-curable Defect shall mean
- a. In-adequate submission of EMD/ASD amount,
  - b. In-adequacy of technical and financial capacity with respect to Eligibility criteria as stipulated in the quotation.

**(20) Legal + Stationary Charges:**

Successful tender shall pay the Legal Charges + Stationary charges as per Circular no. 10318 dtd 24.03.2022.

Contract Value					Legal + Stationery Charges
Rs.	10,001/-	To	Rs.	50,000/-	Nil
Rs.	50,001/-	To	Rs.	1,00,000/-	Rs.6,290/-
Rs.	1,00,001/-	To	Rs.	3,00,000/-	Rs. 10,380/-
Rs.	3,00,001/-	To	Rs.	5,00,000/-	Rs.12,470/-
Rs.	5,00,001/-	To	Rs.	10,00,000/-	Rs. 14,510/-
Rs.	10,00,001/-	To	Rs.	20,00,000/-	Rs. 16,570/-
Rs.	20,00,001/-	To	Rs.	40,00,000/-	Rs. 18,660/-
Rs.	40,00,001/-	To	Rs.	1,00,00,000/-	Rs. 20,720/-
Rs.	1,00,00,001/-	To	Rs.	10,00,00,000/-	Rs. 24,450/-
Rs.	10,00,00,001/-	To	Rs.	20,00,00,000/-	Rs. 28,2200/-
Rs.	20,00,00,001/-	To	Rs.	30,00,00,000/-	Rs. 31,980/-
Rs.	30,00,00,001/-	To	Rs.	40,00,00,000/-	Rs. 35,740/-
Rs.	40,00,00,001/-	To	Rs.	50,00,00,000/-	Rs. 39,740/-
Rs.	50,00,00,001/-	To	Rs.	1,00,00,00,000/-	Rs. 47,000/-
Rs.	1,00,00,00,001/-	To	Rs.	2,00,00,00,000/-	Rs. 58,270/-
Rs.	2,00,00,00,001/-	To	Rs.	3,00,00,00,000/-	Rs. 65,770/-
Rs.	3,00,00,00,001/-	To	Rs.	4,00,00,00,000/-	Rs. 75,120/-
Rs.	4,00,00,00,001/-	To	Rs.	5,00,00,00,000/-	Rs. 84,510/-
Rs.	5,00,00,00,001/-	To	Rs.	(Maximum)	Rs. 93,920/-

The quotetioners are requested to note that stationary charges as given in the table above will be recovered from the successful quotetioners for supply of requisite prescribed forms for preparing certificate bills in respect of the work.

(21) If it is found that the quotationer has not submitted required documents in Packet “A & B” then, the shortfalls will be communicated to the quotationer through e-mail only and compliance required to be made within a time period of three working days otherwise they will be treated as non-responsive.

(22) If the shortfalls are not complied by a contractor, such non-submission of documents will be considered as ‘Intentional Avoidance’ and shall be viewed seriously and disciplinary action against the defaulters such as banning/de-registration, etc. shall be taken with due approval of the concerned DMC/ AMC.

**(23) Jurisdiction.**

In case of any claim, dispute or difference arising in respect of a contract, the cause of action thereof shall be deemed to have arisen in Mumbai and all legal proceedings in respect of any such claims dispute or difference shall be instituted in a competent court in Mumbai city only.

Sd/-

Executive Engineer, Mech. (South)  
Municipal Workshop.

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

**APPENDIX "B"**

Information regarding status of Quotationer:-

1. (A) Whether it is proprietary concern? : Yes/ No

(B) If so, name of the owner: \_\_\_\_\_

2. If it partnership concern, please furnish name of each partner and copy of registration certificate -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. In case of company, please furnish documentary proof to show that the company is registered.

Stamp and Signature of authorized person

Of concern/ company

**SELF-DECLARATION FOR SELF-ATTESTATION**

I, \_\_\_\_\_ son/daughter \_\_\_\_\_ of  
\_\_\_\_\_. Age-\_\_\_\_, Occupation-Contractor,  
M/s. \_\_\_\_\_ resident at \_\_\_\_\_  
\_\_\_\_\_, Email ID- \_\_\_\_\_

\_\_\_\_\_ with UID No-\_\_\_\_\_, hereby declares that the  
copies attested by me are true copies of original. I am aware of the fact that if the copies are found to  
be false, i shall be liable for prosecution and punishment under indian penal code and/or any other law  
applicable there to.

**Date-**

**Place-**

**Applicant's Name** \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_



**MUNICIPAL CORPORATION OF GREATER MUMBAI**

**APPENDIX "A"**

- a. Quotation No. Q\_\_\_\_\_ Due Date \_\_\_\_\_
- b. Quotationer's name: \_\_\_\_\_
- c. Quotationer's address: \_\_\_\_\_  
and telephone No(s): \_\_\_\_\_
- d. Whether registered under GST: Yes/ No
- Reg. No. \_\_\_\_\_
- e. Certificate in support : Enclosed/ Not enclosed Of (d) above if registered
- f. Banker's Name and Branch \_\_\_\_\_
- g. Account No. SB/ CB \_\_\_\_\_

Stamp and Signature of authorized person  
Concern/ Company

Note: If this format is not filled in, it will be presumed that the quotationer is not a registered dealer.

## **MUNICIPAL CORPORATION OF GREATER MUMBAI**

### **Technical Specification**

- 1) **Name of the work:** - Repairing & Servicing of various Machineries at Carpentry Shop, Municipal Workshop.
- 2) **Quantity:** - As per Schedule of Quantity.
- 3) **Period of contract:** - 30 days.
- 4) **Work place:** - Carpentry Shop at Municipal WorkShop.
- 5) **Eligibility Criteria :-** As specified in Tender Notice.
- 6) **Scope of work:** -
  1. The work covered by these specifications comprises of Repairing & Servicing of machineries at Carpentry Shop as per authority instruction.
  2. The quotationer shall also include all the associated works like electrical wiring / Floor Mounting / carpentry works, as per attached specifications and schedule.
  3. The contractor shall arrange his own transport for the transportation of material to and fro at site, at no extra cost to corporation.
  4. The successful contractor shall arrange for inspection during the course of execution of work and after completion of work at site.
  5. Before quoting the rates, bidder shall inspect the site & get acquainted with nature of work. No extra claim whatsoever will be entertained later on during the contract period.
  6. The Contractor shall be responsible for the safety of all activities on the Site. He shall comply with all applicable safety requirements and take care of safety of all persons entitled to be on the site and the works. He shall use reasonable efforts to keep the site clear of unnecessary obstruction so as to avoid danger to the persons and the users.
  7. The quotationer shall include all taxes, duties, and levies. No charges will be paid extra due to ignorance on the part of the quotationer.
  8. The Municipal Commissioner reserves the right to accept the lowest or any offer or reject any or all offers as deemed fit.

#### **Visit to the site:**

#### **Visit to the site:** -

Representative of the Contractor shall mandatorily visit the site and see themselves the quantum of work involved etc. and fill in their e-quotation thereafter to take care of all the necessary works needed for Repairing & Servicing of Carpentry Machines

## TECHNICAL SPECIFICATIONS

1.	Repairing & Servicing of Wood Planning and Wheel Working Machine (Sr. No. 77) Make: Worson & Co. London. – 1 No.
	<ol style="list-style-type: none"><li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li><li>2. To clean mechanical parts of the Wood Planning and Wheel Working Machine by cotton waste and kerosene.</li><li>3. Complete Overhauling of Wood Planning and Wheel Working Machine.</li><li>4. To repair the Damaged part of the Wood Planning and Wheel Working Machine.</li><li>5. Replacement of Heavy duty Cutting Blade – 1 No.</li><li>6. Providing &amp; Fixing of Counter weight for smooth functioning – 1 No.</li><li>7. Replacement of Gear Assembly - 1 No.</li><li>8. Replacement of Drive Belt- 4 Nos.</li><li>9. To Check / Replacement of the special alignment screw, bearing, Bush etc.</li><li>10. The Wood Planning and Wheel Working Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</li></ol>
2	Repairing & Servicing of Circular Saw Wood Cutting Machine (Sr. No. 115) Make: Rockwell, Surat. – 1 No.
	<ol style="list-style-type: none"><li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li><li>2. To clean mechanical parts of the Circular Saw Wood Cutting Machine by cotton waste and kerosene.</li><li>3. Complete Overhauling of Circular Saw Wood Cutting Machine.</li><li>4. To repair the Damaged part of the Circular Saw Wood Cutting Machine.</li><li>5. Replacement of Heavy duty Cutting Blade – 1 No.</li><li>6. Replacement of Gear - 1 No.</li><li>7. Replacement of Drive Belt- 2 Nos.</li><li>8. To Check / Replacement of the special alignment screw, bearing, Bush etc.</li><li>9. The Circular Saw Wood Cutting Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</li></ol>
3	Repairing & Servicing of Bench Grinder Machine (Sr. No. 151) Make: Wolf. – 1 No.
	<ol style="list-style-type: none"><li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li><li>2. To clean mechanical parts of the Bench Grinder Machine by cotton waste and kerosene.</li></ol>

	<p>3. Complete Overhauling of Bench Grinder Machine.</p> <p>4. To repair the Damaged part of the Bench Grinder Machine.</p> <p>5. Replacement of Heavy duty Stone Wheel – 2 Nos.</p> <p>6. Replacement of Mechanical Coupling - 2 Nos.</p> <p>7. Replacement of ON/OFF Switch – 1 No.</p> <p>8. Replacement of 3 Core Wire Cable – 3 Mtr.</p> <p>9. Replacement of Nut &amp; Bolts – 4 Nos.</p> <p>10. Replacement of 3 Pin Top 6 Amp – 1 No.</p> <p>11. To Check / Replacement of the special alignment screw, bearing, Bush etc.</p> <p>12. The Bench Grinder Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothened and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</p>
4	<p>Repairing &amp; Servicing of Standing Drill Machine (Sr. No. M-1 / Sr. No. 505) Make: KMP &amp; Co. – 1 No.</p>
	<p>1. To remove existing worn out part without damaging the body etc. of the Machine.</p> <p>2. To clean mechanical parts of the Standing Drill Machine by cotton waste and kerosene.</p> <p>3. Complete Overhauling of Standing Drill Machine.</p> <p>4. To repair the Damaged part of the Standing Drill Machine.</p> <p>5. Replacement of Up &amp; Down movement Gear Assembly with Key and Spring – 1 No.</p> <p>6. Replacement of Driving Belt - 6 Nos.</p> <p>7. Replacement of ON/OFF Switch – 1 No.</p> <p>8. Replacement of 3 Core Wire Cable – 3 Mtr.</p> <p>9. Replacement of Nut &amp; Bolts – 6 Nos.</p> <p>10. Replacement of 3 Pin Top 16 Amp – 1 No.</p> <p>11. Replacement of Handle Grip – 1 Set.</p> <p>12. To Check / Replacement of the special alignment screw, bearing, Bush etc.</p> <p>13. The Standing Drill Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothened and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</p>

5	Repairing & Servicing of Metal Cutting Machine (Sr. No. M-2) – 1 No.
	<ol style="list-style-type: none"> <li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li> <li>2. To clean mechanical parts of the Metal Cutting Machine by cotton waste and kerosene.</li> <li>3. Complete Overhauling of Metal Cutting Machine.</li> <li>4. To repair the Damaged part of the Metal Cutting Machine.</li> <li>5. Replacement of Heavy duty Metal Cutting Blade – 2 Nos.</li> <li>6. Replacement of Base Bush - 4 Nos.</li> <li>7. Replacement of ON/OFF Switch – 1 No.</li> <li>8. Rewiring of Metal Cutting Machine – 1No.</li> <li>9. Replacement of Carbon Brush of the Motor – 2 Nos.</li> <li>10. To Check / Replacement of the special alignment screw, bearing, Bush etc.</li> <li>11. The Metal Cutting Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine’s shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</li> </ol>
6	Repairing & Servicing of Jigsaw Machine (Sr. No. M-3) – 1 No.
	<ol style="list-style-type: none"> <li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li> <li>2. To clean mechanical parts of the Jigsaw Machine by cotton waste and kerosene.</li> <li>3. Complete Overhauling of Jigsaw Machine.</li> <li>4. To repair the Damaged part of the Jigsaw Machine.</li> <li>5. Fixing of Jigsaw Machine on Floor with Fasteners and Supporting L Brackets – 1 No.</li> <li>6. Replacement of Hydraulic Oil – 250 ml.</li> <li>7. Replacement of Heavy duty Jigsaw Cutting Blade – 100 Nos.</li> <li>8. Replacement of Base Bush - 4 Nos.</li> <li>9. Replacement of ON/OFF Switch – 1 No.</li> <li>10. Rewiring of Jigsaw Machine – 1No.</li> <li>11. Replacement of Carbon Brush of the Motor – 2 Nos.</li> <li>12. To Check / Replacement of the special alignment screw, bearing, Bush etc.</li> <li>13. The Jigsaw Machine shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine’s shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</li> </ol>
7	Repairing & Servicing of Bench Vice (Make: Apex) Sr. No. M-4,M-5,M-6. – 3 Nos.
	<ol style="list-style-type: none"> <li>1. To remove existing worn out part without damaging the body etc. of the Machine.</li> <li>2. To clean mechanical parts of the Bench Vice by cotton waste and kerosene.</li> <li>3. Complete Overhauling of Bench Vice.</li> <li>4. To repair the Damaged part of the Bench Vice.</li> <li>5. Fixing of Bench Vice – 3 Nos.</li> </ol>

	<p>6. Replacement of Locking Grip – 3 Set.  7. Replacement of Locking Pins – 3 Nos.  8. Replacement of Nut &amp; Bolts – 6 Nos.  9. Repairing of Gear Assembly - 3 Nos.  10. To Check / Replacement of the special alignment screw, bearing, Bush etc.  11. The Bench Vice shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</p>
<b>8</b>	Repairing & Servicing of Key Vice (Sr. No. M-7) – 1 No.
	<p>1. To remove existing worn out part without damaging the body etc. of the Machine.  2. To clean mechanical parts of the Key Vice by cotton waste and kerosene.  3. Complete Overhauling of Key Vice.  4. To repair the Damaged part of the Key Vice.  5. Fixing of Key Vice – 1 No.  6. Replacement of Locking Grip – 1 Set.  7. Replacement of Locking Pins – 1 No.  8. Replacement of Nut &amp; Bolts – 2 Nos.  9. Repairing of Gear Assembly - 1 No.  10. To Check / Replacement of the special alignment screw, bearing, Bush etc.  11. The Key Vice shall be scrapped properly, with the help of scraper, polish paper etc. Old paint shall be removed completely; all the welded and rough areas of the Machine's shall be smoothed and made free from burrs, scales, and grease. One coat of Filling shall be applied and the dent if any shall be removed and filled with best quality putty. Finally, two coats of best quality of approved shade of enamel paint shall be applied in perfect manner. – 1 No.</p>

Sd/-  
**Ex.Eng.Mech (South)**

## **MUNICIPAL CORPORATION OF GREATER MUMBAI**

### **General Instructions of the Work**

1. It is essential on the part of the quotationer to collect full details/specifications of the material to be supplied & work to be executed from the office of E.E.Mech. (South). It is also essential on the part of the quotationer to inspect the site before submitting their offer and no claim arising out of ignorance will be entertained later on.
2. The successful quotationer shall be held responsible for any loss or breakdown of the Municipal Property or injury to Staff while carrying out the above work. Any damage to the Municipal property, civil structure, machinery occurred while executing the job shall have to be repaired free of cost by the successful quotationer.
3. The quotationer shall include all taxes, duties, and levies. No charges will be paid extra due to ignorance on the part of the quotationer.
4. The quotationer shall note that while executing the work, if any additions/alterations/omissions required to be carried out then the prior approval of E.E.Mech (South) for each item shall be obtained before proceeding further. It shall be incumbent on the part of the contractor to carry out addition/alteration/omission only after approval from E.E.Mech. (South).
5. The Municipal Commissioner reserves the right to accept the lowest or any offer or reject any or all offers as deem fit.
6. Watch and ward shall be provided by the Contractor for the protection of material at the site till completion of work.
7. The successful quotationer shall carry out any other minor repair work as directed on site apart from the specifications at no extra cost.
8. The light and water shall be provided free to the contractor where available
9. All charges on account of octroi, or sales tax & other duties on material obtained for the work from any source including the tax applicable as per Maharashtra Sales Tax Act on the transfer of property in goods involved in the execution of work contract (re-enacted) Act 1989 etc. shall be borne by the contractor.
10. Requirements under all statutory provisions of Govt./Semi-Govt/Corporation Departments will be completed & fulfilled by the successful quotationer at his cost and the official charges if any, will not be paid by M.C.G.M.

Sd/-

**E. E. MECH. (SOUTH)**

**Annexure-A**

**Irrevocable Undertaking**

(on Rs.500/-Stamp Paper)

I Shri/Smt.....aged,.....years Indian Inhabitant. Proprietor/Partner/Director of M/s..... resident at ..... do hereby give Irrevocable undertaking as under;

- 1) I say & undertake that as specified in section 171 of CGST Act, 2017, any reduction in rate of tax on supply of goods or services or the benefit of input tax credit shall be mandatorily passed on to MCGM by way of commensurate reduction in prices.
- 2) I further say and undertake that I understand that in case the same is not passed on and is discovered at any later stage, MCGM shall be at liberty to initiate legal action against me for its recovery including, but not limited to, an appeal to the Screening Committee of the GST Counsel.
- 3) I say that above said irrevocable undertaking is binding upon me/my partners/company/other Directors of the company and also upon my /our legal heirs, assignee, Executor, administrator etc.
- 4) If I fail to compliance with the provisions of the GST Act, I shall be liable for penalty/punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own knowledge & belief.

Solemnly affirmed at

DEPONANT

This day of

BEFORE ME

Interpreted Explained and Identified by me.



## **Annexure- C**

(On Rs. 500/- Stamp Paper)

### **DECLARATION CUM INDEMNITY BOND**

I, \_\_\_\_\_ of \_\_\_\_\_, do hereby declared and undertake as under.

1. I declare that I have submitted certificates as required to Executive engineer (Monitoring) at the time of registration of my firm/company \_\_\_\_\_ and there is no change in the contents of the certificates that are submitted at the time of registration.
2. I declare that I \_\_\_\_\_ in capacity as Manager/Director/Partners/Proprietors of \_\_\_\_\_ has not been charged with any prohibitory and /or penal action such as banning(for specific time or permanent)/de-registration or any other action under the law by any Government and/or Semi Government and/or Government undertaking.
3. I declare that I have perused and examined the tender document including addendum, condition of contract, specifications, drawings, bill of quantity etc. forming part of tender and accordingly, I submit my offer to execute the work as per tender documents at the rates quoted by me in capacity as \_\_\_\_\_ of \_\_\_\_\_.
4. I further declare that if I am allotted the work and I failed to carry out the allotted work in accordance with the terms and conditions and within the time prescribed and specified, MCGM is entitled to carry out the work allotted to me by any other means at my risk and cost, at any stage of the contract.
5. I also declare that I will not claim any charge/damages/compensation for non availability of site for the contract work at any time.
6. I declare that I will positively make the arrangements of the required equipment on the day of commencement or with respect to the progress of the work in phases, as per the instructions of site in charge

**Signature of Tenderer/Bidder**

## AGREEMENT FORM

Tender / Quotation

dated ..... 20...

Standing Committee/Education Committee Resolution No. ....

CONTRACT FOR THE WORKS .....

This agreement made this day of ..... Two thousand .....

Between .....

.....inhabitants of Mumbai, carrying on business at..... in

Bombay under the style and name of Messrs ..... (Hereinafter called "the contractor of the one part and Shri .....

..... the Director(E.S.&P.) (hereinafter called "the commissioner" in which expression are included unless the inclusion is inconsistent with the context, or meaning thereof, his successor or successors for the time being holding the office of Director (E,S.& P)of the second part and the Municipal Corporation of Greater Mumbai (hereinafter called "the Corporation") of the third part, WHEREAS the contractor has tendered for the construction, completion and maintenance of the works described above and his tender has been accepted by the Commissioner (with the approval of the Standing Committee/Education Committee of the Corporation NOW THIS

THIS AGREEMENT WITNESSETH as follows:-

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract for works hereinafter referred to:-
2. The following documents shall be deemed to form and be read and constructed as a part of this agreement viz.
  - a) The letter of Acceptance
  - b) The Bid:
  - c) Addendum to Bid; if any
  - d) Tender Document
  - e) The Bill of Quantities:
  - f) The Specification:
  - g) Detailed Engineering Drawings
  - h) Standard General Conditions of Contracts (GCC)
  - i) All correspondence documents between bidder and MCGM
3. In consideration of the payments to be made by the Commissioner to the contractor as hereinafter mentioned the contractor hereby covenants with the Commissioner to construct, complete and maintain the works in conformity in all respects with the provision of the contract.
4. The Commissioner hereby covenants to pay to the Contractor in consideration of the construction, completion and maintenance of the works the contract sum, at times and in the manner prescribed by the contract.

IN WITNESS WHERE OF the parties hereto have caused their respective common seals to be herein to affixed (or have hereunto set their respective hands and seals) the day and year above written.

Signed, Sealed and delivered by the contractors

.....  
.....

In the presence of

Trading under the name and style of

.....  
.....

Full Name & Address

Contractors

Signed by the Director (ES&P) in the presence of Ex ..... City/ WS/ ES

.....  
.....

Director (ES&P)

The Common seal of the Municipal Corporation of Greater Mumbai was hereunto affixed on the .....20 in the presence of two members of the Standing Committee.

- |    |    |
|----|----|
| 1. | 1. |
| 2. | 2. |

And in the presence of the Municipal Secretary

Municipal Secretary

Date –

# Municipal Corporation of Greater Mumbai

## Bill of Quantities

Quotation No. 7200035582 Due dt. 01.09.2022

**Note: For information purpose only. Actual rates to be filled online in price bid.**

**Subject: Repairing & servicing of various Machineries at Carpentry Shop,  
Municipal Workshop.**

<b>Sr. No.</b>	<b>Description of Work</b>	<b>Qty.</b>	<b>Unit</b>	<b>Total Amount (in Rs.)</b>
1	Repairing & Servicing of Wood Planing and Wheel Working Machine (Sr. No. 77) Make: Worson & Co. London	1	No.	To be filled online
2	Repairing & Servicing of Cicular Saw Wood Cutting Machine (Sr. No. 115) Make: Rockwell, Surat.	1	No.	To be filled online
3	Repairing & Servicing of Bench Grinder Machine (Sr. No. 151) Make: Wolf.	1	No.	To be filled online
4	Repairing & Servicing of Standing Drill Machine (Sr. No. M-1 / Sr. No. 505) Make: KMP & Co.	1	No.	To be filled online
5	Repairing & Servicing of Metal Cutting Machine (Sr. No. M-2)	1	No.	To be filled online
6	Repairing & Servicing of Jigsaw Machine (Sr. No. M-3)	1	No.	To be filled online
7	Repairing & Servicing of Bench Vice (Make: Apex) Sr. No. M-4,M-5,M-6.	3	No.	To be filled online
8	Repairing & Servicing of Key Vice (Sr. No. M-7)	1	No.	To be filled online

**The rates above shall be inclusive of all Taxes.**

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

**E. E. Mech. / /South dt.**  
**e- QUOTATION NOTICE**

**e- QUOTATION No. :7200035582 Due dt.01.09.2022**

The Municipal Commissioner for Greater Mumbai invites e-quotations from Municipal registered vendors (on line only) for the following subject.

Bidding Process will comprise of THREE stages.

The quotation form can be downloaded from MCGM's portal (<http://portal.mcgm.gov.in>) on payment of **Rs.220.00 + 18.0% GST**. The applicants not registered with MCGM are mandated to get registered (Vendor Registration) with MCGM for e-quotationing process & obtain login credentials to participate in the online bidding process.

i) To download the application form, for those applicants not having vendor registration, need to apply first for vendor registration at the office of Account Officer (FAR), 3rd floor, Municipal Headquarter.

ii) Followed by SRM login ID and password to be obtained from Central Purchase Department (CPD), Office at Byculla, Bakariadda, Mumbai.

iii) For registration, enrolment for digital signature certificates and user manual, please refer to respective links provided in 'quotations' tab. Vendors can get digital signature from any one of the Certifying Authorities (CA's) licensed by controller of certifying authorities namely, Safes crypt, IDRBT, National informatics center, TCS, CUSTOMS, MTNL, GNFC and e- Mudhra CA.

<b>Sr. No.</b>	<b>NAME OF THE WORK</b>	<b>Contract Period</b>	<b>Estimated Cost of Project</b>
1.	Repairing & Servicing of various Machineries at Carpentry Shop, Municipal Workshop..	30 days	Item Rate quotation

In terms of the 3 stage system of e-quotationing, a Bidder will be required to deposit, along with its Bid, an **Earnest Money Deposit of Rs. 3000.00 (Rupees Three Thousand only)** (the "EMD"). The Bidders will have to provide Earnest Money Deposit through the online payment gateways while submitting the bids. The Bid shall be summarily rejected if it is not accompanied by the Earnest Money Deposit.

**Eligibility Criteria** : The quotationers in their own name should have **satisfactorily executed the works of repair of Electrical equipments** in MCGM /Semi Govt. /Govt & Public Sector

Organizations during last seven (7) years ending last day of month previous to the one in which quotation is invited.

a) Three similar completed works each of value not less than the value equal to Rs. 58,600/-

OR

b) Two similar completed works each of value not less than the value equal to Rs. 73,300/-

OR

c) One similar completed work of value equal and or not less than the Rs. 1,17,200/-.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10% per annum; calculated from the date of completion to last date of receipt of applications for quotations.

**Last date & Time for sale of e-Quotation :-** 01.09.2022 till 12.00 noon.

**Earnest Money Deposit (EMD) :-** The quotationers shall pay the Earnest Money Deposit online on or before 01.09.2022 till 12.00 noon. Interested quotationer may obtain further information from the office of Ex. Engineer Mechanical (South) at the address given below.

Office Address :-- **Office of the Executive Engineer Mechanical ( South)**

**Municipal Workshops, 103, R.S. Nimkar Marg,**

**Byculla , Mumbai -400008**

The quotation must be submitted online on or before 01.09.2022 upto 4.00 p.m. The “A” “B” Packets will be opened on 02.09.2022 after 4.00 p.m.

Sd/-  
**Executive Engineer  
Mechanical (South)**