

BRIHANMUMBAI MUNICIPAL CORPORATION

Office of the Assistant Commissioner M/W, 'M/W' Ward Office Building, 1st Floor, Sharadbhau Acharya Marg, Chembur, Mumbai 400071.

Solid Waste Management Department M/W Ward

e-Tender Notice (Web site)

Subject: - Providing Electrical Services (Manpower) for SRA Colony Mahul in M/W Ward

The Municipal Commissioner of Greater Mumbai invites the following on line tender. The tender copy can be downloaded from BMC's portal <http://www.mcgm.gov.in> under "Tenders" (tab) section.

All interested bidders, whether already registered or not registered in BMC, are mandated to get registered with BMC for e-tendering process, Login Credentials to participate in the on line bidding process on the above mentioned portal under "Tenders" (tab) section.

For registration, enrollment for digital signature certificate & user manual, please refer to respective links provided in e-tendering tab on BMC website. The bidders can get digital signature from any one of the Certifying Authorities (CA's) licensed by the controller of Certifying Authorities namely Safes crypt, IDRBT, National Informatics Centre, TCS, Customs, MTNL, GNFC and e-Mudhra CA.

BMC has opened a help desk regarding queries related to online tender filling process. Bidders may contact helpdesk on any working day between 1100Hrs to 1700Hrs, Telephone No. 022-24811275& e-Mail Id: etendering.it@mcgm.gov.in for assistance regarding e-Tendering procedure.

Any clarification on Tender contents i.e. scope of work, terms & conditions of subject work shall be communicated to concern Executive Engineer (M&E) or Sub Engineer (M&E) or Junior Engineer(M&E) whose contact Nos. are 61234000, 22694725/27, & email address is ae01swm.mw@mcgm.gov.in

The technical and commercial bids shall be submitted on line up to the Bid End Date & Time mentioned below.

Sr. No.	Name of the work	Office Estimate (Rs.)	Earnest Money Deposit (Rs.)	Scrutiny Fee (Rs.)	Bid Start Date & time	Pre-bid date & time	Bid End Date & time
1	2	3	4	5	6	7	8
1.	Providing Electrical Services (Manpower) for SRA Colony Mahul in M/W Ward Tender Id.: 2025_MCGM_1229420_1	Rs. 1,534,896.00/- (Excl of GST)	Rs. 18200/-	Rs. 3630/- + 18% GST	Rs.14/10/20 25 from 06:00 PM	**/**/2025 at 03:00 PM	20/10/2025 till 03:00 PM

The bidder shall have to pay the "e Tender Price" as mentioned in the above table through online payment gateway before downloading the tender documents.

All bidders are required to pay the EMD online only & shall upload the scanned copy of the receipt in Packet 'A' instead of paying the EMD at any of the CFC centers in BMC Offices. All bidders are requested to go through [User Manual for Vendors - Item Rate Bidding Process](#) before submitting the e-Tender successfully.

The bidders fulfilling the following criteria are eligible to bid for tender-

1.1 Technical Capacity (For Routine Work)

The tenderer(s) in their own name should have satisfactorily executed the work of similar nature in BMC /Semi Govt. /Govt. & Public Sector Organizations during **last seven (7) years ending last day of month previous to the one in which bids are invited** as a prime Contractor (or as a nominated sub-Contractor, where the subcontract had involved similar nature of work as described in the scope of works in this bid document, provided further that all other qualification criteria are satisfied)

Note: Partly completed work of ongoing contract will not be considered as completed work and the same will not be considered for evaluation of technical capacity.

- a) **Three similar completed works each** of value not less than the value equal to Rs.362300/-
Or
- b) **Two similar completed works each** of value not less than the value equal to Rs.452800/-
Or
- c) **One similar completed work** of value equal and or not less than the Rs.725500/-

The value of executed works shall be brought to current costing level by enhancing the actual value of work at compound rate of 10 % per annum; calculated from the date of completion to last date of receipt of applications for tenders.

1.2 Financial Capacity

Achieved an average annual financial turnover as certified by 'Chartered Accountant' equal to Rs 543400/-of work in **last three (3) financial years immediately preceding the Financial Year in which bids are invited.**

1.3 Similar Experience:

For assessing the technical capacity of Regular & Routine similar work shall mean: Providing pantry attendant, general electrical maintenance & other technical & non technical services. The nature of service comprises of providing skilled & unskilled manpower. (Performance certificate from user shall be uploaded).

Note: The statement showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be attached along with certificates duly signed by the Engineer-in Charge, not below the rank of an Executive Engineer or equivalent.

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements; and/or

- Record for poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc

Special instruction to bidder.

- 1) Bidders are advised to read carefully the detailed Instructions to Vendors participating in e-Tendering of BMC at <http://mcgm.gov.in> under Tender section before bidding.
- 2) Only the tender notice is available for viewing/download on <http://mcgm.gov.in> under tender section, but for participation in e-Tendering, Bidders shall make payment of e-tender price online through payment gateway as detailed in User Manual for Vendors - Bidding Process and download the tender related information documents.
- 3) Bidder has to register with Account Officer (CPD),MCGM. Central Purchasing Department, Bakri Adda, N M Joshi Marg, Byculla (W), Mumbai 400011 for Vendor registration number. contact No. 022 23083161/62/63 ext 235 E-mail:ao.cpa@mcgm.gov.in/ao.cs@mcgm.gov.in(For any queries related to vendor registration).
- 4) For Bidder already registered with BMC department and having the Vendor Registration number, they have to submit an application for obtaining the Bidder User ID & Password to above mentioned AO (CPD) department address containing the Vendor code number and contact details. The Login details will be emailed to the bidder.
- 5) Bids must be uploaded on BMC portal on or before **20/10/2025 till 03:00 PM**. Late bids cannot be uploaded after due date & time. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address above on after 1605 Hrs.
- 6) The prospective bidders are requested to submit their tender related queries (if any) to this departments official email address ae01swm.mw@mcgm.gov.in on or before ****/**/2025 at 03:00 PM** Queries received after ****/**/2025 at 03:00 PM** will not be entertained. Corrigendum if any in regard of any changes / clarification in original tender document will be published on BMC portal only.
- 7) For any suggestions/deviations in specifications, general specifications, terms and conditions, the same shall be submitted at the time of pre-bid meeting on a separate letter head of the company stating "Deviations from the offer". No claims on this account will be entertained later on.

- 8) The details of short description in the Item Data are mentioned in BOQ.
- 9) It is mandatory to quote according to BMC's Labour Department's latest Circular effective at the time of this e-tender. It is the responsibility of the contractor to make payment to his employees (skilled & unskilled manpower) not less than as per the Minimum Wages Act. The basic pay rates and D. A. (Special Allowance) which revises after every six months. Bidder should consider this fact before quoting for this tender. This department will scrupulously monitor the compliance made by successful bidder in this regard.
- 10) Government notifications for minimum rates of wages applicable to BMC as local government authority (other than village panchayat). The same shall be followed by prospective bidders.
- 11) BMC will not bear the extra cost arise due to the increase in the Minimum wages from time to time within the contract period.
- 12) The bidder shall submit the undertaking on Rs 500/- Stamp Paper, stated that, payment of employees appointed by him, will be made not less than the minimum wages act during the contract period and BMC will not be held responsible for wages related or any other dispute between contractor & staff appointed by them at this department.
- 13) Government notifications for minimum rates of wages applicable to BMC as local government authority (other than village panchayat). The same shall be followed by prospective bidders.
- 14) While estimation this department has considered following circulars & the intended bidders shall follow these circulars while quoting:
However bidder should consider updated rates mentioned in latest circular at the time of the bidding.

THE OFFERS WHICH DO NOT COMPLY WITH ABOVE QUALIFICATION CRITERIA WILL NOT BE CONSIDERED.

Any clarification on Tender contents shall be communicated to concern Assistant Engineer (M. & E.) whose email address is ae01swm.mw@mcgm.gov.in.

The tenders will be received electronically online only.

Sd/-
Assistant Engineer (SWM)
M/W Ward

BRIHANMUMBAI MUNICIPAL CORPORATION

Office of the Assistant Commissioner M/W, 'M/W' Ward Office Building, 1st Floor, Sharadbhau Acharya Marg, Chembur, Mumbai 400071.

Solid Waste Management Department M/W Ward Tender Notice

Name of Organization	BRIHANMUMBAI MUNICIPAL CORPORATION
Subject	Providing Electrical Services (Manpower) for SRA Colony Mahul in M/W Ward
Tender ID	2025_MCGM_1229420_1
Scrutiny Fee	Rs. 3630/- + 18% GST
Earnest Money Deposit (EMD)	Rs.18200/-
Office Estimate (Excluding GST)	Rs.1,534,896.00
Date of issue of Tender Document	14/10/2025 from 06:00 PM
Pre-Bid Meeting	**/**/2025 at 03:00 PM
End Date and Time of Bid Submission	20/10/2025 till 03:00 PM
End date & time for receipt of EMD	20/10/2025 till 03:00 PM
Opening of The 'Folder ONE - Technical Bid' (Folder "A"&"B" will be considered as 'Folder one-Technical Bid')	24/10/2025 at 05:00 PM
Opening of The 'Folder TWO Financial Bid' (Folder "C" will be considered as 'Folder two-Financial bid')	will be informed later
Website	http://mahatender.gov.in
Address for Communication & Pre Bid Meeting & Venue for opening of bid	Office of the Assistant Commissioner M/W, 'M/W' Ward Office Building, 1st Floor, Sharadbhau Acharya Marg, Chembur, Mumbai 400071 Email ID: ae01swm.mw@mcgm.gov.in On Line at above address

Note-

1. All interested bidders shall note that corrigendum (if any) in regards of this work will be published on BMC portal only.
2. The detailed tender notice is available on mahatender portal (<http://mahatender.gov.in>)
3. The BMC reserved the right to accept any of the application or reject any or all applications received for above subject without assigning any reasons at any stage.

Sd/-
Assistant engineer (SWM)
M/W Ward

BRIHANMUMBAI MUNICIPAL CORPORATION

Office of the Assistant Commissioner M/W, 'M/W' Ward Office Building, 1st Floor, Sharadbhau Acharya Marg, Chembur, Mumbai 400071.

Solid Waste Management Department M/W Ward

➤ TECHNICAL SPECIFICATIONS & SCOPE OF WORK:

The work of Providing electrical services for SRA Colony Mahul in M/W Ward shall be carried out as per given technical specifications. The work covered by these specifications comprises of, Providing electrical services for SRA Colony Mahul in M/W Ward. **jurisdiction**, as stated in Schedule of Quantities.

1. General Instructions-

- a) The successful tenderer shall note that first class quality of **Electrician and Electrical Labor/Helper** is expected.
- b) The successful tenderer must carry any extra work / material to execute the work successfully towards completion of subjected work.
- c) The successful tenderer shall take extreme care to carry work safely. The BMC shall not be held responsible for any accident / mishap during carry out the work.
- d) The successful tenderer shall give full co-operation to the concerned authorities till completion of subject work.
- e) In case of any dispute the decision of Asst. Commissioner M/W WARD / Hon'ble DMC(Z-5) will be final binding to the successful tenderer.
- f) The cost shall be inclusive of all taxes and duties, transportation, etc and no further claim shall be entertained later.
- g) If any discrepancies are observed in the supplied **Electrician and Electrical Labour/Helper** work, the same shall be replaced. The replaced / carry out free of cost by the successful tenderer.
- h) The objective & intension of this proposed work is **Providing Electrician and Electrical Labour/Helper for maintenance of various electrical installations at various locations at Mahul PAP Building in M/W WARD, Chembur ."**
- i) All the safety precautions shall be followed while carrying out the work
- j) Contractor shall provide all necessary safety gears to their staff while carrying out the work.
- k) The complete tender shall be treated as whole. There shall not be any bifurcations while submitting the offer by the prospective bidders. Any offer with prejudice conditions submitted by the prospective bidders will be out rightly rejected.
- l) Bidders Shall have office in Mumbai/Navi Mumbai/Thane/Close vicinity area. The address of the office shall be informed.

- m) All the contractual manpower deployed by contractor has to sit at the assigned Chowki / Room in Mahul PAP building.
- n) They have to attend all the complaints raised by citizens and has to maintain the daily logs of such activities. Also they have to take the necessary corrective actions and mention the same in the log book.
- o) They will have to obey all the instructions and attend all the complaints of BMC officials.
- p) All the allied accessories required for said work shall be strictly as per BMC's technical specifications, and for these allied items contractor should submit the test certificate.
- q) The successful tenderer shall take all safety measures for their man, material, and machinery during contract period. They shall use PPE (Personal Protective Equipments) i.e., safety gloves, helmet, safety shoes, safety belt during installation as and when required. For any mishaps, etc. BMC will not be responsible
- r) The work shall be carried out with good workmanship following standard engineering practice. The successful contractor shall depute the workmen of best knowledge of carrying out the work.
- s) The cost of any damage to Municipal property, injury or death caused during the execution of work or any claim arising out of it shall be the responsibility of the contractor/ successful tenderer/bidder and the cost if any towards the same shall be recovered from the contractor's bill.
- t) The successful Bidder shall strictly follow the COVID -19 pandemic guidelines issued by Government of Maharashtra.

FOR THE YEAR 2025-26, IT IS PROPOSED TO TAKE THE SERVICES OF 02 ELECTRICIANS AND 02 ELECTRICAL ASSISTANTS/HELPER FOR A PERIOD OF 12 MONTHS THROUGH EXPERIENCED CONTRACTOR FOR THE YEAR 2025-26 FOR VARIOUS ESTABLISHMENTS UNDER THE JURISDICTION OF M/W DIVISION. THE NATURE AND QUALIFICATION OF SAID WORK ARE AS FOLLOWS:

1	Duration of work	Work order will be given for the period of 12 months (Total 01 Year)
2	Nature of work and Details	1. To carry out electrical related protection / maintenance /repair work at the Mahul PAP Buliding 2. To perform the assigned electrical works/tasks assigned by the Asst.commissioner M/W WARD, Assistant Engineer (Electrical) / Sub Engineer (Electrical) m/w Ward
3	Eligibility of Electricians & Electrician Helpers and other essentials criteria	1. Electrician should have passed ITI in electrical stream or license from Public Works Department (PWD). 2. Electrical Assistant/Helper should have passed at least 10th. 3. Electricians & Electrician Helpers must have and carry Tester, Multimeter, Cutter, plier, safety gloves, helmet, safety shoes, safety belt during working at height installation as and when required , independent baggage for tools etc. as required. 4. Safety hand gloves and safety shoes for electricians and electricians helper. It shall be obligatory on the contractorto provide important safety materials in terms of electricalsafety from time to time. 5. It shall be binding on the contractor to provide other materials as required by geographical conditions from timeto time.
4	working time	Monday to Saturday :- 9:00 am to 6:00 pm or till completion of work. Sunday weekly holiday. But in case of emergency situation availability of 24*7 by electricians & electricians helper/assistant.

5	Other conditions for successful tenderer/contractor/agency	1. Electrical materials required for electrical protection work in m/w section viz. Tube light, wire, fan switch board essential accessories, it will be provided through the Municipal Corporation. 2. The responsibility of paying wages to the electricians & electrician helper on time is entirely will remain on the successful tenderer/contractor/agency. 3. None of the laborers of electricians & electrician helper can claim service in the Municipal Corporation while doing the said work. 4. In case of damage to the property of the Municipal Corporation during the said work, the same shall be paid by the successful tenderer/contractor/agency at his own expense. 5. Additional terms and conditions necessary for the work of providing manpower of the Municipal Corporation shall be applicable while carrying out the subject work.
6	Payments	Payments will be made in Monthly installments.

In case of any defect in the performance of the contractor or breach of terms & conditions, the details of the penal recovery amount to be levied are as follows-

#	Terms & conditions	Penalty (in Rs.)
1	If supply of electrician & electrician helper/assistant manpower are less	Rs.500/- per worker per day
2	3. Lack of resource material 4. Failure to use safety devices	The supplied material by BMC which has not been used while on work, penal will be charged twice rate(as penalty) on supplied municipal rate material.
3	If the work is not found satisfactory	Rs.500/- per day. Per instance.

2) Scope of work for providing Electrical Services

BMC IS PRIMARILY AN ORGANIZATION, WHICH IN THE INTEREST OF CITIZENS AND WITH THE SPEED OF URBANIZATION DEALS WITH THE VARIETY OF THE INFRASTRUCTURE SERVICES AND DELIVERED TO THE OFFICE OF M/W WARD.

The no of staff & scope of work for Electrical Services are as under:

The manpower timing, No of staff & scope of work for Outsourcing & Electrical Services are asunder:

Particulars	Timin g	Scope of work
Electrician (2 No.s)	09.00 AM to 06.00 PM	Supervise all maintenance jobs, Carry out maintenance jobs, (Duty Changeas per requirement)
Electrical Helper (2 No.s)	09.00 AM to 06.00 PM	

The above timings are tentative and may change as per the requirement of this office as instructed and directed by SE (Electrical) and AE Swm M/W ward.. There will be no over time given to these employees by BMC. The above timings are tentative and may change as per therequirement of this office.

3) TECHNICAL SPECIFICATIONS

SPECIFICATIONS FOR ELECTRICAL SERVICES

- To provide electrician and electrical labours as required for period of Year 2025-26. However after receipt of PO, MCGM reserves rights to terminate the contract with prior notice of one (1)month, if required.
- The staff deputed should have following qualification:-

Electrician	Should have passed ITI in electroical stream or have PWD electrician license
Electrician Helper	Should passed 10th class.

- The contractor shall maintain the record of all worker attendance and day to day work.
- The contractor shall arrange proper tools for day to day maintenance to worker.
- The contractor/worker shall follow all safety measures.

4) qualification & conditions for the staff appointing for subject work:

- The personnel should be healthy. He shall be verbally communicable in Marathi, Hindi or English languages.
- No lunatic, disabled or spastic personnel shall be employed by the contractors on this job.
- The personnel shall maintain a good hygiene standard, he/she should be free from any skin, chronic diseases.

- d) The personnel shall bear a good character with a clean police record. He shall not bear any criminal history.
- e) On receipt of the Work Order, the contractor shall submit all the details such as Full Name, identification marks, education, permanent address, address in Mumbai, all contact numbers, TWO passport size photographs, two references with their details of all the personnel intended to be employed in the M/W WARD Office. No other personnel shall be allowed to be employed in the said site.
- f) Any changes, new recruits etc shall be promptly reported to BMC.
- g) The personnel shall wear an IDENTITY CARD all the times while on duty. The I-card shall have to be got authenticated by BMC authority.
- h) All the personnel employed in the M/W WARD office will be subjected to all security and safety rules, checks and disciplines.
- i) The personnel shall not enter in the prohibited areas of the M/W WARD office unless specifically ordered by designated authority and said site.
- j) The personnel shall behave politely with all visitors, staff on duty, shall not indulge himself in any arguments, quarrels etc. Modesty of women staff and fellow workers must be maintained.
- k) No child labour shall be employed on this work.
- l) The personnel shall not have bad habits like consumption of alcohol, smoking, chewing of pan /tobacco etc. while in the M/W WARD office.
- m) Personnel found in breach of the above condition (s) shall be immediately expelled from the M/W WARD office temporarily or permanently. The contractor shall not engage such staff again on duty without BMC's permission.
- n) The staff so expelled shall be shown as 'NOT PROVIDED' and shall be subjected to such actions/levy of penalties as provided in the contract.

5) Terms and conditions:

- a) The bidder shall visit the sites and get themselves well acquainted with the site conditions. The site visit is mandatory. It is essential on the part of contractor to collect complete details of the nature of work to be carried out by visiting the site and by visiting office of the addressee, as no claim shall be entertained later on account of ignorance of site conditions and details required. Any extra work arising during the execution of job shall be carried out by the successful contractor at his own cost.
- a) Interested Bidders must visit the Mahul PAP buildings and Office of SE electrical (M/W) ward to get well acquainted with the scope of work of this tender. Bidder has to submit the site visit report duly signed by SE (Electricals) with the tender documents. Bids without the duly signed Site visit report will be treated as non responsive.**
- b) During work it is tenderer's responsibility to obtain all necessary required NOCs from various Govt. competent authorities to execute the work satisfactorily & successfully on its own cost, no extra cost will be paid for above required NOCs.

- c) All the allied accessories required for said work shall be strictly as per BMC's technical specifications, and for these allied items contractor should submit the test certificate.
- d) The contractor shall transport all material to subjected sites on their own cost. They shall bear the Toll Naka expenses, if any, on their own cost. No any man, material, vehicle, machinery, etc. will be provided by BMC for transportation of material from there locations to these sites to the various sites & vice versa.
- e) The contractor shall take all safety measures for their man, material, and machinery during installation. They shall use PPE (Personal Protective Equipments) i.e., safety gloves, helmet, safety shoes, safety belt during installation as and when required. For any mishaps, etc. BMC will not be responsible.
- f) Any extra work
- g) The work shall be carried out with good workmanship following standard engineering practice. The successful contractor shall depute the workmen of best knowledge of carrying out the work.
- h) For the person of successful bidder, BMC shall issue Identity Card for carrying out the work.
- i) The cost of any damage to Municipal property, injury or death caused during the execution of work or any claim arising out of it shall be the responsibility of the contractor and the cost if any towards the same shall be recovered from the contractor's bill.
- j) The successful Bidder shall strictly follow the COVID -19 pandemic guidelines or any other pandemic guidelines issued by Government of Maharashtra.
- k) The contractor shall maintain attendance register for all his employees and Fault register for electrical service.
- l) The bidders are requested to visit the site preferably before quoting, to get them well acquainted with the exact scope of work involved in this particular work.
- m) The firm must submit copy of BST / CST registration certificate / service tax registration / VAT certificate/ GST registration along with the tender.
- n) Uniforms with the company's logo shall be provided to the staff appointed for the subject work and the staff shall wear it all the time in duty hours. I-cards with the signature of BMC authorities shall be issued to the staff and they shall have the same with them during duty hours.
- o) The contract will be awarded for a sanction period and accordingly P.O. will be placed.
- p) The staff must be well conversant in the respective field and no trials on this account will be allowed under any circumstances. The staff should know and speak Marathi, Hindi or English.
- q) The successful contractor should arrange tools required for electrical work such as cutter, combination plier, test lamp, Hammer, Screw Set, Tester, tapes, safety hand gloves, safety shoes, safety belt while working at height, safety helmet etc. at his own cost.

- r) The payment will be released on monthly basis against the submission of bill by the contractor following due procedure of MCGM.
- s) If the work is not found up to the satisfaction, a penalty of Rs. 500.00 per instance will be imposed on the contractors.
- t) The contractor shall be responsible for any damages done to the municipal property by his personnel and BMC will have all the rights to claim and recover the same from any money due to the contractors from MCGM on this or any other MCGM work.
- u) The contractor shall strictly follow the minimum wages act of Government while quoting for above work. The bidders are requested to quote on job basis.
- v) If the services of the contractor are not found satisfactorily the contract will be terminated at any instance without giving any reason.
- w) The material required for maintenance jobs such as Hammer, Screw Set, Tester, blower, Multimeter, Test lamp, Clamp, Hacksaw, Torch, Clipper, Crimping Tool, Test lamp etc. for carrying out the job shall be arranged by the successful contractor at their own cost and should be kept in workable condition throughout the contract period and should readily available 24 X7 on the site.
- x) Successful tenderer shall take care of the workmen and machinery during the tenure of the contract. If any mishap takes place the successful contractor shall be responsible for the same.
- y) The contract for subject work will be awarded for the period mentioned in the Work order. However, if regular staff for this work is appointed by BMC the contract will be terminated by giving on months notice to the contractors.
- aa) The staff appointed by the Successful tenderer/contractor should know and talk Marathi, Hindi or English & also have strong knowledge of electrical works. The Successful tenderer shall not employ any personnel below the age of 18 years. The vendor shall comply with the provision of the Labour Laws and the Rules and Regulation as applicable and shall indemnify the Corporation in respect of all claims that may be raised against the Corporation for non-compliance by the vendor.
- bb) The payment will be released on monthly basis as per Municipal procedure.
- cc) All the taxes, duties, payments toward EPF & ESIC, Workmen's compensation shall be included in total cost, No claims shall be entertained later on in this respect.
- dd) Not to claim for employment in M.C.G.M.: Under no circumstances whatsoever, the staff/personnel appointed by the contractor for performing duties shall be allowed to claim, for his employment in Brihanmumbai Municipal Corporation. Hence after every six months one day technical break must be given to each staff appointed by the contractor.
- ee) The Electrician deputed in General Shift will supervise all electrical maintenance jobs & electrician maintenance jobs & electrician will execute electrical maintenance as directed by BMC site Engineer. He shall also attend break downs as directed by BMC's Engineer/s.

- ff) The successful tenderer/contractor will see that the staff on duty will not leave the installation till the relievers in next shift attend the duty.
- gg) The successful tenderer/contractor will ensure that their employees are present round the clock at the site. If for any reason the staff is not found at the site, penalty of Rs.100/- per hour shall be levied. The successful tenderer/contractor shall also ensure that the supervisors appointed by contractor should not be continued for the period of more than Six Months. The documentary proof for the same shall be submitted to BMC in evidence.
- hh) The successful tenderer/contractor will ensure that all deputed staff will get weekly off regularly as per Labour Act. The contractor will also ensure that working hours of the employee will be as

per Factory Act. If the same is not followed, the excess period will be treated as Absenteeism and penalty of Rs.700/- per shift shall be levied for the same.
- ii) Terms of Payment: The payment (in Indian Rupees only) will be made on **Quarterly** basis, within 30 days from the submission of the bills.
- jj) The BMC will not be responsible for any accident/hazard caused to the person of the contractors while carrying out works. The contractor shall take care of the Life Insurance of the employee deputed by him. The contractors will take safety precautions/provide safety gears for their staff for carrying out the works. Contractor will also provide hand cleaner/disinfectants for personal cleaning.
- kk) The damages if any caused to the municipal properties will be recovered from the successful contractors cost.

II) Accidents

The successful tenderer/contractor shall be responsible to protect against accident on the work sites. The successful tenderer/contractor shall indemnify the Corporation against any claims for damage or injury to person or property resulting from and in the course of work undertaken and also under the provision of the Workman's compensation Act.

6) Special conditions of contract

- e) The successful tenderer/contractor/Bidder shall study carefully, the materials, machines, equipments, specifications, schedule of quantities, the frequencies of different operation and conditions of the tender documents to fully appreciate the scope of work before quoting his rates.
- f) The successful tenderer/contractor/Bidder shall work in close coordination with officials working in various rooms/halls, including staff of Committee Rooms, etc. and modify working schedule if required as per user's convenience. No claim whatsoever on this account shall be entertained.
- g) The information & site data mentioned in the tender documents are being furnished for general information & guidance only. The Brihanmumbai Municipal Corporation is in no case shall be held responsible for the accuracy thereof or any interpretations or conclusion drawn therefrom. The contractor shall verify such data to his entire satisfaction before quoting the rates.

- h) The contractor shall take at his own cost, if required, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the aforementioned services to be rendered to BMC and shall comply with all relevant labour laws as applicable to the area as existing or as may be mentioned during the contract period and shall indemnify MCGM against all acts of commissions, fault, breaches and or any claim or demand, loss injury and expenses to which MCGM may be party or involved as a result of the contractor's failure to comply and of the obligation under the relevant act law which the contractor is to follow.
- 7) All Tenders should inspect the site, before submitting the tender to get acquainted with the work & before submit the unstar tender tenderer shall submit the Product Photographs & demonstration to A.E.(SWM) M/W WARD / Asst.Commissioner M/W WARD if not the tenderer will be non-responsive.
- 8) All tools & material requested for the job shall be arranged by the successful tenderer.
- 9) Any kind of minor work arising during the execution of job shall be carried out by the successful tenderer at his own Cost.
- 10) Watch & ward shall be provided by the successful tenderer/contractors for protection of material at the site till completion of job period.
- 11) BMC shall not be held responsible for any mishap/accident occurred to men in material of the successful tenderer during the contract period of the work order given.

12) ELIGIBILITY OF APPLICANTS

The Brihanmumbai Municipal Corporation(BMC) invites **e-tender** on **Percentage basis** to appoint Contractor for the aforementioned work from contractors of repute, multidisciplinary engineering organizations i.e. eminent firm, Proprietary / Partnership Firms / Private Limited Companies / Public Limited Companies / Companies registered under the Indian companies' act 2013, the contractors registered with the Brihanmumbai Municipal Corporation(BMC), to be eligible for pre-qualification and short-listing, an Applicant shall fulfill the following conditions of eligibility

13) TECHNICAL CAPACITY (FOR ROUTINE WORK)

- For assessing the technical capacity of regular, routine and maintenance works; similar work shall mean, satisfactorily executed / completed by their Bidder for “**Providing** Providing electrical services for SRA Colony Mahul in M/W Ward.”
- The tenderer(s) in their own name should have satisfactorily executed the work of similar nature in BMC /Semi Govt. /Govt. organization during last seven (7) years ending last day of month previous to the one in which bids are invited as a prime Contractor. The bidder shall have electrical contractor's license issued by PWD or Energy, Power and Labour department by Government of Maharashtra. **Site visit undertaking in prescribed format shall be annexed by the bidder.**

14) Contractor should visit the application site and prepare the plan taking

in to account all items specified in scope of work. In case of difficulty the contractor may contact this office/ward office. Contractor should submit the above schematic scan copy in Packet-B of e-Tender. This is mandatory to qualify technical criteria of tender.

- 15) Contractor shall arrange skilled personnel for day-to-day maintenance and to attend faults. It is his responsibility to put the installation in the perfect working condition.
- 16) Contractors shall submit the names of staff appointed for operation & maintenance of the system.
- 17) Contractor shall provide all tools, tackles, ladders & PPE with the skilled personnel without any extra cost. The skilled personnel having PWD electrical license shall be appointed by the contractor at site for maintenance & working of the system, throughout all the time or till the last immersion.
- 18) BMC has rights to change BOQ before / during execution of work, as per requirement of site. Payment will be done to the contractor as per actual consumption.
- 19) Validity : 365 days
- 20) Contractor shall strictly follow the above mentioned instructions.
- 21) Successful contractor should follow all IEC & Indian Electricity Rules & Regulations for completion of subject work during contract period.

GENERAL REQUIREMENT

SITE VISIT

- 1) The tenderer shall visit the site before submitting their tender. The site shall be visited for seeing the quantum of work and the location for any other requirement related to the works.
- 2) Contract price shall be inclusive of all the work described in the specifications and all the items whether or not described in the specifications, but required for a complete workable installation/maintenance and for satisfactory erection and commissioning/maintaining all electrical installation under M/W WARD jurisdiction.
- 3) During the course of execution of this work, other civil, Mechanical and Electrical constructing agencies may also be working at site. The contractor shall have to co- operate with these agencies for proper and faithful execution and completion of work.
- 4) In case of any deviation from the specifications or general conditions of contract, proposed by tenderer, shall be entered by him in a separate deviation schedule attached.
- 5) The system shall be in accordance with latest modern practice with first class workmanship and confirmed to relevant IS/BS standard and statutory regularities. The work shall be such that it will facilitate inspection, cleaning, fabrication and repair to ensure satisfactory operation under all the service conditions.

- 6) The contractors shall be solely responsible in all respect for satisfactory testing, maintenance & commissioning/maintaining of the work along with performance test. The contractor free of cost shall rectify any defects observed during the testing as well as during free maintenance period. The tests shall be carried out in front of BMC engineers.

D) General Qualification for Electricians and Electrical helper:

- The Personnel should be literate and healthy. He shall be verbally communicable in Marathi, Hindi languages.
- No lunatic, disabled or spastic personnel shall be employed by the contractors on this job.
- **The personnel shall maintain a good hygiene standard, he/she should be free from any skin, chronic diseases. He / She should submit the medical fitness certificate.**
- The personnel shall bear a good character with a clean police record. He shall not bear any criminal history.
- The said technician must have the practical knowledge of handling as well as operating all the electrical and mechanical equipments
- If necessary, hands on training for operation of A.C. units, electrical & mechanical equipments can be given through the manufacturer / CSMC agency company of the said Equipment.
- The helper shall be preferably experienced in such type of works with basic electrical knowledge.
- Helper should help multipurpose technician in his work & related work given by this office in-charge.
- The Personnel shall wear an IDENTITY CARD all the times while on duty. The I-card shall have to be got authenticated by BMC authority.
- All the personnel working will scrupulously follow all security and safety rules, checks and disciplines.
- The personnel shall not enter in the prohibited areas of the BMC offices unless specifically ordered by designated authority.
- The personnel shall behave politely with all other staff on duty, shall not indulged himself in any arguments, quarrels etc. Modesty of women staff and fellow workers must be maintained.
- No child labour shall be employed on this work.
- The personnel shall not have bad habits like consumption of alcohol, smoking, chewing of paan / tobacco etc. inside the campus of the BMC OFFICE.
- Personnel found in breach of the above condition(s) shall be immediately expelled from the Disaster Management Department temporarily or permanently. The contractor shall not engage such staff again on duty without BMC's permission.
- The staff so expelled shall be shown as 'NOT PROVIDED' and shall be subjected to such actions/levy of penalties as provided in the contract.
- Contractor has to obtain CSR (Customer Satisfaction Report) from Operation Section of DM Department during contract period on monthly basis.

General Terms and conditions:

1. It is mandatory to quote according to BMC's Labour Department's latest Circular effective at the time of this e-tender. It is the responsibility of the contractor to make payment to his employees (skilled & unskilled manpower) not less than as per the Minimum Wages Act. The basic pay rates and D. A. (Special Allowance) which revises after every six months. Bidder should consider this fact before quoting for this tender. This department will scrupulously monitor the compliance made by successful bidder in this regard.
2. BMC will not bear the extra cost arise due to the increase in the Minimum wages time to time within the contract period.
3. The bidder shall submit the undertaking on Rs 500/- Stamp Paper, stated that, payment of employees appointed by him, will be made not less than the minimum wages act during the contract period and BMC will not be held responsible for wages related or any other dispute between contractor & staff appointed by them at this department.
4. If any mishap happens to the person it will be the contractor's responsibility.
5. If any damages takes place to BMC equipment, due to lack of knowledge of the workers or mishandling, the contractors will have to reinstate the same at their own cost.
- 6. The bidders are requested to visit the site preferably before quoting, to get them well acquainted with the exact scope of work involved in this particular work.**
7. The firm must submit copy of GST/CST registration certificate along with the tender.
8. The contract will be awarded for a period of one year.
9. The staff must be well conversant in the respective field and no trials on this account will be allowed under any circumstances. The staff should know and speak Marathi, Hindi or English.
10. Bidder should own the necessary cleaning equipments, material & vacuum cleaner.
11. The deployed personnel shall be on the Payrolls of the contractor. No outsourcing by the contractor shall be allowed under any circumstances.
12. The deployment of manpower shall be as per the requirement of the BMC, which may increase or decrease depending upon the requirement during the contract period. Entering into the contract doesn't guarantee any manpower requirement to BMC.
13. The Contractor would be responsible to maintain the required manpower at said locations.
14. BMC will select the personnel to be appointed by the Contractor & the decision of BMC will be binding upon the Contractor.
15. The Bidder Contractor shall replace immediately (within 48 hrs) any of its personnel who is found unacceptable to BMC because of security risks, incompetence, conflict of interest, improper conduct etc. upon receiving written notice from BMC. The delay in providing a substitute would attract a penalty as per tender conditions.

16. The payment will be made on Monthly basis after verifying all details of the bill & the relevant documents submitted by contractor, following BMC procedure.
17. It will be binding on the Contractor to implement all labour laws which are applicable to the Contractor and its employees and the principal employer i.e. BMC.
18. The Contractor shall, after selection of the Successful bid execute an agreement of contract within 30 days from issue of the acceptance letter from BMC. The Contractor shall have to pay Security deposit of 5% of the contract value as performance Guarantee either in the form of DD or in the form of Bankers' Guarantee from the Bankers approved by the Brihanmumbai Municipal Corporation & Bankers' Guarantee should be valid up to further six month of the expiry of contract period. The Security Deposit will be refunded after 6 months of the expiry of the contract, after deducting the penalty amount, if any.
19. The personnel deployed by the Contractor shall not claim of the status of direct employee of BMC since they are appointed by the Contractor. The Contractor shall be the employer of the personnel deployed by it. Contractor should submit the undertaking from every employee deputed for subject work stating that, No claim for the employee of the BMC will be made by him /her for giving service in this BMC office.
20. BMC reserves its right to foreclose the contract at any time without assigning any reason & by giving one month notice to the contractor.
21. In case of termination of this contract on its expiry or otherwise, the persons deployed by the contracting Contractor shall not be entitled to and will have no claim for absorption in the regular employment of BMC.
22. The contracting Contractor shall be solely responsible to redress the grievances / resolution of disputes relating to person deployed by the Contractor. BMC shall not in any way, be responsible for settlement of such issues whatsoever.
23. The Contractor shall be responsible for paying compensation to its employee for an injury/accidental death during the course of employment. If the contractor fail to pay the same that shall be paid to the concern employee from the bills to be paid to the contractor or from the security deposit.
24. The contractor shall be held responsible for Data tempering, sharing & pilferage by any employee appointed by the Contractor. In such cases suitable legal action deemed fit taken against the contractor & concerned employee.
25. The BMC material/ equipment shall be handled properly and it shall be returned back to the office in good condition at the end of the contract.
26. If the services of the contractor are not found satisfactorily the contract will be terminated at any instance without giving any reason.
27. The Contractor has to maintain Daily registers / Instruction registers / penalty registers for the entire contract period.

28. The successful contractor shall submit all documentary records maintain during contract period to this department at end of contract.
29. The contractor has to install the Biometric Machine System for online attendance monitoring of all staff deployed. The access of Biometric shall be shared with concerned BMC officials. Contractor has to submit online record of biometric attendance with respective monthly bill. BMC will not bear any additional cost for installation & maintenance of biometric machined installed by contractor along with the internet charges.

Sd/-
Asst. Engr. (SWM)
MW Ward