

**Request for Expression of Interest**  
**for**  
**Selection of Service Providers for Providing Services of**  
**‘Specialist consultation for DR-TB patients’ Scheme**  
**for various regions of Mumbai,**  
**under NGO-PP schemes, NTEP, Govt of Maharashtra**

EOI Ref. No.: MDTCS/1756/TB dated:12/08/2024

Mumbai District TB Control Society  
NGO-PP Schemes, Govt. of Maharashtra  
Mumbai

**Letter of Request for Expression of Interest  
For Selection of Service Providers for Providing Services of  
'Specialist Consultation for DR-TB patients' Scheme for various regions of Mumbai,  
under NGO-PP schemes, NTEP, Govt of Maharashtra**

MDTCS/1756/TB dated: 12/08/2024

Mumbai District TB Control Society (MDTCS), from now on referred to as 'the Authority', under National TB Elimination Program (NTEP) is implementing TB control programme in Mumbai. Under this program, the Authority invites Expressions of Interest from interested Service Providers, to provide services under 'Specialist consultation for DR-TB patients' scheme for various regions of Mumbai.

Details of Invitation for Expressions of Interest for Specialist consultation for DR-TB patient's scheme is available on the <https://portal.mcgm.gov.in/> and attached here.

A single-step process shall be adopted to select a Specialist consultant (service provider) for providing consultation services in public sector DR-TB centers for DR-TB patients. The interested service provider shall apply to MDTCS for providing these services. Subsequently, the eligible and qualifying service provider will be invited for signing of MoU. Details of application and shortlisting process are mentioned on Page no. 5 onwards of this document.

Interested service providers may submit their EOIs and other documents by sending them via email on [dtomhbmc@rntcp.org](mailto:dtomhbmc@rntcp.org) on or before 30/08/2024 till 17.00 pm

The Authority reserves the right to make any further additions / deletions / modifications to the EOI, including extension of time for uploading of EOIs. Any such changes shall be notified through the above referred e-Procurement portal only, by way of Corrigendum / Addendum.

Sd/-  
Member Secretary,  
M.D.T.C.S

**INVITATION FOR EXPRESSIONS OF INTEREST FOR PROVIDING SERVICES  
UNDER 'SPECIALIST CONSULTATION FOR DR-TB PATIENTS' SCHEME UNDER  
NGO-PP SCHEMES, FOR VARIOUS REGIONS OF MUMBAI**

(Tentative Schedule)

EOI INVITATION REFERENCE	EOI Ref. No.: MDTCS/1756/TB dated: 12/08/2024
DATE OF COMMENCEMENT OF DOWNLOAD OF EOI INVITATION FROM THE WEBSITE <a href="https://portal.mcgm.gov.in/">https://portal.mcgm.gov.in/</a>	28/08/2024
LAST DATE AND TIME FOR SENDING COMPLETE EOI APPLICATION TO CTO MUMBAI EMAIL <a href="mailto:dtomhbmc@rntcp.org">dtomhbmc@rntcp.org</a>	03/09/2024 till 17.00 pm
DATE & TIME OF OPENING OF EOI FROM <a href="mailto:dtomhbmc@rntcp.org">dtomhbmc@rntcp.org</a>	03/09/2024 on 17.05 pm
DATE & TIME OF INFORMING SHORTLISTED SERVICE PROVIDERS	05/09/2024
PLACE OF OPENING OF EOI, PRE-BID MEETING AND ADDRESS FOR COMMUNICATION	Mumbai District TB Control Society Office of Asst. Health Officer (T.B.), 1st Floor, Bawlawadi Municipal Office Bldg., Dr. B.A. Road Opp. Voltas House, Chinchpokali, Mumbai- 400 012 Phone No: 022-23726229

Sd/-  
Member Secretary,  
M.D.T.C.S

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## **Instructions to Applicants**

### **1. Introduction:**

- 1.1 The Mumbai District TB Control Society (MDTCS) (hereinafter referred to as the “Authority”) intends to engage Service Providers as Specialist consultation for DR-TB patients Scheme under Guidance document on Partnerships, NTEP, 2019.
- 1.2 Detailed description of the services are provided in the **Section: Terms of Reference**.
- 1.3 The Authority shall receive applications of Expressions of interest from Service Providers who apply via email on [dtomhbmc@rntcp.org](mailto:dtomhbmc@rntcp.org).
- 1.4 All EoIs shall be prepared and submitted by Service Providers in accordance with the instructions given in this Section on or before the date and time specified herein.
- 1.5 The Authority shall shortlist eligible and qualified Service Providers for awarding the Scheme through an open competitive process.

### **2. Brief Description of Selection Process:**

- 2.1 The Authority has adopted the following process for selection and award of Scheme(s) to Service Providers:
- 2.2 First, the interested Applicants shall submit their Applications against this Request for Expression of Interest in accordance with the instructions given in this EOI Document. The Authority shall evaluate Applications received up to due date and time and shortlist all eligible and qualified Service Providers.
- 2.3 Subsequently, the Service Providers, evaluated as eligible and qualified during first stage, shall be invited to sign the MoU.

### **3. Eligibility & Qualification of Applicants:**

- 3.1 The eligibility and qualification of the Applicants will be assessed on the basis of eligibility criteria enumerated on Page no. 8.

### **4. Right to accept or reject any or all Applications:**

- 4.1 Notwithstanding anything contained in this EOI Document, the Authority reserves the right to accept or reject any Application and to annul the selection process and reject

all Applications, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof. In the event that the Authority rejects or annuls all the Applications, it may, in its discretion, invite fresh Applications.

- 4.2 The Authority reserves the right to verify all statements, information and documents submitted by the Applicant in response to the EOI.

## **5. Amendment of EOI:**

- 5.1 At any time prior to the deadline for submission of Application, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the EOI by the issuance of Addendum. It is further clarified that the configuration and the responsibilities, terms and condition of the scheme may be changed by the Authority and it shall be binding on the Applicants.
- 5.2 Any Addendum / clarifications thus issued will be made available and can be downloaded from the website of the Authority.
- 5.3 In order to provide the Applicants a reasonable time for taking an Addendum into account, or for any other reason, the Authority may, in its sole discretion, extend the Application Due Date.

## **6. Submission of Application:**

- 6.1 The Applicant shall provide all the information sought under this EOI. The Authority will evaluate only those Applications that are received in the required formats and complete in all respects. Incomplete and /or conditional Applications shall be liable to rejection.
- 6.2 The Application shall consist of the following documents:
- (i) Annexure 1- Letter of Application in the prescribed format;
  - (ii) Annexure 2- Profile giving information about the Applicant service provider;
  - (iii) Copy of the following:
    - a) Under-graduate qualification certificates- MBBS degree
    - b) Post-graduate qualification certificates- MD in Chest & TB degree **OR** Diploma in Chest & respiratory diseases

- 6.3 The Application should be sent via email on [dtomhbmc@rntcp.org](mailto:dtomhbmc@rntcp.org) latest by **03/09/2024 before 17.00 hrs.**
- 6.4 The Authority, at its sole discretion, may extend the due date & time for submission of Application.
- 6.5 Late Applications received after the date and time mentioned in this document shall not be accepted.
- 6.6 No modifications / substitutions / withdrawal shall be accepted after the due date.

### **7. Opening and Evaluation of Applications:**

- 7.1 The Authority or its authorised personnel shall download all the EoI Applications received up to due date and time for submission of Applications
- 7.2 The Authority or its authorised personnel will subsequently examine and evaluate Applications in accordance with the provisions set out in the **Eligibility Criteria**
- 7.3 The Authority reserves the right not to proceed with the selection process at any time without notice or liability and to reject any or all Application(s) without assigning any reasons.

### **8. Shortlisting of Applications and Notification:**

- 8.1 After the evaluation of Applications, the Authority would announce a list of shortlisted Applicants who will be eligible for further signing of MoU via email. At the same time, the Authority would notify the other Applicants that they have not been shortlisted. The Authority will not entertain any query or clarification from Applicants who fail to qualify.

## **Terms of reference for Specialist Consultation for DR-TB patients scheme**

### **Scope of Work**

#### **Objective of the Scheme:**

Mumbai has a very high load of DR-TB cases – approx. 5000 cases annually (public + private sector). Treatment for DR-TB is very long and goes for an avg. of 9-20 months based on the response of the patient to the DR-TB medicines. Many DR TB patients require frequent monitoring and clinical examination by specialists, as these patients are on multiple drugs which can cause adverse drug reactions (ADRs). NTEP programme guidelines emphasize on decentralized, patient centric care.

Seeking specialist opinions in the private sector is expensive for patients and at a same time availability of specialists in the public sector facility is a challenge. Hence to have a specialist available for all DR TB patients at the public health facilities to provide decentralized patient management is the need of an hour. Hence, this office wishes to engage with private specialists to provide their consultation services in DR-TB centres where there is a high load of DR-TB cases or where there is irregular/ no availability of a trained specialist to manage the DR-TB patients.

#### **Eligibility criteria for the Service Provider**

- Should be a Specialist doctor with the required registration and qualification: MBBS with MD in Chest & TB or Diploma in Chest & Respiratory diseases
- Willingness to directly work with the program as per revised PMDT guidelines.
- Willingness to attend OPD at designated public sector DR-TB centers on designated days of the week as per NTEP requirements

#### **Role of Service Provider**

- Undergo periodic training on PMDT guidelines and updates.
- Provide OPD consultancy services during designated hours (including initiation of treatment, management of ADRs, modification in regimen etc.)



- Update patient records

### **Role of NTEP**

- Provide designated space for consultation services for DR-TB patients.
- Coordinate with clinical and field teams to ensure that all designated staff prepare the required documents/ patient case history.
- Liaise with field teams for updating details in Nikshay.
- Collaborate with the Service Provider to discuss changes in treatment regimen.
- Ensure the availability of lab reports / investigations to support the Service Provider to take clinical decisions.
- Ensure timely payments to Service Provider

### **Performance parameters and linkages for payment**

- Payment will be based on the number of visits provided by the service provider
- The service provider shall provide minimum 5 visits to the allotted DR-TB center per month and attend to the DR-TB OPD patients.
- It is envisaged, that each Chest Physician Specialist shall be paid @ Rs. 2500/- per visit (minimum 5 visits per month) the programme.

### **Verification mechanism**

- Effective/attendance of the service provider will be maintained at the DR-TB center. The copy of attendance of consultant is sent to DTC at the end of each month.

### **Area of Operation**

Based on the area of practice of the service provider, as per programmatic requirement for DRTB services and as per the communication from City TB Office, Mumbai; each service provider shall be engaged to provide services at designated DR-TB centers on designated days of the week.

### **Contract Period**

The Memorandum of Understanding (MoU) will be drafted for a period of 3 years which will be renewable every year after assessment of performance of the Service Provider at the level of City TB officer and availability of fund in PIP Any revision in rates for subsequent years will be upon mutual consent of the Authority and the service provider and subject to sanction from State office / higher authorities.

### **Reporting System/ Payment**

- Effective/attendance of the service provider will be maintained at the DR-TB center. The copy of attendance of consultant is sent to DTC at the end of each month.
- Summary will be prepared at DTC every month for amount to be paid to then service provider (rate fixed per visit). This summary and copy of the effective will be submitted to CTO every month.
- At CTO- the no. of visits will be verified with effective and payment released to the service provider directly via PFMS.

## ANNEXURE - 1

### Applicant's Expression of Interest

To,  
Mumbai District TB Control Society  
Office of Asst..Health Officer (T.B.),  
1st Floor, Bawlawadi Municipal Office Bldg.,  
Dr. B.A. Road  
Opp. Voltas House, Chinchpokli,  
Mumbai- 400 012

Subject: Application of EOI for providing services under 'Specialist consultation for DR-TB patients scheme' under NGO-PP Schemes, NTEP.

Reference: Your invitation seeking EOI for Specialist consultation for DRTB patients scheme;  
Ref No. MDTCS/1756/TB Dated 12/08/2024.

1. With reference to the above subject and reference, I / We having read the EOI Document and understood its contents, hereby submit my/our Application for Selection for the aforesaid scheme.
2. I/We express interest for implementing this scheme in (name the centre/s & district you wish to provide services in).
3. I/ We certify that all information provided in the Application and in Annexures 1 & 2 is true and correct.
4. I/ We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
5. I/ We acknowledge the right of the Authority to reject our Application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

6. I/ We certify that in the last three years, I/we have not been blacklisted on any contract, by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant or any member or Associate, as the case may be.
7. I/ We declare that we/ any Member, or our/ its Associates are not a Member of a/ any other facility applying for shortlisting and have no conflicts of interest with any other applicants.
8. I/ We agree and undertake to abide by all the terms and conditions of the EOI Document

Signature Name, title and seal of authorized official of Applicant

**ANNEXURE - 2**

**FORMAT OF APPLICANT'S CONTACT & OTHER DETAILS**

1. Name of the Service provider:

2. Registration details:

3. Postal Address with Pincode

Telephone:

Fax:

Email:

4. Documents attached with the application (please mention Yes or No before each document):

<b>Sr. No.</b>	<b>Name of the document</b>	<b>Submitted (Yes/No)</b>
1	UG Qualification certificate – Degree	
2	PG Qualification certificate – Degree / Diploma	

5. Date of Application: