

**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
**ELECTION DEPARTMENT**

No. ELECTION/ 2702 /EXP dt.27/09/2022

**E-TENDER NOTICE**

**Sub:-“Supply of Stamp Pad (157 MM X 96 MM) for MCGM General Election-2022”.**

The Municipal Corporation of Greater Mumbai (MCGM) invites e- tender to appoint Contractor for the aforementioned work from contractors of repute, multidisciplinary organizations i.e. Eminent firm, Proprietary/Partnership Firms/ Private Limited Companies/ Public Limited Companies/Companies registered under the Indian companies’ act2013, the contractors registered with Municipal Corporation of Greater Mumbai.

Bidding Process will comprise of THREE stages.

The application form can be downloaded from MCGM's portal (<http://portal.mcg.gov.in>) on payment of **Rs. 590/- (Rs. 500 + 18% G.S.T)**. The applicants not registered with MCGM are mandated to get registered (Vendor Registration) with MCGM for e-tendering process & obtain login credentials to participate in the online bidding process.

- i) For those applicants not having vendor registration, need to apply first for vendor registration online.
- ii) Followed by SRM login ID and password to be obtained online
- iii) For e-Tendering registration, enrolment for digital signature certificates and user manual, please refer to respective links provided in ‘Tenders’ tab. Vendors can get digital signature from any one of the Certifying Authorities (CA's) licensed by controller of certifying authorities namely, Safes crypt, IDRBT, National informatics center, TCS, CUSTOMS, MTNL, GNFC and e-Mudhra CA.

<b>Name of work</b>	<b>Contract Period</b>	<b>Estimated cost of work</b>
<b>“Supply of Stamp Pad (157 MM X 96 MM) for MCGM General Election-2022”.</b> <b>(Make: Camel, Kores &amp; Zebra)</b> <b>Bid No.7200036733</b>	12 Months	Rs.3,85,000/-

In terms of the 3 stage system of e-tendering, a Bidder will be required to deposit, along with its Bid, an Earnest Money Deposit of **Rs.7,700/- (Rupees Seven Thousand Seven Hundred Only)** (the "EMD"), refundable in accordance to the relevant clause of bid document, from the Bid Due Date, except in the case of the selected Bidder whose Bid Security/EMD shall be retained. The Bidders will have to provide Earnest Money Deposit through the payment gateways while submitting the bids. The Bid shall be summarily rejected if it is not accompanied by the Earnest Money Deposit. The e-tender is available on MCGM portal (<http://portal.mcgm.gov.in>) as mentioned in the Header Data of the tender.

As per THREE Packet systems, the document for Packet A & B is to be uploaded by the bidder in vendors' document online in Packet A, B. Packet A,B & C shall be opened on dates as mentioned in header data. All the responsive and eligible bidders if they so wish can be present at the time of opening of bids, in the office of Assessor & Collector, Byculla. The Packet 'C' shall be opened if bids submission in Packet 'A' & 'B' satisfies/includes all the requirements and same are found acceptable to the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-tender(s) without assigning any reasons at any stage.

The dates and time for submission and opening the bids are as shown in the Header Data. If there are any changes in the dates the same will be displayed on the MCGM Portal. (<http://portal.mcgm.gov.in>)

The Applicants interested for the above referred works may contact the Assessor & Collector at the following address on any working day during office hours.

Office of the  
Dy. Assessor & Collector (Election),  
J.B.Shah Market Building, 4 th floor,  
Yusuf Meharali Road, Masjid Bunder,  
Mumbai – 400 009

Phone:- 022-23402083

The applicants may wish to visit the site under reference and can collect the information of the present status from the department who has invited the bids.

The MCGM reserves the rights to accept any of the application or reject any or all the application received for above works, without assigning any reasons thereof. The information regarding above subject matter is available on Website of MCGM. (<http://portal.mcgm.gov.in/tenders>)

Sd/-

**Dy.Assessor& Collector (Election)**

## **HEADER DATA**

Tender Document No	7200036733
Name of Organization	Municipal Corporation of Greater Mumbai
Subject	<b>“Supply of Stamp Pad (157 MM X 96 MM) for MCGM General Election-2022”. (Make:Camel, Kores &amp; Zebra)</b>
Cost of Tender	Rs.590/- (Rs.500 + 18% GST)
Cost of E-Tender(Estimated Cost)	Rs. 3,85,000/-
Bid Security Deposit / EMD	Rs.7,700/-
Date of issue and sale of tender	Dt.29 .09.2022 from 18.00 Hrs.
Last date & time for sale of tender & Receipt of Bid Security Deposit	Dt.12.10.2022 up to 16:00Hrs
Submission of Packet A, B &Packet C (Online)	Dt.12.10.2022up to16:00Hrs
Opening of Packet A	Dt.13.10.2022after12:00Hrs
Opening of Packet B	Dt.13.10.2022after12:05Hrs
Opening of Packet C	Dt.18.10.2022after15:00Hrs
Address for communication	<b>Office of Dy. Assessor &amp; Collector (Election), J.B.Shah Market Building, 4 th floor, Yusuf Meharali Road, Masjid Bunder, Mumbai – 400 009</b>
Venue for opening of bid	Online in Assessor & Collector’s office.

**This tender document is not transferable.**

The MCGM reserves the rights to reject any or all the application received for above subject without assigning any reason thereof.

Sd/-  
Dy. ASSESSOR & COLLECTOR (Election)  
Assessment & Collection Deptt.