

MUNICIPAL CORPORATION OF GREATER MUMBAI

Central Purchase Department (Medicine Tender Section)

566, N.M., Joshi Marg, Byculla, Mumbai (W) – 400011.

Date: 16.03.2022

Pre-Bid Meeting Minutes Of Schedule No.III

Schedule No. III (Creams, Drops, Ointments, Oral Liquids, Lotions, Syrups Bid no 7200017575) 2022-24 Pre - Bid Meeting regarding Tender for supply of Creams, Drops, Ointments, Oral Liquids, Lotions, Syrups as per Sch. No III of 2022-24 was held under the Chairmanship of A.M.C. (W.S.)'s on 15.02.2022 at 3.00 p.m. at Head office, Conference Hall, Opp. A.M.C. (W.S.)'s Office.

The following officers were present for meeting.

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| 1) D.M.C. (C.P.D.) | - | Shri. Ramakant Biradar |
| 2) D.M.C. (P.H.) | - | Shri. Sanjay Kurhade |
| 3) Director (M.E. & M.H.) & Dean (N) | - | Dr. Ramesh Bharmal |
| 4) Ch.M.S. | - | Dr. Prashant More |
| 5) Dy. Dean (C.P.D.) | - | Dr. Vandana Tandel |
| 6) A.M.O. (C.P.D.) | - | Dr.Sachin Jagtap |
| 7) A.M.O. (C.P.D.) | - | Dr.Shreyash Dharpawar |

Deputy Dean (CPD) appraised the Technical Committee members present regarding the prebid meeting for Sch. No. III. Following instructions to the Prospective Participants were read out by AMO (CPD)

1. Regarding rate disclosure, Bidders were instructed to **not disclose rates in any documents submitted in both packet 'A' & 'B'**. (Purchase Orders / Bill Of Entry rate). If rates are disclosed / open in submitted packet 'A' documents, entire

Bid will be rejected. If rates are disclosed / open in submitted packet 'B' documents, Bid will be rejected item wise.

2. Annual turnover of Manufacturer / Importer must be **Rs.1 Crore every year**.
Manufacturer / Importer must have annual turnover of Rs.1 Crore for each individual financial year. Average of 3 financial year (for e.g. 1 Crore, 1.5 Crore, 50 Lakhs, average comes to 1 Crore) will not be accepted.
3. Documents once uploaded will not be asked in shortfall unless it is not legible. To submit non-legible & not uploaded documents Rs.2000 per document will be charged as mentioned in the tender manual. While submitting shortfall documents Bidder must paginate all pages & covering letter should be attached stating which document attached on which Page No. If bidder doesn't submit paginated documents with a covering letter while submitting shortfall documents, decision of accepting such documents will be at the discretion of technical committee.
4. When bidder is requested for clarifications and the Bidder instead submits new document for clarifying the query raised by MTS, CPD; then the decision of accepting the new document will be made by the technical committee.
5. **Commercial Bid is opened Tenderer wise in the MCGM SAP system**. However the rates of tenderer who are responsive in both packet A & Packet B are read item wise. Non responsive items rates are not read out.

The recommendations of the prospective bidders were put up to the technical committee and decisions taken by the technical committee are tabulated below.

Item No.	Description	Recommended Change in Pre-Bid by the Technical Committee
41	Cream Containing Framycetin Sulphate 1% w/w	Supply must be in form of 30 gm tubes
80	Syrup Lactulose 10gms/15ml	Lactulose Solution as per the pharmacopeial standards. In- house product will not be accepted.

Item No.	Description	Recommended Change in Pre-Bid by the Technical Committee
81	Multivitamin Syrup in therapeutic dose without iron	Multivitamin Syrup in therapeutic dose without iron Each 5 ml must contain Vitamin A 5000IU, Cholecalciferol 400 IU Thiamine mononitrate 1.5 mg, Riboflavin 1.2 mg, Pyridoxine HCl 1mg, Niacinamide 10mg, Ascorbic acid 50mg, D-Panthenol 2mg as per the pharmacopeial standards. In- house product will not be accepted

Except above changes in Descriptions & Pre-qualifying Criteria other remain unchanged.

Sd/-
Dy. Dean (CPD)

Sd/-
Ch. M. S.

Sd/-
Dean (BYL Nair Hosp.)

Sd/-
D.M.C. (C.P.D.)

Sd/-
D.M.C. (P.H.)

Sd/-
Director (M.E. & M.H.)