

BRIHANMUMBAI MUNICIPAL CORPORATION

No. ACRC/ 2520/GEN/AEM Dtd.28/11/2025

Office of the
Asst. Commissioner, R/C,
R/Central Ward Office, 1st Floor,
F.P. No. 44, T.P.S.-I,
Chandavarkar Road,
Borivali (W), Mumbai – 400 092
Tel. No.:- 022-28946000
Email-id:-aemaint01.rc@mcgm.gov.in

QUOTATION NOTICE

The Assistant Commissioner R/Central Ward invites sealed quotation from the firms dealing in the line. The Quotation duly filed in and lacquer sealed along with the receipt of Earnest Money Deposit should reach in the office of Assistant Commissioner 'R/Central' Ward office, Chandavarkar Road, Borivali (W) Mumbai – 400092 up to 4.00 p.m. on due date.

Sr. No.	Description of work	Earnest money Deposit for work is Rs.	Scrutiny fee in Rs.	Quotation due date
1	Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai Jetty from 5th to 7th December 2025 for Mahaparinirvan din.	5,400/-	363/- + 18% GST	01/12/2025 till 4.00 PM

The blank Quotations form along with terms and conditions can be purchased from H.C. (Exp) R/Central ward at above address till 01/12/2025, between 11.00 a.m. to 4.00 p.m. in any working day except Sunday & Holiday. Quotations copies will not be sent by post. The Quotations will be opened on same date (i.e on 01/12/2025) at 4.00 pm. The Quotations received after this hour and date will not be opened. Telegraphic quotations will not be accepted under any circumstances.

The EMD is to be paid in cash on or before dt. 01/12/2025 till 03:00PM at above address & should be paid at BMC's citizens Facilitation (CFC) in any ward office, Contracting firms registered with Brihanmumbai Municipal Corporation who have paid the standing deposit for requisite class and category registration need not pay a separate Earnest Money deposit for these quotations.

Sd-

Assistant Commissioner, R/Central

BRIHANMUMBAI MUNICIPAL CORPORATION

Office of the Asstt. Commissioner 'R/Central' Ward,
1st Floor, near Borivali Railway Station,
Chandavarkar Road, Borivali (west), Mumbai- 400 092

To,
M/s. _____

**Subject:- Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai Jetty from 5th to 7th
December 2025 for Mahaparinirvan din..**

Gentleman,

**Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai Jetty from 5th to 7th December
2025 for Mahaparinirvan din** as per the attached specifications and following terms & conditions.

Quotation shall be enclosed in a lacquer/wax sealed envelope which shall be super scribed “**Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai Jetty from 5th to 7th December 2025 for Mahaparinirvan din.**” the quotation shall be addressed to the Municipal Commissioner and shall be delivered in the office of Assistant Commissioner R/Central ward, R/Central ward office Building 1st Floor, near Borivali Railway Station, Chandavarkar Road, Borivali (west), Mumbai- 400 092 on or before 29.08.2025 not later than 4.00 p.m. quotation received after this hour and date shall be returned unopened to the office.

1. The quotation form can be purchased on **01/02/2025** from office of Asst. Engineer (Maint.), R/Central at above address on payment of Rs. 363+ 9 % SGST & 9% CGST as scrutiny fee and EMD of Rs. 5,400/-in cash at CFC on any working days between 11 a.m. to 3.00 p.m. except 2nd and 4th Saturday, Sunday and Public Holiday. The quotations will be opened on the same day immediately after 04.00 p.m. in this office.
2. Unsealed with wax quotation will not be opened and kept unopened.
3. Telegraphic quotation will not be accepted under any circumstances.
4. The rate amount should be quoted in work as well as in figure. The rate quoted Shall be firm and no variation will be allowed subsequently on any account.
5. Taxes: As per Annexure -A and Annexure-B attached herewith also in case of quotation for supply of articles only the quotationer should state the registration number which his firm is registered with sales tax authorities and shall clearly state the rate of all the taxes such as S.T, G.S.T. etc. applicable as per the Govt. Act in force at the time of submission of quotation and work out the actual amount thereof, If the taxes are not mentioned it will be presumed that these taxes are not applicable, being already paid by the quotationer and/ or will be born by them. No subsequent claim from the quotationer for payment of these taxes shall be entertained.

6. All the rates shall be inclusive of all duties such as G.S.T. customs, Excise, Octroi etc. Otherwise their actual amount shall be shown extra. If it is not mentioned, It will be presumed that rates are inclusive of such duties and subsequent claim for payment of these duties will be entertained.
7. Validity of the Quotations: The tenderer shall remain firm and valid at least for 120 days from the date of its submission.
8. The quotaioner shall not withdraw his offer within the validity period. If he does so the EMD/ ASD/ SD paid will be absolutely forfeited to the Corporation.
9. Terms of Payment: As per the Municipal Procedure, the payment of the work done will be made within 30 days from the receipt of the bill subject to satisfactory test of the article including its installation and commissioning if any No advance payment will be given.
10. Penalty:
 - A) For failure to comply with the order place for work /supply of the articles within the stipulated period a penalty equivalent to $\frac{1}{2}$ % per week of part there on the value of the delayed work / supply of the articles will be recovered from the contractors without making any references to the contractors. The amount of the penalty will be however the subject to the maximum of 10% of the contract sum of such smelled amount as may be fixed by the Engineer in charge.
 - B) Penalty for inferior supply from defaulting contractors, supplies; the contractor at any time during the continuance of these present supply material mentioned in schedules is rejected because of inferior qualities, the reserves right to levy penalty for such inferior supply from contractor as per the general tender condition and the article shall by replaced by new one as per the specification.
11. Firms with common proprietor / partner or connected with one another either financially or as a principal and agent or as master and servant or with proprietor/ partner closely related to each other shall not submitted quotation separately under different names for the same work.
12. The quotationers shall invariably submit this quotation notice form together with the specification schedule of the quantities and rates duly filed in and signed. Any irregularity in this respect may render the quotations liable for rejection.
13. The Municipal Commissioner and the Brihanmumbai Municipal Corporation do not bind himself to accept the lowest or any quotation and reserve the rights to reject all the quotations. In case of any dispute Municipal Commissioner's decision shall be final and binding on the quotations.
14. The quotationers should be register under VAT/ G.S.T. Act.
15. The successful quotationer should have to pay legal stationery charges & stamp duty, contract agreement.

16. Further all the provisions of GST Act will be applicable to the tender.
17. The quotationer will have to submit Xerox copy of PAN CARD duly attested by NOTARY along with spot quotation.
18. As per MMC ACT CA/FGR/05 DT 24.04.2020 legal and stationery charges and stamp duty should be deposited by successful contractor is compulsory.
19. As per circular EE/M&R/310/Civil/dt.19.06.2014 the quotationers shall submit Declaration on Rs. 200 stamp paper for non-listed in blacklist in any Govt./Semi-Govt. organization.
20. Successful bidder should have (Multi Tasking) experience in similar nature of works .
21. Successful bidder should complete the work as per direction of BMC staff in all respect.

Assistant Engineer(Maint.), R/Central Ward

BRIHANMUMBAI MUNICIPAL CORPORATION

ANNEXURE-A

To,
Asst. Commissioner, R/Central Ward,
F.P. No. 44, T.P.S.-I, Chandavarkar Road,
Borivali (W), Mumbai- 400 092.

Sub:- Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai
Jetty from 5th to 7th December 2025 for Mahaparinirvan din.

Sir,
I/We have read all the Terms and Conditions as stipulated in the attached
Quotation Notice and accept the same.

Yours Faithfully,

Quotationer's Signature,
And office stamp seal

Contact Nos, If any.....

BRIHANMUMBAI MUNICIPAL CORPORATION

ANNEXURE-B

Sub:- Supply of Biscuits to anuyayi's at Pagoda and Borivali & Gorai Jetty from 5th to 7th December 2025 for Mahaparinirvan din.

Sr. No.	Description & Specification of work	Qty	Unit	Rate	Dyas	Total
1	Supply of Packed Biscuits of reputed brand. (Parle/Britannia/Sunfeast).	15750	Nos	5.00	3.00	
			CGST		2.50%	
			SGST		2.50%	
			Total			

Quotationer's Signature,

And office stamp seal Quotationer's full address and Telephone No.....