BRIHANMUMBAI MUNICIPAL CORPORATION

Office of the Assistant Commissioner 'A' Ward, 134-E; Shahid Bhagat Singh Marg,
Fort, Mumbai-400001.

No. Asst.C/A/ 02336 /Maint./ Date 21 / 11 /2026

Quotation Notice

The Commissioner of Municipal Corporation of Greater Mumbai invite sealed quotations from BMC registered contractors as per specification for the work of "Providing temporary Mandap, tables, chairs, tea, drinking water etc. at Gateway of India from 22.11.2026 to 27.11.2026 for Pulse Polio Campaign conducted by the department of Medical Officer Health in 'A' Ward". The blank quotations are available at the above office address at the cost of Rs.300/- + 18 % GST on 21.11.2026 from 10.00 a.m. to 01.00 p.m.

Earnest Money deposit of Rs.3,000/- will have to pay by cash or demand draft at above office address on or before 21.11.2026 not later than 1.00 p.m.

The quotations duly filled shall be submitted at above address on or before 21.11.2026 not later than 01.00 p.m. & same will be opened on the same day at 03.00 p.m.

The Municipal Commissioner reserves the right to accept or reject the quotations duly filled.

Sd/-
Assistant Engineer (Maint.) 'A' Ward

MUNICIPAL CORPORATION OF GREATER MUMBAI

S E A L E D – S P O T - Q U O T A T I O N

Draft quotation
Prepared by
SE (Maint.) A ward

Draft quotation
approved by
AE (Maint.) 'A' ward

To: - _ _ _ _ _ _ _ _ _ _
p
Ref.: Quotation No._ _ _ _ _ _ _ _ _ _ _ _ _ _

QUOTATION DUE ON
_____

Office of the
Assistant Commissioner,
A Ward, 1st floor,
134-E,Shahid, Bhagatsing Road,
Fort ,Mumbai-400001.

1. Sealed spot quotations are invited for **"Providing temporary Mandap, tables, chairs, tea, drinking water etc. at Gateway of India from 12.10.2025 to 17.10.2025 for Pulse Polio Campaign conducted by the department of Medical Officer Health in 'A' Ward"** as per attached terms & conditions, specifications and Schedule of quantities.

2. The spot Quotation shall be enclosed in sealed envelope, addressed to the Municipal Commissioner of Greater Mumbai and super scribed as **"Providing temporary Mandap, tables, chairs, tea, drinking water etc. at Gateway of India from 12.10.2025 to 17.10.2025 for Pulse Polio Campaign conducted by the department of Medical Officer Health in 'A' Ward"** and delivered at the office of _

Assistant Engineer (Maint.),
A Ward Office, 2nd floor,
134-E, Shahid Bhagat Sing Road,
Fort, Mumbai - 400 001.

on or before due date 13.10.2025 not later than 01.00 p.m. Quotations received after this hour and date shall be returned unopened to the quotationer. Telegraphic quotation will not be accepted under any circumstances. The quotations will be opened on the same day immediately after 03.00 P.M.

3. The quotationer shall pay the Earnest Money Deposit / Demand Draft of Rs.3000/- on any previous day and produce the Earnest Money Deposit/ Demand Draft Receipt at the undersigned office on the Due Date. No Earnest Money Deposit / Demand Draft will be accepted on the Due Date of the Quotation. (The Earnest Money Deposit / Demand Draft should be paid in the office of the Assistant Commissioner,

A Ward during the payment hours i.e. from 11.00 A.M. to 4.00 P.M. on week days and during office hours on Saturdays. The Earnest Money Deposit will not be accepted by cheque.

4. The rates quoted shall be firm and no variation will be allowed subsequently on any account.

5. TAXES :- G.S.T. and other state levies / cess which are not subsumed under GST will be applicable. The tenderer shall quote inclusive of all taxes. It is clearly understood that MCGM will not bear any liability towards payment of any taxes & Duties.

Wherever the services to be provided by the Tenderer fall under **Reverse Charge Mechanism,** the price quoted shall be exclusive of GST, but inclusive of Taxes/Duties/Cess other than GST, if any.

Rates accepted by MCGM shall hold good till completion of work and no additional individual claim shall be admissible on account of fluctuations in market rates, increase in taxes/any other levies/tolls etc. except that payment/recovery for overall market situation shall be made as per price Variation.

In Case of the Quotation for supply of articles only, the Quotationer should state the Registration No. under which his firm is registered with the Sales Tax authorities and shall clearly state the rates of all the taxes such as S.T., G.S.T. etc. applicable as per the Govt. Act in force at the time of the quotation and work out the actual amounts thereof.

If the taxes are not mentioned, it will be presumed it will be presumed that those taxes are not applicable, being already paid by the Quotationer and / or will be borne by them. No subsequent claim from the Quotationer for payment of those taxes shall be entertained. The offer which does not show the rates of taxes chargeable but vaguely state “Taxes are applicable or S.T. G.S.T. Extra etc.” will be left out of consideration.

6. **Delivery**: The quotation shall include from delivery / at site / A Ward Office the material delivered shall be accompanied with authorized weighment slip if the supply is in the weight measure.

7. **Completion Period**: Period of delivery of articles / completion of work shall be TWO months from the issue of work order. The delivery of water bottles shall be given as per the requirements at specified locations in ‘A’ Ward.

8. **Validity of the Quotation**: The Quotation shall remain firm and valid at least for **30**/90/120/150 days from the date of its opening / submission.

9. **Terms of Payment**: As per the Municipal procedure, the payment of work done will be made within 30 days from the receipt of the bill, subject to verification as per normal rules. In case of supply of any article the payments will be made within 30 days from the receipt of the bill subject to satisfactory test of the article including its installation, if any.

10. The Municipal Commissioner does not bind himself to accept the lowest or any quotation, in case of any dispute, Municipal Commissioner & decision shall be final and binding on the Quotationers. The Municipal Commissioner also reserves the right to split the quantity between two or more Quotationers.

11. (a) **Guarantee**: The successful quotation shall have to furnish a free maintenance guarantee (on the Municipal prescribed form affixed with a special adhesive stamp of Rs.100/- Thereon) for 12 calendar months from the date of supply / commissioning or completion of the work for any manufacturing defects or faulty workmanship. If any defect is noticed within the guarantee period and intimated to the contractors, they will rectify the same free of cost.

(b) The successful quotationer shall enter into a written contract in the Municipal prescribed form for the supply / work to be carried out. The requisite legal charges for preparation of the contract agreement will be payable by the successful quotationer.

12. The quotationer shall not withdraw his offer within the valid period. If he does so, the Earnest Money Deposit paid will be absolutely forfeited to the Corporation.

13. **Penalty**: For failure to comply with the order placed for work / supply of the articles within the stipulated period, a penalty equivalent to ½% per week or part thereof on the value of the delayed work / supply of articles will be recovered from the contractors without making any reference to the contractors. The amount of the penalty will, however, be subject to the maximum of 10% of the contract sum or such smaller amount as may be fixed by the Engineer.

14. The quotation shall give the undertaking in the subjoined form.

15. The quotation shall invariably submit this Quotation Notice Form together with the Specifications, Schedule of Quantities & Rate duly filled in and signed. Any irregularity in this respect may render the quotation liable for rejection.

16. Free sample of the material shall be submitted by the quotationer for testing / inspection purpose if called for by the undersigned.

17. The payment to the contractor / supplier shall be done through Accounts department of MCGM by ECS/ RTGS following due procedure.

18. To attach Xerox copy of Registration Certificate under B.S.T. Act, 1959 & work contract registration.

19. The Quotation should submit certified copies of the PAN Documents and photographs of the individuals owners, karta of the Hindu undivided family, partners of the Partnership Firms & Directors in case of Private Limited / Public Limited Companies of the authorized representatives of the Registered Co-Operative Societies / Semi-Government Undertakings as the case may be the documents can be certified by the Gazzetted Officer or Assistant Engineer / Administrative Offices of M.C.G.M. or Notarized by the Notary, appointed by the Government of Maharashtra.

20. Time period – 7 (Seven) Days.

Assistant Commissioner 'A' Ward

MUNICIPAL CORPORATION OF GREATER MUMBAI

To,

The Municipal Commissioner,

Brihanmumbai Mahanagarpalika,

Mahapalika Marg,

Mumbai 400 001

Sir,

I/We have read all the terms and conditions as stipulated in the above Quotation Notice and accept the same.

Yours faithfully,

Quotationer Signature, Address,
Office Stamp & Telephone No., if any

Full name and office and residential address of the proprietor / partner

Sr. No.	Full Name	Office Address	Residential Address	Signature & Seal
1				

MUNICIPAL CORPORATION OF GREATER MUMBAI

Sub: Providing temporary Mandap, tables, chairs, tea, drinking water etc. at Gateway of India from 12.10.2025 to 17.10.2025 for Pulse Polio Campaign conducted by the department of Medical Officer Health in 'A' Ward.

Bill of Quantity

Sr. No.	Description	Qty	Unit	Rate per unit	Total Amount
1	**Providing temporary Mandap, tables, chairs, tea, drinking water etc. at Gateway of India from 12.10.2025 to 17.10.2025 for Pulse Polio Campaign conducted by the department of Medical Officer Health in 'A' Ward.**				
				Total	
				CGST	
				SGST	
	Grand Total				

The offer should inclusive of all taxes and charges.

Grand Total Rs._____

(In words_____)

MCGM Approved SAP Vendor Code: - ……

Quotationer full address and Telephone No., if any

Quotationer Signature_____

Trading under the Name & Style of