

## TRAFFIC DEPARTMENT

Ref.No.:CM(Tr)/NOR/ 648 /2015

Date: 16.07.2015

Sub: Parking of outside vehicles in depot/bus station premises.

The BEST Committee has approved the revision of Pay& Park Scheme vide BCR No 77 dated 25.6.2015. Accordingly the scheme for parking of private vehicles in the depot premise as well as bus termini is revised w.e.f 01.07.2015. The rates as well as terms and conditions to be followed by the concerned depot managers for locations at depots / Bus termini are as follows.

Sr. No.	Type of vehicle	Daily rates for a 12 hour period (Rs.)	Monthly charges for a 12 hr. period (Rs.)
1	Heavy vehicles such as buses etc.	200/- + applicable S.Tax	5000/- + applicable S.Tax
2.	Light vehicles such as cars (four-wheelers)	150/- + applicable S.Tax	4000/- + applicable S.Tax
3.	Two-wheelers	75/- + applicable S.Tax	2000/- + applicable S.Tax

The following terms and conditions should be scrupulously followed for permitting parking of private vehicles at depot premises / bus termini, by the concerned Depot Managers:

1. On receipt of the request / proposal, the Depot Managers concerned should scrutinize the same from feasibility / security point of view. The necessary approval of the GM should be obtained along with the details and rough sketch of the location. The intimation of the parking should also be conveyed to the Dy.CSVO(Sr.) and the concerned SO/ASO for their information.
2. It should be ensured that the parties / agencies are submitting their proposal for a minimum of 20 two-wheelers / 10 four-wheelers / 5 heavy vehicles, as the case may be.
3. It should be ensured that the parking of vehicles shall be subject to the availability of space at the depots / bus termini and that these vehicles shall not obstruct the smooth functioning of the depots / bus termini.
4. The party shall pay the daily / monthly parking charges, in advance, as per the rate permissible, in cash or Demand Draft, drawn in favour of the B.E.S. & T. Undertaking, payable at the respective Ticket & Cash Departments.
5. The party shall pay an interest free Security Deposit equivalent to one month charges, which shall be refunded, provided no damage is caused to the property of the Undertaking.

6. The vehicles shall be parked only within the parking area earmarked at the bus depot / bus termini, in an orderly manner.
7. The party shall adhere to the security check of the vehicles entering and leaving the depot premises and shall ensure that the vehicles arrive / leave only along the designated route. Further, the party shall arrange for security checking of the vehicles entering / leaving the bus terminus and shall ensure that the vehicles arrive / leave only along the designated route.
8. In case of break down of any vehicle, the party shall arrange to tow the vehicle outside the depot / bus termini. The defective vehicle shall not be attended in the depot / bus termini, under any circumstances.
9. If any damage / injury is caused to the Undertaking's property or person by the private vehicles, it shall be made good by the party at their own cost, to the entire satisfaction of the General Manager or its official..
10. The Undertaking shall not be liable to pay any compensation in case any accident or injury is caused to the outside vehicles / persons arising out of the egress and ingress of the vehicles in the bus depots / bus termini.
11. The Undertaking reserves the right to deny / withdraw the parking permission granted, at any time without assigning any reason and in such an eventuality the party will vacate the space immediately.
12. All or any of the above charges are subject to revision, alteration, addition, etc without any prior notice or assigning any reason whatsoever.

If a request from any party is received, the concerned Depot Managers should scrutinize and ensure that the above procedure / conditions are followed and put up for the approval of the GM. Intimation of the parking should be conveyed to the Dy.CSVO(Sr) as well as the Security and Engg. officials of concerned depots / divisions.

For implicit compliance.

*[Signature]*  
CM(Tr)

All DMs / Dy.DMs / ADMs

Copy To: DGM(TO)/PA for information please.  
PS to GM,  
AGM(C), AGM(A)  
CSVO(Sr), CET(Depots), CMW, Dy.CAO(Sr)  
All Dy.CMs, Manager IT, Mgr TT, SrAM(T&C), AM(Tr)  
OSD, Dy.DM(NOR), ADM(Mktg), STO(Proj), TO 19/46  
Sr.AOTr, STO Control/ BRC Officer, Sub.file, LD file, FC