



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of

RTI Act 2005 of **R/North** Ward

ASSTT. ENGINEER (MAINT.) DEPARTMENT

Address - **Office of Administrative Officer,
Below Sangeetkar Sudhir Phadke
Flyover Bridge, Jaywant Sawant
Marg, Dahisar (West),
Mumbai-400 068.**

YEAR - **2014-15**

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Introduction

Assistant Engineer (Maintenance & Repair)

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Assistant Engineer, Maintenance & repair, R/North ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (Maintenance & repair), R/North ward whose office is situated at R/North ward office, Below Sangeetkar Sudhir Phadke Flyover Bridge, Jaywant Sawant Marg, Dahisar (West), Mumbai-400 068. The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

The Municipal Corporation of Greater Mumbai has decentralized most of the main departments and placed the relevant sections of these departments under the Assistant Commissioner at ward level. Maintenance department is an important department in the Ward Office and it is operated by the Sub Engineers and Junior Engineers working under the Assistant Engineer (Maintenance & Repair) is under administrative control of Assistant Commissioner. The Assistant Engineer (Maintenance & Repair) is the sectional Head of Ward who is responsible for the maintenance & repairs of Municipal roads & properties with the help of departmental artisans and approved private contractors. He has to take appropriate action on the unauthorized constructions detected on Roads & footpaths. This department issues various permissions like Mandap Permission, Trench permission etc. as per various norms.

Beat wise responsibility of the electrol wards rests with the Jr. Engineers. The Jr. Engineers works under the supervision of the Sub Engineer & the control of Assistant Engineer. The preview of this department is quite extensive and the staff such as Mukadam & Labors in Roads & Repair sections, Mistry, Carpenter, Mason, Blacksmith, Plumber etc work in this department. Material required for the various departmental works is provided by Store Clerk.

As per Central Right to Information Act 2005, designated officer is appointed as Public Information Officer Maintenance & Repair for Maintenance & Repair department and as per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is designated as Record Officer for Maintenance & Repair Dept.

**Assistant Engineer (M & R)
R/North ward**

SECTION 4 (1) (b) (i)**The particulars of functions & duties of the public authority**

1	Name of the Section	Office of Assistant Engineer (Maintenance & Repair)
2	Address	Municipal Corporation of Greater Mumbai Room No. 29 Below Sangeetkar Sudhir Phadke Flyover Bridge, Jaywant Sawant Marg, Dahisar (West), Mumbai-400 068.
3	Head of the office	1) Shri. Hemant v. Vichare (AEM-I) 2) Shri. Sainath P. Pawaskar (AEM-II)
4	Office Timings	Monday to Friday 8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m. Saturdays 08.00am to 11.30 am Visiting Hours - (Monday – Friday) 03.00 p.m. to 05.00 pm Holidays- Sunday & Public Holidays
5	Chowky Timings	07:30 am – 2:30 pm
6	Contact Details	Telephone no.28936000 Extn : 121(AEM—II) & 117(AEM-I). Email Asst. Eng - aemaint01.rn@mcgm.gov.in Email Sub Eng - semaint02.rn@mcgm.gov.in
7	Parent Government Department	City Engineer
8	Reporting to which office	Assistant Commissioner, R/North Ward Ward Ex. Engineer, R/North Ward
9	Jurisdiction Geographical	R/North ward is bounded by the Thane creek on the East, central railway on West Mumbai Marathi Granth Sangrahalaya Marg on North and Dattaram Lad Marg on South side covering North Central portion of the city.
10	Vision	1. Well maintained Roads 2. Well maintained Municipal Properties
11	Mission	To Repair & Maintain Minor Roads, Footpath & Municipal Properties in Ward.
12	Objectives	To Repair & Maintain Roads and Footpath & Municipal Properties.
13	Functions	(a) Repair & Maintenance of Minor Roads & Footpath in Ward. (b) Repair & Maintenance of Municipal Properties in purview of the Estate Department. (c) To demolish the unauthorized encroachments on footpath, roads & Municipal Plots. (d) Issuance permits to the excavation of trenches on roads to the various utility services & various departments of MCGM. (e) Granting of Mandap Permission for social & regional purpose on Roads, Footpath & Municipal Properties. (f) Granting of Ganapati Mandap Permission on Roads, Footpath & Municipal Properties. (g) Granting of Film shooting permission on Municipal

		<p>Roads.</p> <p>(h) Improve roads under Section 63 (K) of MMC Act. (refer pg. no. __)</p> <p>(i) Acquire the Setback area of the road & merge the same into the road. (refer pg. no. __)</p> <p>(j) Remove Bottlenecks. (refer pg. no. __)</p> <p>(k) Action in respect of dangerous Municipal buildings.</p>
14	Details of Services provided (In Brief)	<p>1. Trench Permission :-</p> <ul style="list-style-type: none"> • Issuance of permits for the excavation of trenches on roads to various utility Services & Various departments of MCGM is granted as per Trench Guideline Circular Policy issued by Municipal Commissioner u/no. MGC / F/1835 dated 17.11.2007. (attached) • Permission for laying augmentation of the utility pipelines / cables shall be granted only during the fair season starting from 1st October till 15th April. For trench exclusively on footpath / paver blocks, the permission shall be granted upto 30th April. • From 16th April to 30th September, for the fault repair, sanction of Zonal D.M.C. shall be obtained as far as possible before undertaking excavation. • As per recent circular vide no. MGC/F/9974 dated 04.02.2013 <p>2. Issuance of Ganpati Mandap Permission is granted as per Circular u/no MDF / OD / 8358/Gen dt. 11.06.2013.</p> <p>3. Issuance of Film Shooting permission.</p> <p>4. Bottleneck :-</p> <ul style="list-style-type: none"> • Bottleneck means construction, narrowing, obstruction, congestion, block, partially/total blockage which leads to traffic congestion, traffic clogging problems started due to precipitant. • Reference Circular – AMC/ES/D/168 (ChE/1876/DPC/Gen) Dated 25.02.2004. • Recently we are using MRTP 56 clause.(Power to require removal of authorized development or use.) • (AMC/ES/9141 dt. 14.10.2011.

		<p>5. 63 K Road :-</p> <ul style="list-style-type: none"> • Arising out of representation from residents of private layouts and Public representatives, that layout residents are paying Municipal taxes and therefore roads should be maintained by MCGM. • Reference Circular ChE/1484/Roads Dated 16.05.2009 <p>(l) As per the circular 1/3 cost of up gradation shall be borne by Co. Op. Hsg. Society of Residents, 2/3 cost by MCGM and the private street shall be declared public under section 306 of MMC Act 1888 before taking up the works. However, in case 1/3 construction cost is not deposited by Co. Op. Hsg. Society / Federation of Societies and roads in private layout are to be improved using Municipal Funds, M.P./MLA funds then sanction under section 63 K</p> <p>6. Departmental Maintenance & Repair :-</p> <ul style="list-style-type: none"> • Beat wise responsibility of the electrol wards rests with the Junior Engineers. The Junior Engineers works under the supervision of the Sub Engineer and the control of Asstt. Engineer. The Junior Engineer reports to his chowky along with his workmen at 7.30 a.m. the labor distribution is carried out after singing the muster at 7.30 a.m. • A group of workmen (gang) comprising of 2 to 3 labors, the skilled labors such as mason, carpenter and plumber is formed and additional labors as per the extent of jpb is provided to that gang. A job Slip is issued to gang to carryout various day to day work. The job Slip is prepared by the Junior Engineer according to nature and priority of complaint and it is signed by Mistry and the Junior Engineer. The address of Municipal property where the work is to be carried out, nature of work and the number of workmen is mentioned in the job slip. • Generally, sufficient material is brought to the chowkies from the Central Store. The non-scheduled items are also procured by following due procedures or by calling for the quotations, from the open market. The material thus procured is stocked in the store and is in position with supervision / clerk. This material is transported to the work site in Municipal vehicles. • Junior Engineers, Mistry / Mukadam visit the work site, at
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least once, for supervision and guidance. The Junior Engineer reports to the office to attend the office work in the afternoon session between 2.300 p.m. to 5.30 p.m

7. E-Tendering :-

- Preparation of Estimate by J.E.
- Obtain Administrative approval from ward Committee or DMC etc.
- Estimate is uploaded in SAP System in A.E. or SE's ID (R3 Module)
- BID is created by A.E. /S.E. using their ID. SRM Module E tendering.
- BID is forwarded to E.E. Ward for publishing on Municipal Website.
- Ward E.E. Publish the Tender (SRM E tender login Approval)
- List of Bidder and letter to successful 1st Bidder with 5 % contract amount to deposit with MCGM
- PO is created by A.E. in SAP Module.
- Release P.O. Amount by A.O.
- Create Contract by E.E. ward in SAP System.
- PO is generated by A.E. in SAP and released by E.E. Ward.
- PO printout is taken by AE and issued to Bidder .

8. Mahatma Gandhi Pathkranti Yojana:-

- It is a scheme to clear the footpath of encroachment.
- Certain roads are identified in each ward.
- Cutoff date is 01.01.1995.
- The eligible hutment dwellers are offered alternate accommodation.
- To draw lottery to decide alternate accommodation in presence of all eligible hutments dwellers.
- After shifting mass demolition to be carried out.
- The footpath so cleared should be immediately

		<p>developed for public usage.</p> <ul style="list-style-type: none"> • AMC/ES/944/IV dated 31.03.2012 • DMC/RE/Z.Su/4274 dated 26.02.2013.
15	Physical assets (Statement of lands & Buildings and other Assets)	As per separate sheet attached (Page No.____)
16	Organization's structural Chart	As per separate sheet attached (Page No.____)

**Organization's structural Chart of Office of Assistant Engineer (Maintenance & Repair)
R/North Ward**

Asst. Engineer
(Maintenance & Repair – I)

Asst. Engineer
(Maintenance & Repair – II)

Sub Engineer
(Maintenance & Repair – I)

Sub Engineer
(Maintenance & Repair – I)

Sub Engineer
(Maintenance & Repair – II)

Sub Engineer (R.E.)
(Maintenance & Repair –II Trenches)

JE
Beat No. 5,6

JE Beat No.
4,3

JE
Beat No. 1,2,7

Store Clerk

Tracer

Peon-4

Details of Departmental Chowky in Asstt. Engineer (Maint) Section

Sr. No.	Type	Name of Chowky	Address of Chowky	Contact No.
1	Road Repair &	Patharewade Chowky	Baburao rande marg opp.gitanjali garden dahisar (w)	NIL
2	Repair	S.N. Dubey Chowky	Chuna Bhatti Road, S N Dubey, Dahisar (E).mumbai-68	NIL

Designation	RD Roller driver	Mistry	Painter	Mason	Carpenter	Mukadam	Labors	Plumber	Roller Cleaner	Chunna wala
F 1	1	0	0	1	1	2	43	0	1	0
F2	0	5	1	0	1	5	47	0	0	0

Department – Asstt. Engineer (Maint)

Sr. No.	Post	Scheduled Post	Occupied	Vacant
1	Assistant Engineer	2	1	1
2	Sub Engineer	2	2	Nil
3	Junior Engineer	7	6	1
4	Labors	115	90	25
5	Labors (Electric)	4	2	2
6	Mistry(I)	4	2	2
7	Mistry(II)	5	1	4
8	Carpenter (I)	3	1	2
9	Carpenter(II)	11	1	10
10	Carpenter(III)	3	0	3
11	Mason(I)	1	1	0
12	Mason(II)	15	4	11
13	Mason(III)	5	1	4
14	Penter(II)	3	1	2
15	Mukadam	8	8	0
16	Plumber(I)	1	0	1
17	Plumber(II)	9	0	9
18	Chunawala	2	0	2
19	Vljtantri(I)	2	2	0
20	Vljtantri(II)	1	1	0
21	Wireman(I)	2	1	1

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

A – Financial Powers

Sr. No.	Designation	Powers-Financial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (Maintenance & Repair)	Rs.3000/-	As per the circular no: CA/FRD/II/48, dated : 31/01/2013	
		Rs. 3,00,000/-	--	To scrutiny of Estimate
2	Sub Engineer (Maintenance & Repair)	Nil	N.A.	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A.	

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

B - Administrative Powers

Sr. No	Designation	Powers –Administrative	Under which legislation / rules / orders / GRs	Remark
1	Assistant Engineer (Maintenance & Repair)	Please refer to Delegation of powers to Asstt. Engineer (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	
2	Sub Engineer (Maintenance & Repair)	Please refer to Delegation of powers to Sub Engineer on (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	
3	Junior Engineer (Maintenance & Repair)	Please refer to Delegation of powers to Junior Engineer on (Pg. No___)	1. MMC Act 1888 2. MRTP Act 1966	

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

C – Magisterial Powers

Sr. No.	Designation	Powers -Magisterial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (Maintenance & Repair)	Nil	N.A	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

D - Quasi Judicial Powers

Sr. No.	Designation	Powers- Quasi Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (Maintenance & Repair)	Appointed as Public Information Officer under RTI Act,2005	Circular No. MOM/8957 dtd: 02.01.2006	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	

SECTION 4 (1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

E – Judicial Powers

Sr. No.	Designation	Powers -Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (Maintenance & Repair)	Nil	N.A	
2	Sub Engineer (Maintenance & Repair)	Nil	N.A	
3	Junior Engineer (Maintenance & Repair)	Nil	N.A	

Section 4 (1) (b) (ii)

The duties of officers and employees in the office of Assistant Engineer (Maintenance & Repair)

ASSISTANT ENGINEER (MAINTENANCE & REPAIR)

Asstt. Engineer (Maintenance & Repair) of the ward work as per Mumbai Municipal Act, 1888, Maharashtra Regional & Town Planning Act, 1966. His work includes repairs and maintenance of Municipal Roads, Footpath, Ward Offices, Staff Quarters, Estate properties, Municipal Chowkies, Roads, Depots, Maternity Homes, Dispensaries, PSC Blocks, Municipal Cemeteries, Fire Brigade, Schools Welfare Centre, Conservancy Chawls, either departmentally or through the e-tendering. He Issues Trench permission, Ganpati Mandap, Social, Regional Mandap Permission, Shooting Permission, acquire setback area of the road & merge the same into the Road, remove Bottleneck, demolish unauthorized encroachments on Municipal Roads, Footpath & Municipal properties.

Assistant Engineer (Maintenance & Repair) of the ward is responsible to Assistant Commissioner of the Ward and Zonal Dy.Municipal Commissioner for day-to-day work of the department in respect of administrative and policy work. He is also responsible to Ward Executive Engineer in respect of technical matters..

Asstt. Engineer (Maintenance & Repair) of the ward is assisted by Junior Engineer & Sub-Engineers to execute daily work. Respective Roads & Repairs Labor, Mukadam, Mistry, Carpenter, Mason, Plumber etc. help Junior Engineers & Sub-Engineers of the department to attained day to day complaints received.

Asstt .Engineer (Maintenance & Repair) of the Ward executes following duties/works from his staff working under his control:-

- 1.** Exercise full control over the executive as well as the clerical and labor staff working in his section and ensure that all of them function efficiently.
- 2.** Issuance of Trench permissions to various utilities as wel as to various departments of MCGM.
- 3.** Issuance of Film shooting permission on Municipal Roads & properties.
- 4.** Issuance of Ganpati Mandap/Navratri/social /religious permission on Municipal Roads & properties.
- 5.** To acquired setback , bottle neck & Road Line.
- 6.** To remove the encroachments on roads with the help of Sub Engineers and Jr. Engineers.
- 7.** To supervise the work of store supervisor store clerk and the labors in the store and insure smooth functioning of the store.
- 8.** To ensure that the necessary information is furnished to the concerned officers, in time and to take action on the defaulting staff, in case of delay.
- 9.** To put up indents for the store item after discussion with the Sub Engineers and arrange for the requisite stock and to check for its quality and quantity. Material Checking norms.
 - 25 % of the store items, once in three months
 - 25 % of the depot items, once in three months
 - To dispose off the scrap material by following due procedure.
- 10.** To carry out inspection to assess the condition of major roads.

- 11.** To ensure prompt disposal of the complaints. To check the registers and daily diaries, at least fortnightly and monthly, respectively.
- 12.** To exercise control on the municipal funds available, with the help of Head Clerk (Expenditure) and distribute the said funds among the Sub Engineers, appropriately and make them responsible for the utilization of funds.
- 13.** To implement the orders issued by higher authorities.
- 14.** To take appropriate action on the unauthorized constructions, detected on municipal roads & footpath.
- 15.** To take timely action of propping, cordoning and demolition of dilapidated municipal buildings. To serve demolition notices on receipt of orders from the Executive Engineer or higher authorities.
- 16.** To check at least 20 % of mass supply of materials and the contract bills. To check the estimate pertain to the repairs of municipal buildings, roads, etc. prepared by the Jr. Engineers & Sub Engineers.
- 17.** To accept and serve notices under various Municipal Acts and take necessary action in the matter.
- 18.** To visit major works in the ward at least once in a week.
- 19.** To maintain the municipal properties and other buildings in the purview of the Estate Department (e.g. School, Hospitals, etc.)
- 20.** To co-ordinate with the Law officers as regards the Court-case lodged by the MCGM or the matters against MCGM.
- 21.** To get dilapidated municipal building vacated with the assistance of Police.
- 22.** To visit the sites where labourers work and check on mustering once a month.
- 23.** To co-ordinate with Central Agency as regards major repairs of municipal properties and maintenance of major roads.
- 24.** To attend Ward Committee meetings in the ward office.
- 25.** Review of SAP Complaints
- 26.** Review of MCL A/B/C.
- 27.** Review of MC-P.G. Cases
- 28.** Review of Outstanding Audit Notes (Once monthly with MCA staff)
- 29.** Review of pending Union problems (Once in Two months)
- 30.** Enquiry procedure.
- 31.** To maintain Daily Diary.

To execute above mentioned works Labours, Mukadams, Mistry, Junior Engineers Sub-Engineers inspect their respective sub-sections and report to the Asstt. Engineer (Maintenance & Repair) of the ward. Based on these reports, further necessary actions are taken by the Asstt. Engineer and the Asstt. Commissioner of the ward and under guidance of the Ward Executive Engineer in case of technical matters.

Following registers are maintained by the office of the Asstt. Engineer (Maintenance & Repair) of the ward :-

- 1.** Notice Register
- 2.** Demolition Register
- 3.** Property Register
- 4.** Set back Register
- 5.** R.T.I. Register
- 6.** MCL A/B/C Register
- 7.** Mandap Permission Register
- 8.** M.C.A. Audit Register
- 9.** F.R.D. Audit Register
- 10.** P.R.D. Audit Register

DUTIES OF SUB-ENGINEER (MAINTENANCE & REPAIR)

- 1)** He shall be subordinate to the Asstt. Engineer and shall carry out their orders in general.
- 2)** Supervision on departmental works.
- 3)** To supervise each work under him at the start, during execution, completion and frequently as necessary.
- 4)** Supervision on Funds available under various budget heads.
- 5)** Timely submission of payments, bills and adjustments.
- 6)** Site visit for major faults in the Municipal Buildings
- 7)** Consolidation of revenue and outstanding requisition.
- 8)** Supervision on employee muster books in order to see that the staff reports on duty in time and the fault entries are not made.
- 9)** To check leave and service record and "Dead Stock" register and get them updated.
- 10)** To ensure timely action in Court matters and order.
- 11)** He shall draft replies to the complaints or references received in his section.
- 12)** He shall attend the Courts as and when required for giving evidence helping the Sub. Engineer in conduction cases etc.
- 13)** To take action against unauthorized structures / unauthorized developments on Municipal lands etc. as per M.M.C.Act and M.R.T.P.Act and as per the policy guidelines issued by time to times by the administration.

To exercise, perform and discharge duties entrusted under Section 68(Municipal officers may be empowered to exercise certain powers, etc, of the Commissioner.) of M.M.C. Act as per the authority issued by Zonal D.M.C

1) He shall attend the various functions organized by the administration such as Disaster Management Plan, Swachhata Abhiyan, Anti Flooding Duties, Mahapaur Daud, Cleansing Camps, Advance Locality Management etc.

2) To maintain Daily Diary.

3) To maintain various registers such as :-

1. Notice Register

2. Demolition Register

3. Property Register

4. Set back Register

5. R.T.I. Register

6. MCL A/B/C Register

7. Mandap Permission Register

8. M.C.A. Audit Register

DUTIES OF JUNIOR -ENGINEER (MAINTENANCE & REPAIR)

1) He shall be subordinate to the Asstt. Engineer & Sub Engineer and shall carry out their orders in general.

2) Supervision on departmental works.

3) To supervise each work under him at the start, during execution, completion and frequently as necessary.

4) Supervision on Funds available under various budget heads.

5) Timely submission of payments, bills and adjustments.

6) Routine site visit in his jurisdictional area.

7) Attending Site chowky and control the labours working under him.

8) To check leave and service record and "Dead Stock" register and get them updated.

9) To ensure timely action in Court matters and order.

10) To carry out joint inspection along with various utilities.

11) He shall draft replies to the complaints or references received in his section.

- 12)** He shall attend the Courts as and when required for giving evidence helping the Sub. Engineer in conduction cases etc.
- 13)** To take action against unauthorized structures / unauthorized developments on Municipal lands etc. as per M.M.C.Act and M.R.T.P.Act and as per the policy guidelines issued by time to times by the administration.
- 14)** To exercise, perform and discharge duties entrusted under Section 68 of M.M.C.Act as per the authority issued by Zonal D.M.C
- 15)** He shall attend the various functions organized by the administration such as Disaster Management Plan, Swachhata Abhiyan, Anti Flooding Duties, Mahapaur Daud, Cleansing Camps, Advance Locality Management etc.
- 16)** To maintain various registers such as :-

- 1.** Notice Register
- 2.** Demolition Register
- 3.** Property Register
- 4.** Set back Register
- 5.** R.T.I. Register
- 6.** MCL A/B/C Register

7. Mandap Permission Register
8. M.C.A. Audit Register

Section 4 (1) (b) (ii)

DELEGATION OF POWERS TO ASSISTANT ENGINEER

Under Section 68 of the Mumbai Municipal Corporation Act 1888 as amended up to date, Asstt Engineer (Maintenance & Repair) is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned :-

EXPLANATION :- The entries in the second column of the below table headed 'Nature of powers' etc. are not intended as definitely described in Sections, Sub-Sections and Clauses mentioned in the first column or even as abstracts of those sections, sub-sections and clauses, the numbers of which are given in the first column.

Sections	Nature of Powers, Duties and Functions delegated
84 & 85(1)	(e) Grant Casual Leave to the inferior staff working under him upto the

	limit allowed by any rules for the time being in force. (f) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money in respect of any matter pertaining to the City Engineer's Department.
113(3)	(a) To incur expenditure on office contingencies (except furniture) upto Rs.3000/- per item. (b) To make cash purchase and payment of bills out of imprest upto Rs.3000/- and payment of telephone call bills for any amount.
222(1) & (2)	To construct, repair or alter Municipal drains and to enter upon land for the purpose.
228	To grant permission and prescribed conditions as to communications with Municipal drains.
234	Determining details of drains and drainage fittings or cesspools for new buildings.
240	Granting permission for the construction of the drain so as to pass beneath building.
243(2)	Making requisition in respect of taps, covering and means of ventilation for drain and cesspools.
244(1)(4) 246-A	To erect shafts or pipes for ventilating drains and cesspools. To permit the construction of water closets and privies.
247	Prescribing water closet and other accommodation in building newly created or re-erected.
248(1)(c)	Requisition to enforce provision of water closet or privy or urinal or bathing or washing place etc.
251	Determining details regarding water closets under Clauses (a)(d) and (e).
251(B)	To determine use of places of bathing or washing clothes or domestic utensils.
253	Inspection and examining drains, etc. not belonging to the Corporation.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinserting the ground etc. opened for purposes of inspection.
257	Making requisition on owners of premises as provided in Sub-Section (1) for doing the work mentioned in Sub-Section (2).
258(a)(b)(c)	Prohibition of acts, contravening the provisions under Chapter IX of the M.M.C.Act.
259-A	Requiring any person to employ a Licensed Plumber to execute a work to furnish the name of a Plumber and to put up completion certificate by the Licensed Plumber.
298(2)	To take possession or and clear the lands under this section.
311	To require owners to alter ground floor doors, etc. opening outward.
313(1)	To grant permission for placing stalls, chairs and benches, boxes, ladder, bales etc. on footpath and streets.
314	To remove obstructions etc. on streets made contrary to section 312 or 313.
317	To permit booths on festivals in certain streets.
321(2)	To prevent removal, etc. without permission of fences etc. erected in the streets, while works are in progress.
322	To prevent opening, etc. of streets unless done with permission and to give such permission.
324	To restore streets opened or broken up when the person responsible fails to do so.
325	To require person permitted to open streets to provide for diversion of traffic etc.
326(2)&(3)	To regulate hoarding etc. in streets.
329	To require and secure adoption of measures to protect and enclose dangerous places.
333(4)	Manner of laying gas pipes.
338	To require certain documents on receipt of Notice under Section 337.
339	To refuse to accept plans, etc. not signed by the Licensed Surveyor.
340	To require, further, particulars and details
342	To receive notices of intentions to make additions etc. to building.
343	To require certain documents and particulars on receipt of Notice under Section 342 and to refuse to accept plans, etc. not signed by Licensed Surveyor.
344-A	Supervision of buildings and work.
345	To intimate approval of work of which notice is received.
346(1) 347(A)(B)& (C)	To intimate disapproved of such work. Prohibiting user of a non-residential buildings or chawl to a residential one and of a residential building or chawl to that of a godown, warehouse, workshop, workplace, factory, stable or a motor garage and prohibiting making or causing any alterations in an existing building originally constructed or authorized to be used for human habitation for the purpose of using it or causing it to be used as a

	godown, warehouse workshop, workplace, factory, stable or motor garage.
348(1)(a)(b) & (c)	Provision as to buildings, which are to be newly erected.
349 350	To refuse permission for walls, coverings, etc. of inflammable materials and to require removal of such wall or covering. To inspect buildings in course of erection, alterations, etc
353	To specify any matter in contravention of Act of Bye Law within three months after completion.
353(A)	To grant completion certificate and permission to occupy or use.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.
354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners to provide receptacles of a size for collection of dust, ashes, refuse, rubbish and trade refuse, etc.
374	To inspect building or premises for the purpose of ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
375-A	To require the owners to remove buildings, materials or debris, etc. accumulated due to house collapse etc.
377(1-A)	To require cleansing, clearing or enclosing any premises over grown with rank vegetation, etc.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
383	To require cutting and looping of hedges, trees, etc. in certain cases and to take measures for protection of public.
394	To prohibit certain articles to be kept and certain trades processes and operation to be carried out without a license to exercise all other powers in respect of the things liable to be seized, destroyed etc, to prevent danger or nuisance.
396 Sub-section (1)	To inspect at any time, by day or by night without notice any premises used for manufacture as mentioned in Section 394 and any premises in which a furnaces employed for the purpose of manufacture and into any bake house to see whether any provision or this Act or any condition of any license is being contravened and as to whether any nuisance is created.
479(5)	To require production of licenses or written permission.
488	To enter into or upon buildings or and with or without Assistant or workment (1) for the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified. The delegation of powers of entry under Section 488 is to be subject in each case to strict observance of and compliance with the provisions and conditions prescribed by Clauses (a), (b), (c) and (d) so far as applicable.
489	To take measures and execute work, etc, failure of compliance with requisitions or orders under provisions of the Act.
492(2)(a)	To call on occupiers to disclose rents for purpose of determining question of liabilities to pay expenses in certain cases.
517(1)(a)	To take or withdraw from proceedings against persons charged with offences against the Act etc. as described in Sub-Clauses (i),(ii) and (iii) of Clause (a).

Section 4 (1) (b) (ii)

DELEGATION OF POWERS TO SUB ENGINEER

Under Section 68 of the Mumbai Municipal Corporation Act 1888 as amended up to date, Sub -Engineer (Maintenance & Repair), Municipal Corporation of Greater Mumbai is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned:-

EXPLANATION :- The entries in the second column of the below table headed 'Brief Description of Powers to be exercised and performed' are not intended as definitions described in Sections, Sub-Sections of these sections, but are inserted merely as reference to the subjects of the sections, sub-sections and the numbers of which are given in the first column.

Sections	Nature of Powers, Duties and Functions delegated
84 & 85(1)	a) Grant Casual Leave to the inferior staff working under him upto the limit allowed by any rules for the time being in force. b) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money payments on account of the Municipal Fund and to lodge them in a bank.
222(1) & (2)	To cause to be served a notice of demand.
228	To grant permission and prescribed conditions as to communications with Municipal drains.
231	To enforce drainage of undrained premises situate within a hundred feet of a Municipal drains.
234	Determining details of drains and drainage fittings or cesspools for new buildings.
243(2)	Making requisition in respect of taps, covering and means of ventilation for drain and cesspools.
244(1)	To power affix pipes for ventilation of drains.
244(4)	To erect shafts or pipes for ventilating drains and cesspools
246-A	To permit the construction of water closets and privies.
247	Prescribing water closet and other accommodation in buildings newly created or re-erected.
248(1)(a), (b),(c)	Requisition to enforce provision of water closet or privy or urinal or bathing or washing place etc.
251	Determining details regarding water closets under Clauses (a)(d) and (e).
251(B)	To determine use of places of bathing or washing clothes or domestic utensils.
253	Inspecting and examining drains, etc. not belonging to the Corporation.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinstating the ground etc. opened for purposes of inspection.
257	Making requisition on owners of premises as provided in Sub-Section (1) for doing the work mentioned in Sub-Section (2).
258(a)(b)(c)	Prohibition of acts, contravening the provisions under Chapter IX of the M.M.C.Act.
259-A	Requiring any person to employ a Licensed Plumber to execute a work to furnish the name of a Plumber and to put up completion certificate by the Licensed

	Plumber.
314 (a), (b), (c)	To remove without notice things placed or deposited upon any place or attached or suspended in contravention of Clause (a) or Clause (c) or Sub-section (1) or Section 313.
317	To permit booths on festivals in certain streets.
322	To prevent opening, etc. of streets unless done with permission and to give such permission. (Except for newly constructed roads or capital roads)
322(3)	To remove without notice any building materials or any scaffolding or any temporary erection or any posts, bars, rails, boards or other things by way of enclosure which have been deposited or set up in any street without the permission or authority specified in Sub-section (1) or which having been deposited or set up with such permission or authority, have not been removed within the period specified in the notice issued under Section (2).
350	To inspect buildings in course of erection, alterations, etc.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.
354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners and occupiers to collect and deposit dust etc.
374	To inspect building or premises to ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
375-A	To require the owners to remove buildings, materials or debris, etc. accumulated due to house collapse etc.
377	To make requisition against the owner or occupier for removal of rank vegetation.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
383	To require cutting and looping of hedges, trees, etc. in certain cases and to take measures for protection of public.
390 (1) (2) (3)	Regulations of factories, trades, etc.
479(5)	To require production of licenses or written permission.
488	To enter premises with assistants etc. to inspect survey and execute works

Section 4 (1) (b) (ii)

DELEGATION OF POWERS TO JUNIOR ENGINEER

Under Section 68 of the Mumbai Municipal Corporation Act as amended up to date, Junior Engineer (Maintenance & Repair) under Asstt. Commissioner is hereby empowered to exercise, perform of discharge under the control and subject to the revision of the Commissioner, the under mentioned powers, duties and functions conferred or imposed upon or vested in the Commissioner by the several Sections, Sub-Sections and Clauses of the said Act herein below mentioned :-

EXPLANATION :- The entries in the second column of the below table headed 'Nature of Powers' etc. are not intended as definitely described in Sections, Sub-Sections and Clauses mentioned in the first column or even as abstracts of those sections, sub-sections and clauses but

are inserted merely as reference to the subjects of the sections, sub-sections and clauses, the numbers of which are given in the first column.

Sections	Nature of Powers, Duties and Functions delegated
231	To enforce drainage of undrained premises situate within a hundred feet of a Municipal drains.
248(1)(c)	To substitute water closet accommodation for any privy accommodation.
253	To inspect and examine all drains, ventilation shafts and pipes cesspools of house gullies, water closets, privies, latrines and urinals to which this Section applied.
254	Opening ground etc. for inspection and examination under Section 253.
255	Reinstating the ground etc. opened for purposes of inspection.
314 (a), (b), (c)	To remove without notice things placed or deposited upon any place or attached or suspended in contravention of Clause (a) or Clause (c) or Sub-section (1) or Section 313.
322	To prevent opening, etc. of streets unless done with permission and to give such permission.
350	To inspect buildings in course of erection, alterations, etc.
354	To require removal etc. of ruinous or dangerous structures and to temporarily secure etc. repair etc.
354A(1)	To issue a written notice to stop within the specified period the erection of the work unlawfully carried on or commenced upon any premises.
354A(2)	To direct removal of person unlawfully carrying on the erection of buildings or the execution of any such works described in Section 342.
368	To require owners to provide receptacles of a size for collection of dust, ashes, refuse, rubbish and trade refuse, etc.
374	To inspect building or premises for the purpose to ascertain sanitary conditions thereof.
375	To require cleansing and lime washing of any building etc.
377	To make requisition against the owner or occupier for removal of rank vegetation.
377-A	To require the owners of the buildings to abate the nuisance arising from rainwater leaking from the roofs of the building or to prevent its recurrence.
380	To require removal, alteration etc., of unsanitary huts and sheds.
381	To require the owners of the building to abate the nuisance arising out of the defects.
390 (1) (2) (3)	Regulations of factories, trades, etc.
479(5)	To require production of licenses or written permission.
483	Service of notice - To serve, issue or present or give notices, bills schedules summonses and other such document required by this act to the served upon or issued or presented or given to any person.
488	To enter into or upon buildings or land with or without Assistant or workmen.

	<p>1. For the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified.</p> <p>2. For the purpose of carrying into effect under Section 489 any requisition or order (not only complied with) made by written notices by the Commissioner; under either of the following Section or Sub-section namely Section 257(1).</p> <p style="text-align: center;">Section 308 Sub-section(2)309, Sub-section(1), Section 311, Section 315(1), Section 325, Section 326(3), Section 329(1), Section 349, Section 351, Sub-section(2), Section 353, Section 354, Section 380 or Section 383(1).</p> <p>3. For the purpose of leveling, metalling or paving, sewerage, draining, channeling and lightening any private street which the Commissioner with the sanction of the Standing Committee may be empowered under the provision of Section 305 level, metal or pave sewer drains, channel or light to his satisfaction or (1) for the purpose of removing altering or pulling down the building or work which the Commissioner with the approval of the Standing Committee may be empowered under the provisions of Sub-section (2) of Section 351 to remove alter or pull down (5) for the purpose of Section 381(2) to fill up cover over or drain off well, provided that a delegation of power of entry under Section 4888 is to be understood so be subject in each case to strict observance of and compliance with the provisions and conditions prescribed by Clauses (a),(b),(c) and (d) so far as applicable.</p>
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Section 4 (1) (b) (ii)

Supervision Norms

Sr.No.	Designation	Supervision Norms
1	Asstt. Engineer (Maint)	To check at least 20 % of mass supply of materials and the contract bills. To check the estimate pertains to the repairs of municipal buildings, roads, etc. prepared by the Jr. Engineers & Sub Engineers.
2	Sub Engineer (Maint)	To supervise each work under him at the start, during execution, completion and frequently as necessary.
3	Junior Engineer (Maint)	To supervise each work under him at the start, during execution, completion and frequently as necessary.

Section 4 (1) (b) (iii)

The procedure followed in the decision-making process, including channels of supervision and accountability in the office of Assistant Engineer (Maintenance & Repair)

NAME OF THE ACTIVITY:- Action against unauthorized encroachments detected on roads / footpath.

Related provisions:-

Name of the Act/ Acts :- MMC Act 1888 section 314

Rules:-

Govt. Resolutions:-

Circulars:-

Office Orders:-

Sr. No.	Activity as said above	Steps involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Complaint Received from Public, Staff, from higher authority and others.	1. Site visit	Within 24 Hours	JE / SE	
		2. Inspection Report		Junior Engineer	

		3. Issue 314 Notice if required	Within 7 days	J.E./ S.E. /A.E.	
		4. Arrange demolition by taking order from Asstt. Commissioner.	After expiry 48 Hours from order	J.E./ S.E. /A.E.	
		5. Entry in demolition register		J.E.	
		Demolition report		J.E./S.E.	
		Filing of W.S/A.I.R. in court, in case of stay granted by court restraining MCGM to take further action.	As directed by legal dept.	Junior Engineer / Sub Engineer	

NAME OF THE ACTIVITY: - BOTTLENECK : - Bottleneck means construction, narrowing, obstruction, congestion, block, partially/total blockage which leads to traffic congestion, traffic clogging problems started precipitating.

Related provisions:-

Name of the Act/ Acts :-

Rules:-

Govt. Resolutions:-

Circulars:- 1) AMC /ES/D 168 (Ch E/1876/DPC/Gen) Dated 25.02.2004

2) AMC/ES/9141/II dt.14.10.11

Office Orders:-

Sr. No.	Activity	Step involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Bottleneck				
		Preparation of Priority List of Bottlenecks.		Asstt. Commissioner/ A.E. (M & R) of Ward	

		Demarcation of Roads Sanctioned RL, Dp Roads	Within 15 Days from the receipt of the information received from the Asstt. Commissioner	E.E. (T.C.) / A.E. (Survey) E.E. (D.P.) / A.E. (Survey)	
		Collection of Basic Data		J.E. (M & R)	
		Preparation of Inventory		J.E.(M & R) / S.E. (M & R)	
		Documents checking		S.E.(M & R) / A.E. (M & R)	
		Proposals Scrutiny and submission to Competent Authority		Ward E.E.	
		Sanction of Competent Authority		Additions M.C.'s of Zone	
		Removal of Bottleneck		Asstt. Commissioner/ A.E. (M & R) of Ward	
		Roads/ S.W.D. Developments		Ch. Engg (Roads)/Ch. Engg (S.W.D.)	
		Final Compliance to Zonal DMC/Jt. MC's		Asstt. Commissioner of Ward	

NAME OF THE ACTIVITY:- E-tendering

Related provisions:-

Name of the Act/ Acts :-

Rules:-

Govt. Resolutions:-

Circulars:-

Office Orders:-

Sr. No.	Activity	Step involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	E-tendering	Preparation of Estimate		J.E.	
		Administrative approval		Ward Committee or DMC etc.	
		Estimate is uploaded in SAP System in A.E. or SE's ID (R3 Module)		S.E.	
		BID is created in SRM Module E tendering.		S.E.	
		BID is forwarded to E.E. Ward for publishing on Municipal Website.		A.E. /S.E.	

		Publish the Tender (SRM E tender login Approval)		Ward E.E.	
		List of Bidder and letter to successful 1 st Bidder with 5 % contract amount to deposit with MCGM.		MCGM Website & A.E./S.E.	
		PO is created in SAP Module.		A.E.	
		Release P.O. Amount.		Account officer	
		Create Contract in SAP System.		Ward E.E.	
		PO is generated in SAP.		A.E.	
		PO is released.		Ward E.E.	
		PO printout is taken and issued to Bidder.		A.E.	

NAME OF THE ACTIVITY:- Permission for trench

Related provisions:-

Name of the Act/ Acts:-

Rules:-

Govt. Resolutions:-

Circulars:-

- MGC/F/1835 dated 17.11.2007
- MGC/F/9974 dated 04.02.2013
- ChE/804/SR/Rds, Tr. & Br. Dated 05.02.2013
- ChE/525/SR/Roads dated
- ChE/11888/Rds/SR dated 09.03.2012
- ChE/1075/Roads dated 31.09.2012
- ChE/857/SR/Roads dated 18.02.2012
- Ch.Eng/727/SR/Rds dated 19.03.2010
- AMC/ES/8879/II dated 05.04.2013.
- Ch.E/396/SR/Rds & Tr. Dt.12.09.2013
- Ch.E/455/SR/Rds dated 09.10.2013

Office Orders:-

Sr. No.	Activity	Step involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Trench Permission	As per above circulars			

NAME OF THE ACTIVITY:- Permission for Ganapati Mandap

Related provisions:-

Name of the Act/ Acts:-

Rules:-

Govt. Resolutions:-

Circulars:-

- MDF/OD/8358/Gen datd11.06.2013
- MDF/9629/Gen dated 25.07.2008
- AA/ES/4528 dated 28.07.2008
- AA/ES/D/1971 dated 02.07.2007

AA/9269/Jahirat/201212 dated30.08.2012AMC/ES/8879/II dated 05.04.2013.

Office Orders:-

Sr. No.	Activity	Step involved	Time Limit	Authority role and responsibility of the employee / officer in connection with each activity. (mention designation)	Remark
1	Ganapati Mandap Permission	Scrutiny of documents on receipt of application.	7 days	J.E./S.E.	
		Site Inspection	7 days	J.E./S.E.	
		To demand additional documents/NOC required from applicant, if any.	Within 15 days	J.E./S.E.	
		Forward for Road Engineer's NOC.	Within 15 days	J.E./S.E.	

		To issue demand letter & permission charges after receipt of all required documents.	Within 15 days	J.E./S.E.	
		To issue permission on obtaining approval from competent authority. (Permission is refused if applicant has not submitted all required documents)			

Section 4 (1) (b) (iv)

Norms set for discharge of its functions in the office of Assistant Engineer (Maintenance & Repair)

Organizational targets (Annual)

Sr. No	Designation	Activity	Financial Targets in Rs.	Time Limit	Remark
1	Asstt.Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1) (b)(iii)	
2	Sub Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1) (b)(iii)	
3	Junior Engineer (M & R)	As mentioned in Section 4 (1)(b)(ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4(1) (b)(iii)	

Section 4 (1) (b) (v)
The rules / regulation related with the functions of Assistant Engineer
(Maintenance & Repair)

Sr. No.
Subject
G.R. /Circular / Office order. Rule no. Notification etc. date.
Remarks if any
1
Trench
MGC/F/1835 dated 17.11.2007
MGC/F/9974 dated 04.02.2013
ChE/804/SR/Rds, Tr. & Br. Dated 05.02.2013
ChE/525/SR/Roads dated
ChE/11888/Rds/SR dated 09.03.2012
ChE/1075/Roads dated 31.09.2012
ChE/857/SR/Roads dated 18.02.2012
Ch.Eng/727/SR/Rds dated 19.03.2010
AMC/ES/8879/II dated 05.04.2013.
Ch.E/396/SR/Rds & Tr. Dt.12.09.2013
Ch.E./455/SR/Rds Dated 09.10.2013
2
Ganapati Mandap Permission
MDF/OD/8358/Gen datd11.06.2013
MDF/9629/Gen dated 25.07.2008

Section 4 (1) (b) (vi)

**Statement of Categories of documents held in the office of Assistant Engineer
(Maintenance & Repair)**

Sr. No.	Subject	Type of Document file or register	File No. or Register No.	Particulars	Periodicity of Preservation (Proposed)
'C1' Class Record					
1	Demolition Register	Register	1	Details of demolitions of unauthorized work carried out under various sections of MMC Act	10 Years
'C' Class Record					
1.	R.T.I Register	Register	Yearly 2	Details of application received under R.T.I.Act, replied/forwarded & transferred date.	5 Years
2	Work Orders	file	6	Details of work orders issued to contractor by department	5 Years
3	Measurement Books	Register	1	Details of Measurements recorded in M.B.	5 Years
4	Payment Certificate	file	2	Details of Payments issued to the contractor	5 Years
5	Demand Notes & Permits	file	1	Details of Demand Notes & Permits issued to various utility agencies.	5 Years
6	Mandap Permission	Register	1	Details of Mandap Permission issued to various applicants.	5 Years

'D' Class Record					
1	Log sheets	Inward Register	5	Details of Applications/ complaints/ other documents received by department	01 Year
2.	Outward Register(Intern al departments)	Outward Register	2	Details of Applications/ complaints/ other documents forwarded to Internal departments of R/North ward.	01 Year
3.	Outward Register (External correspondence)	Outward Register	2	Details of Applications/ complaints/ other documents forwarded to external departments of MCGM/ Other Govt. authorities and correspondence with applicants/ complainants / citizens etc.	01 Year
4.	Complaint Register	Register	2	Orally complaint registered.	01 year
5.	RTI application & their reply (Except appeal cases)	file	5	Details of application received under RTI Act & reply given to the same.	01 year
6.	First & second appeal made under RTI Act	file	2	Details of First & second appeal made by applicant under RTI Act by the applicant against reply of Public Information Officer and/or order passed by First Appellate Authority	01 year
7	Monthly reports sent to various departments	file	1	File papers containing monthly reports sent to various departments	01 years
8	Demolition of structures under MMC Act, MRTP	file	1	Nasti files containing papers pertaining to	01 year (after demolition)

	Act & other action completed			the notice action against structures demolished under MMC Act, MRTP Act & other actions.	
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Section 4 (1) (b) (vii)

Particulars of any arrangement that exists for consultation with the members of public in relation to the formulation of policy and implementation in the office of Assistant Engineer (Maintenance & Repair)

Sr. No.	Consultation for	Details of Mechanism	Under which legislation / rules / orders / GRs	Periodicity
1		Ward Committee	Nil	Once in a Month

	Policy Details			
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Section 4 (1) (b) (viii)

**Statement of Boards, Councils, Committees or Other bodies of office of Asstt Engineer
(Maintenance & Repair)**

Sr. No.	Name of the committee board / council / other bodies	Composition of committee Board council other bodies	Purpose of the committee Board/ Council/ other bodies	Frequency of meetings	Whether meeting open to public or not	Whether Minutes are available to public or not	Minutes available at.
1	Advance Locality Management (ALMI)	Nil	Nil	Nil	Nil	Nil	Nil
2	Local Area Citizens Committee (LACC)	Nil	Nil	Nil	Nil	Nil	Nil
3	Local Area Citizens Group (LACG)	Nil	Nil	Nil	Nil	Nil	Nil

Section 4 (1) (b) (ix)

Directory of the officers and employees in the office of Assistant Engineer (Maintenance & Repair) R/North ward.						
SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT IN MCGM	APPOINTMENT IN R/North	TELEPHONE NO.022-28936000 , Fix No.28924894
1	ASST.ENGINEER	Shri.Vichare Hemant Vasant	B	09.05.1989	03.02.2012	
2	ASST.ENGINEER	Shri. Pawaskar Sainath Pandharinath	B	04.05.1978	08.02.2013	
3	SUB ENGINEER	Shri. Chavan Harshal Vitthal	B	12.03.2007	29.01.2015	
4	SUB ENGINEER	Shri.Sachin Y. Gaykawad	B	09.10.2007	16.12.2014	
5	SUB ENGINEER	Shri. Machewad Ramanand M.	B	05.12.2005	04.10.2012	
6	HEAD CLERK	Smt. Sankhe Pratibha Arvind	C	16.01.1987	08.10.2013	
7	CLERK	Smt. Patade Smruti Vilas	C	21.08.2006	08.07.2014	
8	CLERK	Smt. Choudhary Dipika Gajanan	C	01.04.2005	15.12.2012	
9	CLERK	Shri. Koli Kailash Shankar	C	09.04.2007	05.02.2013	
10	CLERK	Vacant	C			
11	Te. Op.'B' Grade	Shri. Rodriques B.M.	C	16.08.1991	26.12.1999	
12	Record Asst.	Vacant	C			
13	JR.ENGINEER	Shri. Patil Anil R.	C	21.11.1998	22.09.2011	
14	JR.ENGINEER	Shri. Gholap Suhas Shashikant	C	02.05.2013	02.05.2013	
15	JR.ENGINEER	Shri. Dawre	C	02.11.2013	02.11.2013	

	R	Sudhanshu Vijay				
16	JR.ENGINEER R	Shri. Salunkhe Sandeep Dilip	C	04.10.2013	04.10.2013	
17	JR.ENGINEER R	Vacant	C			
18	JR.ENGINEER R	Vacant	C			
19	JR.ENGINEER R	Vacant	C			
20	JR.ENGINEER R	Vacant	C			
21	Peon	Shri. Pasi Brijlal R.	D	03.10.1984	31.03.2005	
22	Peon	Vacant	D			
23	PEON	Smt. Dalvi Kavita Deepak	D	26.05.1989	22.02.2013	
24	Drain.Asst.	Vacant	D			
SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT IN MCGM	APPOINTMENT IN R/North	TELEPHONE NO.022-28936000, Fix No.28924894
1	Mistry II	Vacant	D			
2	Carpenter II	Fernandes Anthony Afivelu	D	14.05.1992	26.12.1999	
3	Plumber II	Vacant	D			
4	Mukdam	Page Lakhama Ladkya	D	04.05.1995	26.12.1999	
5	Mukdam	Jadhav Baburao Tatya	D	05.05.1982	26.12.1999	
6	Mukdam	Vaity Janardhan Nana	D	05.05.1982	26.12.1999	
7	Mukdam	Ghavre Akaram Sakharam	D	01.11.1986	26.12.1999	
8	Mukdam	Waghmare Prakash Anna	D	05.05.1982	26.12.1999	
9	Mukdam	Waikar Chandrakant B	D	03.12.1987	26.12.1999	

10	Labour	Shejwal Prema Madhukar	D	04.07.2000	04.07.2000	
11	Labour	Vacant	D			
12	Labour	Mharte Jaai J.	D	17.11.2009	17.11.2009	
13	Labour	Vacant	D			
14	Labour	Kamble Vinodini Vijay	D	01.11.1986	26.12.1999	
15	Labour	Pawar Somabai Bhima	D	01.03.1987	26.12.1999	
16	Labour	Bhutkade Anant Ladkya	D	01.11.1994	01.05.2012	
17	Labour	Dhotre Babu Anna	D	05.12.1988	26.12.1999	
18	Labour	Dalvi Sadashiv Balu	D	05.12.1988	26.12.1999	
19	Labour	Shirke Vishwash Shantaram	D	05.12.1988	26.12.1999	
20	Labour	Bhatade Dipak Soma	D	05.12.1988	26.12.1999	
21	Labour	Vacant	D			
22	Labour	Jadhav Bhimrao Hanumanta	D	22.01.1990	26.12.1999	
23	Labour	Patil Mahadeo Vithal	D	22.01.1990	26.12.1999	
24	Labour	Rewale Dilip Maladi	D	22.01.1990	26.12.1999	
25	Labour	Soyne Shivram Sadashiv	D	02.07.1993	26.12.1999	
26	Labour	Jadhav Laxmi Shetty	D	01.08.1996	26.12.1999	
27	Labour	Dsouza Vasant James	D	01.06.1994	26.12.1999	
28	Labour	Kamble Chandrakant R	D	01.06.1994	26.12.1999	
29	Labour	Kunchikorve Yellappa J	D	01.06.1994	26.12.1999	
30	Labour	Jyoti Bhagwan Gidda	D	01.06.1994	26.12.1999	

31	Labour	Metkari Dattu Erappa	D	01.06.1994	26.12.1999	
32	Labour	Bairagi Namdeo Suruddin	D	01.06.1994	26.12.1999	
33	Labour	Bairagi Raghunath K	D	01.06.1994	26.12.1999	
34	Labour	Dhotre Devram Chandar	D	01.06.1994	26.12.1999	
35	Labour	Sawant Shreedhar Hari	D	01.06.1994	26.12.1999	
36	Labour	Patil Nitin H.	D	28.01.2010	28.01.2010	
37	Labour	Dhagle Yelappa Poshha	D	01.06.1994	26.12.1999	
38	Labour	Mail Vijay Ramchandra	D	30.03.2005	30.03.2005	
39	Labour	Bhoir Pundalik Baliram	D	18.03.2005	18.03.2005	
40	Labour	Kamble Mahendra R.	D	22.01.1990	26.12.1999	
41	Labour	Patil Ketan Gopinath	D	08.10.2012	08.10.2012	
42	Labour	Bansode Vijay Devidas	D	15.02.2008	15.02.2008	
43	Labour	Gaikwad Manohar Balram	D	01.08.2008	01.08.2008	
44	Labour	Sabale Rajendra Bhagwant	D	21.07.2008	21.07.2008	
45	Labour	Gharat Naresh Pandurang	D	01.03.2012	01.03.2012	
46	Labour	Vacant	D			
47	Labour	Vacant	D			
48	Labour	Vacant	D			
49	Labour	Vacant	D			

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT IN MCGM	APPOINTMENT IN R/North	TELEPHONE NO.022-2893600, Fix No.28924894
1	Mason II	Vacant	D			
2	Mason II	Tambe Chanrandas R.	D	04.07.2000	04.07.2000	
3	Mukadam	Pagi Murlidhar Krishna	D	22.01.1990	26.12.1999	
4	Mukadam	Dhumak Ramchandra Ganu	D	05.05.1982	26.12.1999	
5	Mukadam	Shinde Chintaman Bandu	D	05.05.1982	26.12.1999	
6 To 8	Mukadam	Vacant	D			
9	Labour	Bodve Anil Shivram	D	14.05.1992	26.12.1999	
10	Labour	Gawade Chandrakant Govind	D	22.01.1990	26.12.1999	
11	Labour	Ghag Shantaram Laxman	D	22.01.1990	26.12.1999	
12	Labour	Jadhav Govind Vasudev	D	14.05.1992	26.12.1999	
13	Labour	Kadre Ravindra Arjun	D	03.12.1992	26.12.1999	
14	Labour	Kamble Ashok Kashiram	D	22.01.1990	26.12.1999	
15	Labour	Kamble Umesh Ramchandra	D	22.01.1990	26.12.1999	
16	Labour	Kamble Chandrakant Malu	D	22.01.1990	26.12.1999	
17	Labour	Kamble Sunil Mahadev	D	02.07.1993	26.12.1999	
18	Labour	Kunchikorve Nagappa M.	D	14.05.1992	26.12.1999	
19	Labour	Loke Prakash Atmaram	D	14.05.1992	26.12.1999	
20	Labour	Londhe Ramesh Jagannath	D	22.01.1990	26.12.1999	
21	Labour	Mail Deepak Sakharam	D	02.07.1993	26.12.1999	
22	Labour	Mishra Nandlal Ramkalap	D	22.01.1990	26.12.1999	
23	Labour	Pawar Raju Hanumanta	D	22.01.1990	26.12.1999	
24	Labour	Pawar Shivram Rama	D	22.01.1990	26.12.1999	
25	Labour	Rajbhar Mahendrakumar	D	22.01.1990	26.12.1999	

		B.				
26	Labour	Shinde Shankar Ramchandra	D	22.01.1990	26.12.1999	
27	Labour	Shinde Pandurang Narayan	D	22.01.1990	26.12.1999	
28	Labour	Talekar Eknath Ganpat	D	22.01.1990	26.12.1999	
29	Labour	Dhume Baban A.	D	01.11.1992	26.12.1999	
30	Labour	Waghmare Bhaskar P.	D	22.01.1990	26.12.1999	
31	Labour	Yadav Ananda B.	D	22.01.1990	26.12.1999	
32	Labour	Kurhade Manoj B.	D	01.09.2002	01.09.2002	
33	Labour	Jaiswal Panchram D.	D	05.05.1982	26.12.1999	
34	Labour	Sonawane Babu M	D	05.05.1982	26.12.1999	
35	Labour	Nijai Ravindra R.	D	01.03.1984	26.12.1999	
36	Labour	Salvi Kashinath B.	D	01.03.1984	26.12.1999	
37	Labour	Jadhav Raja S.	D	01.03.1984	26.12.1999	
38	Labour	Gomade Shamrao Ramchandra	D	01.03.1984	26.12.1999	
39	Labour	Amre Ravidra B.	D	01.03.1984	26.12.1999	
40	Labour	Jaiswal Santraj J.	D	01.03.1984	26.12.1999	
41	Labour	Ghodke Sunil Y.	D	01.03.1984	26.12.1999	
42	Labour	Betkar Prakash R.	D	01.03.1984	26.12.1999	
43	Labour	Kamble Vijay M.	D	01.03.1984	26.12.1999	
44	Labour	Padiyar Ashok T.	D	01.11.1986	26.12.1999	
45	Labour	Dubli Deepak Babu	D	22.05.1992	26.12.1999	
46	Labour	Sapte Balkrishna S.	D	04.11.1988	26.12.1999	
47	Labour	Mahadenam Yadya R.	D	05.12.1988	26.12.1999	
48	Labour	Sagare Gautam R.	D	01.06.1994	26.12.1999	
49	Labour	Mirekar Savlaram M	D	01.06.1994	26.12.1999	
50	Labour	Sagar Maruti V.	D	01.06.1994	26.12.1999	
51	Labour	Rewale Ramesh Maladi	D	01.06.1994	26.12.1999	
52	Labour	Jadhav Hanumanta Y.	D	01.06.1994	26.12.1999	
53	Labour	Jaiswal Rambrij V.	D	01.06.1994	26.12.1999	
54	Labour	Dhurve Manohar K.	D	01.06.1994	26.12.1999	
55	Labour	Parab Sanjay G.	D	01.06.1994	26.12.1999	
56	Labour	Shelar Prabhakar R.	D	01.06.1994	26.12.1999	
57	Labour	Gaikwad Raju G.	D	01.06.1994	26.12.1999	
58	Labour	Dhavde Laxman J.	D	01.06.1994	26.12.1999	

59	Labour	Patil Chandrakant M.	D	01.06.1994	26.12.1999	
60	Labour	Dalvi Rajaram D.	D	01.06.1994	26.12.1999	
61	Labour	Vaitee Kamalakar J.	D	01.06.1994	26.12.1999	
62	Labour	Mohite Santosh S.	D	06.10.1998	26.12.1999	
63	Labour	Jadhav Anil S.	D	01.12.1999	26.12.1999	
64	Labour	Zore Sonu J.	D	18.03.2005	18.03.2005	
65	Labour	Nanoskar Mukesh J.	D	19.03.2005	19.03.2005	
66	Labour	Metkari Balkrishna S.	D	01.09.2002	01.09.2002	
67	Labour	Bable Yellapa B.	D	01.09.2002	01.09.2002	
68	Labour	Harwandkar Bhau K.	D	01.09.2002	01.09.2002	
69	Labour	Pawar Aba H.	D	01.09.2002	01.09.2002	
70	Labour	Sonkusare Jana S.	D	01.09.2002	01.09.2002	
71	Labour	Pawar Ashok B.	D	01.09.2002	01.09.2002	
72	Labour	Jadhav Gangaram H.	D	01.09.2002	01.09.2002	
73	Labour	Gomade Babu B.	D	01.09.2002	01.09.2002	
74	Labour	Pawar Suresh Y.	D	01.09.2002	01.09.2002	
75	Labour	Jangam Vijay N.	D	01.09.2002	01.09.2002	
76	Labour	Patil Prakash N.	D	01.09.2002	01.09.2002	
77	Labour	Satam Shridhar A.	D	01.09.2002	01.09.2002	
78	Labour	Patil Bharat D.	D	03.06.2008	03.06.2008	
79	Labour	Patil Satish D.	D	03.06.2008	03.06.2008	
80	Labour	Mokal Nilesh G.	D	03.06.2008	03.06.2008	
81	Labour	Bodke Nathuram A.	D	03.06.2008	03.06.2008	
82	Labour	Jaybhay Ashok S.	D	11.06.2008	11.06.2008	
83	Labour	Wayal Laxman P.	D	08.07.2008	08.07.2008	
84	Labour	Ghige Ramdas K.	D	03.07.2008	03.07.2008	
85	Labour	Patil Sanjay D.	D	10.12.2009	10.12.2009	
86	Labour	Kunchikorve Prakash H.	D	20.04.2010	20.04.2010	
87	Labour	Valaghane Subhash D.	D	01.11.2011	01.11.2011	
88	Labour	Pawar Madan S.	D	29.11.2011	29.11.2011	
89	Labour	Kahndagale Vikas M.	D	11.06.2012	11.06.2012	
90	Labour	Kunchikorve Dinanath J	D	02.08.2012	02.08.2012	
91 To 108	Labour	Vacant	D			

PAYSHEET NO:- 4744

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT IN MCGM	APPOINTMENT IN R/North	TELEPHONE NO.022-28936000, Fix No.28924894
1	Drain Asst.	Shri. Indulkar Narendra R.	C	09.03.1990	27.12.1999	
2	Jr Engineer	Shri. Patil Santosh Ramakant	C	25.02.2009	07.05.2013	

PAYSHEET NO:- 4745

SR. NO.	DESIGNATION	EMPLOYEE NAME	GRD	DATE OF APPOINTMENT IN MCGM	APPOINTMENT IN R/North	TELEPHONE NO.022-28936000, Fix No.28924894
1	Mukadam	Vacant	D			
2	Mukadam	Shri Kamble Sharad P.	D	05.05.1982	26.12.1999	
3	Labour	Shri Sayyed Jamiruddin H.	D	01.06.1994	26.12.1999	
4	Labour	Shri Colaco Mathew E.	D	01.06.1994	26.12.1999	
5	Labour	Shri Gonsalvis Mannal	D	01.06.1994	26.12.1999	
6	Labour	Shri Sonawane Ashok Y.	D	01.06.1994	26.12.1999	
7	Labour	Shri Kahar Dhupnath B.	D	01.06.1994	26.12.1999	
8	Labour	Shri Kamble Ashok G.	D	01.06.1994	26.12.1999	
9	Labour	Shri Prabhu Pramod G.	D	01.06.1994	26.12.1999	
10	Labour	Shri Jadhav Babu K.	D	01.06.1994	26.12.1999	
11	Labour	Shri Jaiswal Rajdev P.	D	01.06.1994	26.12.1999	
12	Labour	Shri Sukate Nagu K.	D	01.07.2008	01.07.2008	
13	Labour	Shri Jadhav Bhimsen M.	D	16.09.2006	18.02.2009	
14 to 15	Labour	Vacant	D			

Section 4 (1) (b) (x)

**Details of remuneration of officers and employees in the office of Assistant Engineer
(Maintenance & Repair) R/North Ward.**

Paysheet No. 5855		SALARY MONTH- JANUARY- 2015									
SR. NO.	Designation	EMPLOYEE NAME	EMPLOYEE CODE	Basic + GRP	DA	WC	CA	TA	MMA	HRA	TOTAL SALARY
1	SUB ENGINEER	Shri. Machewad Ramanand M.	3999284	14030+4600	19934		463	1200	200	5589	46016
2	JR.ENGINEER	Vacant									
3	CLERK	Shri. Koli Kailash Shankar	4057154	7930+2000	10625			600	200	2979	24334
4	PEON	Smt. Dalvi Kavita Deepak	3542761	11840+1900	14702	115		600	200	4122	33483
5	ASST.ENGINEER	Shri.Vichare Hemant Vasant	1629583	23440+5400	30859		463	1600	200	8652	70614
6	ASST.ENGINEER	Shri. Pawaskar Sainath Pandharinath	3027097	26480+5400	34112		1400	1600	200	9564	78756
7	SUB ENGINEER	Shri. Chavan Harshal Vitthal	4054838	13590+4600	19463		463	1200	200	5457	44973
8	SUB ENGINEER	Shri.Sachin Y. Gaykawad	4132299	14000+4600	19902		463	1200	200	5580	45945
9	HEAD CLERK	Smt. Sankhe Pratibha Arvind	1253249	19820+4200	25701			600	200	7206	57727
10	CLERK	Smt. Patade Smruti Vilas	4029980	9780+2000	12605			600	200	3534	28719
11	CLERK	Smt. Choudhary Dipika Gajanan	3992823	8910+2000	11674			600	200	3273	26657
12	CLERK	Vacant									
13	JR.ENGINEER	Vacant									
14	Drain.Asst.	Vacant									
15	JR.ENGINEER	Shri. Patil Anil R.	3985850	10580+4300	15922			600	200	4464	36066
16	JR.ENGINEER	Shri. Gholap Suhas Shashikant	4387642	10540+4300	15879		463	600	200	4452	36434
17	JR.ENGINEER	Vacant									
18	JR.ENGINEER	Shri. Salunkhe Sandeep Dilip	4409445	10540+4300	15879		463	600	200	4452	36434

19	JR.ENGINEER	Shri. Dawre Sudhanshu Vijay	4409452	10540+4300	15879		463	600	200	4452	36434
20	JR.ENGINEER	Vacant									
21	Te. Op.'B' Grade	Shri. Rodrix B.M.	3676257	13110+2000	16168			600	200	4533	36611
22	Record Asst.	Vacant									
23	Peon	Shri. Pasi Brijlal R.	3305894	12180+1900	15066	115		600	200	4224	34285
24	Peon	Vacant									

Paysheet No. 5858		SALARY MONTH JANUARY- 2015									
SR. NO.	Designation	EMPLOYEE NAME	EMPLOYEE CODE	Basic + GRP	DA	WC	CA	TA	MMA	HRA	TOTAL SALARY
1	Mistry II	Vacant									
2	Carpenter II	Fernandes Anthony Afivelu	1144305	11260+1900	14081	115		600	200	3948	32104
3	Plumber II	Vacant									
4	Mukdam	Page Lakhama Ladkya	1665484	10560+1850	13279	115		600	200	3723	30327
5	Mukdam	Jadhav Baburao Taty	3241905	11560+1850	14349	115		600	200	4023	32697
6	Mukdam	Vaity Janardhan Nana	3241929	11770+1850	14573	115		600	200	4086	33194
7	Mukdam	Ghavre Akaram Sakharam	3405660	11820+1850	14627	115		600	200	4101	33313
8	Mukdam	Waghmare Prakash Anna	3322390	11770+1850	14573	115		600	200	4086	33194
9	Mukdam	Waikar Chandrakant B	3449019	11310+1850	14081	115		600	200	3948	32104
10	Labour	Shejwal Prema Madhukar	1680115	9720+1800	12326	115		600	200	3456	28217
11	Labour	Vacant									
12	Labour	Mharte Jaai J.	4250672	6090+1800	8442			600	200	2367	19499
13	Labour	Vacant									
14	Labour	Kamble Vinodini Vijay	3405608	11420+1800	14142	115		600	200	3966	32246
15	Labour	Pawar Somabai Bhima	3419094	11380+1800	14103	115		600	200	3954	32152
16	Labour	Bhutkade Anant Ladkya	3780316	10720+1850	13450	115		600	200	3771	30706

17	Labour	Dhotre Babu Anna	3537082	11200+1800	13910	115		600	200	3900	31725
18	Labour	Dalvi Sadashiv Balu	3537116	11200+1800	13910	115		600	200	3900	31725
19	Labour	Shirke Vishwash Shantaram	3537123	11620+1850	14413	115		600	200	4041	32839
20	Labour	Bhatade Dipak Soma	3537161	11600+1850	14392	115		600	200	4035	32792
21	Labour	Vacant									
22	Labour	Jadhav Bhimrao Hanumanta	3722024	11480+1850	14263	115		600	200	3999	32507
23	Labour	Patil Mahadeo Vithal	3724583	11090+1800	13792	115		600	200	3867	31464
24	Labour	Rewale Dilip Maladi	3724590	11090+1800	13792	115		600	200	3867	31464
25	Labour	Soyne Shivram Sadashiv	3870006	11150+1850	13910	115		600	200	3900	31725
26	Labour	Jadhav Laxmi Shetty	3883659	9770+1800	12380	115		600	200	3471	28336
27	Labour	Dsouza Vasant James	3900581	10670+1850	13396	115		600	200	3756	30587
28	Labour	Kamble Chandrakant R	3911194	10670+1800	13343	115		600	200	3741	30469
29	Labour	Kunchikorve Yellappa J	3911204	10670+1800	13343	115		600	200	3741	30469
30	Labour	Jyoti Bhagwan Gidda	3914386	10300+1800	12947	115		600	200	3630	29592
31	Labour	Metkari Dattu Erappa	3914393	10710+1850	13439	115		600	200	3768	30682
32	Labour	Bairagi Namdeo Suruddin	3914465	10850+1800	13536	115		600	200	3795	30896
33	Labour	Bairagi Raghunath K	3914472	11050+1850	13803	115		600	200	3870	31488
34	Labour	Dhotre Devram Chandar	3914551	10670+1800	13343	115		600	200	3741	30469
35	Labour	Sawant Shreedhar Hari	3914582	11050+1850	13803	115		600	200	3870	31488

36	Labour	Patil Nitin H.	4169785	6580+1800	8967	115		600	200	2514	20776
37	Labour	Dhagle Yelappa Posha	3914623	10670+1800	13343	115		600	200	3741	30469
38	Labour	Mail Vijay Ramchandra	3983793	9240+1800	11813	115		600	200	3312	27080
39	Labour	Bhoir Pundalik Baliram	3983803	9240+1800	11813	115		600	200	3312	27080
40	Labour	Kamble Mahendra R.	3724545	9520+1800	12112	115		600	200	3396	27743
41	Labour	Patil Ketan Gopinath	4368285	5410+1800	7715			600	200	2163	17888
42	Labour	Bansode Vijay Devidas	4126454	6580+1800	8967	115		600	200	2514	21376
43	Labour	Gaikwad Manohar Balram	4169163	6580+1800	8967	115		600	200	2514	20776
44	Labour	Sabale Rajendra Bhagwant	4187952	6580+1800	8967	115		600	200	2514	20776
45	Labour	Gharat Naresh Pandurang	4343808	4800+1300	6527			600	200	1830	15257
46	Labour	Vacant									
47	Labour	Vacant									
48	Labour	Vacant									
49	Labour	Vacant									

Paysheet No. 5859			SALARY MONTH- JANUARY- 2015								
SR. NO.	Designation	EMPLOYEE NAME	EMPLOYEE CODE	Basic + GRP	DA	WC	CA	TA	MMA	HRA	TOTAL SALARY
1	Mason II	Vacant									
2	Mason II	Tambe Chanrandas R.	3936399	9840+1900	12562	115		600	200	3522	28739
3	Mukadam	Pagi Murlidhar Krishna	1423732	11480+1850	14263	115		600	200	3999	32507
4	Mukadam	Dhumak Ramchandra Ganu	3241716	11770+1850	14573	115		600	200	4086	33194
5	Mukadam	Shinde Chintaman Bandu	3339583	11940+1850	14755	115		600	200	4137	33597
6	Mukadam	Vacant									
7	Mukadam	Vacant									
8	Mukadam	Vacant									
9	Labour	Dubli Deepak Babu	1125917								
10	Labour	Bodve Anil Shivram	1063116	11340+1850	14113	115		600	200	3957	32475
11	Labour	Gawade Chandrakant Govind	1157006	11490+1850	14274	115		600	200	4002	32831
12	Labour	Ghag Shantaram Laxman	1159170	11480+1850	14263	115		600	200	3999	32807
13	Labour	Jadhav Govind Vasudev	1219450	11370+1850	14145	115		600	200	3966	32546
14	Labour	Kadre Ravindra Arjun	1251137	10860+1850	13600	115		600	200	3813	31869
15	Labour	Kamble Ashok Kashiram	1264546	11490+1850	14274	115		600	200	4002	32813
16	Labour	Kamble Umesh Ramchandra	1264577								
17	Labour	Kamble Chandrakant Malu	1264584	11490+1850	14274	115		600	200	4002	32831
18	Labour	Kamble Sunil Mahadev	1269699	11160+1850	13921	115		600	200	3903	32049

19	Labour	Kunchikorve Nagappa M.	1297612	10780+1800	13461	115	600	200	3774	31030
20	Labour	Loke Prakash Atmaram	1329955	10910+1800	13600	115	600	200	3813	31872
21	Labour	Londhe Ramesh Jagannath	1331064	11490+1850	14274	115	600	200	4002	33389
22	Labour	Mail Deepak Sakharam	1342550	11160+1850	13921	115	600	200	3903	32049
23	Labour	Mishra Nandlal Ramkalap	1361058	11490+1850	14274	115	600	200	4002	32831
24	Labour	Pawar Raju Hanumanta	1449457	11080+1800	13782	115	600	200	3864	31741
25	Labour	Pawar Shivram Rama	1451968	11090+1800	13792	115	600	200	3867	31764
26	Labour	Rajbhar Mahendrakumar B.	1480078	11490+1850	14274	115	600	200	4002	32831
27	Labour	Shinde Shankar Ramchandra	1549986	11480+1850	14263	115	600	200	3999	32807
28	Labour	Shinde Pandurang Narayan	1551239	11480+1850	14263	115	600	200	3999	32807
29	Labour	Talekar Eknath Ganpat	1592238	11090+1800	13792	115	600	200	3867	31764
30	Labour	Vacant								
31	Labour	Waghmare Bhaskar P.	1645655	0	0	0	0	0	0	0
32	Labour	Yadav Ananda B.	1656983	11090+1800	13792	115	600	200	3867	31764
33	Labour	Dhume Baban A.	1120259	0	0	0	0	0	0	0
34	Labour	Jaiswal Panchram D.	3241699	11530+1800	14263	115	600	200	3999	32807
35	Labour	Sonawane Babu M	3241730	11530+1800	14263	115	600	200	3999	32807
36	Labour	Nijai Ravindra R.	3339954	11870+1850	14680	115	600	200	4116	33731
37	Labour	Salvi Kashinath B.	3340069	11950+1850	14766	115	600	200	4140	33921
38	Labour	Jadhav Raja S.	3340103	11530+1800	14263	115	600	200	3999	32807
39	Labour	Gomade Shamrao	3340158	11420+1850	14199	115	600	200	3981	32665

		Ramchandra									
40	Labour	Amre Ravidra B.	3340172	11950+1850	14766	115	600	200	4140	33921	
41	Labour	Jaiswal Santraj J.	3340282	11810+1850	14616	115	600	200	4098	33589	
42	Labour	Ghodke Sunil Y.	3340316	11530+1850	14317	115	600	200	4014	32926	
43	Labour	Betkar Prakash R.	3340426	11950+1850	14766	115	600	200	4140	33921	
44	Labour	Kamble Vijay M.	3340433	11940+1850	14755	115	600	200	4137	33897	
45	Labour	Padiyar Ashok T.	3405718	11420+1800	14145	115	600	200	3966	32546	
46	Labour	Kurhade Manoj B.	4126447	0	0	0	0	0	0	0	
47	Labour	Sapte Balkrishna S.	3517260	11200+1800	13910	115	600	200	3900	32025	
48	Labour	Mahadenam Yadya R.	3537185	11200+1800	13910	115	600	200	3900	32025	
49	Labour	Sagare Gautam R.	3911242	11050+1850	13803	115	600	200	3870	31788	
50	Labour	Mirekar Savlaram M	3911297	11050+1850	13803	115	600	200	3870	31788	
51	Labour	Sagar Maruti V.	3914355	11050+1850	13803	115	1200	200	3870	33088	
52	Labour	Rewale Ramesh Maladi	3914403	11050+1850	13803	115	600	200	3870	31788	
53	Labour	Jadhav Hanumanta Y.	3914427	10670+1800	13343	115	600	200	3741	30769	
54	Labour	Jaiswal Rambrij V.	3914489	10670+1800	13343	115	600	200	3741	30769	
55	Labour	Dhurve Manohar K.	3914513	10480+1800	13140	115	600	200	3684	30319	
56	Labour	Parab Sanjay G.	3914537	10670+1800	13343	115	600	200	3741	30769	
57	Labour	Shelar Prabhakar R.	3914544	10670+1800	13343	115	600	200	3741	30769	
58	Labour	Gaikwad Raju G.	3914568	10670+1850	13396	115	600	200	3756	30887	
59	Labour	Dhavde Laxman J.	3914575	10670+1800	13343	115	600	200	3741	30769	
60	Labour	Patil Chandrakant M.	3914609	11050+1850	13803	115	600	200	3870	31788	

61	Labour	Dalvi Rajaram D.	3914654	10670+1800	13343	115	600	200	3741	30769
62	Labour	Vaitee Kamalakar J.	3914661	10490+1850	13204	115	600	200	3702	30461
63	Labour	Mohite Santosh S.	3921012	9830+1800	12444	115	600	200	3489	28778
64	Labour	Jadhav Anil S.	3936409	9720+1800	12326	115	600	200	3456	28517
65	Labour	Zore Sonu J.	3981887	9240+1800	11813	115	600	200	3312	27380
66	Labour	Nanoskar Mukesh J.	3981894	9240+1800	11813	115	600	200	3312	27380
67	Labour	Metkari Balkrishna S.	4126306	9430+1800	12016	115	600	200	3369	27830
68	Labour	Bable Yellapa B.	4126313	9430+1800	12016	115	600	200	3369	27830
69	Labour	Harwandkar Bhau K.	4126320	9430+1800	12016	115	600	200	3369	27830
70	Labour	Pawar Aba H.	4126337	9430+1800	12016	115	600	200	3369	27830
71	Labour	Sonkusare Jana S.	4126344	9430+1800	12016	115	600	200	3369	27830
72	Labour	Pawar Ashok B.	4126351	9430+1800	12016	115	600	200	3369	27830
73	Labour	Jadhav Gangaram H.	4126375	9430+1800	12016	115	600	200	3369	27830
74	Labour	Gomade Babu B.	4126399	9430+1800	12016	115	600	200	3369	27830
75	Labour	Pawar Suresh Y.	4126409	9430+1800	12016	115	600	200	3369	27830
76	Labour	Jangam Vijay N.	4126416	9430+1800	12016	115	600	200	3369	27830
77	Labour	Patil Prakash N.	4126423	9430+1800	12016	115	600	200	3369	27830
78	Labour	Satam Shridhar A.	4126430	9430+1800	12016	115	600	200	3369	27830
79	Labour	Patil Bharat D.	4155715	6580+1800	8967	115	600	200	2514	21076
80	Labour	Patil Satish D.	4155722	6580+1800	8967	115	600	200	2514	21076
81	Labour	Mokal Nilesh G.	4155739	6580+1800	8967	115	600	200	2514	21076
82	Labour	Bodke Nathuram A.	4155746	6580+1800	8967	115	600	200	2514	21076
83	Labour	Jaybhay Ashok S.	4161158	6580+1800	8967	115	600	200	2514	21076

84	Labour	Wayal Laxman P.	4161165	6580+1800	8967	115		600	200	2514	21076
85	Labour	Ghige Ramdas K.	4161172	6580+1800	8967	115		600	200	2514	21076
86	Labour	Patil Sanjay D.	4253981	6330+1800	8699			600	200	2439	20368
87	Labour	Kunchikorve Prakash H.	4266730	6090+1800	8442			600	200	2367	19799
88	Labour	Valaghane Subhash D.	4315816	4990+1300	6730			600	200	1887	16007
89	Labour	Pawar Madan S.	4322535	4800+1300	6527			600	200	1830	15557
90	Labour	Kahndagale Vikas M.	4354648	4800+1300	6527			600	200	1830	15557
91	Labour	Kunchikorve Dinanath J.	4358013	4800+1300	6527			600	200	1830	15557
92To 108	Labour	Vacant									

Paysheet No. 4744				SALARY MONTH- JANUARY- 2015							
SR. NO.	Designation	EMPLOYEE NAME	EMPLOYEE CODE	Basic + GRP	DA	WC	CA	TA	MMA	HRA	TOTAL SALARY
1	Drain Asst.	Shri. Indulkar Narendra R.	3578782	13460+2000	16542		463	600	200	4638	37903
2	Jr Engineer	Shri. Patil Santosh Ramakant	1708787	12420+4300	17890		463	600	200	5016	40889

Paysheet No. 4745				SALARY MONTH- JANUARY- 2015							
SR. NO.	Designation	EMPLOYEE NAME	EMPLOYEE CODE	Basic + GRP	DA	WC	CA	TA	MMA	HRA	TOTAL SALARY
1	Mukadam	Vacant									
2	Mukadam	Shri Kamble Sharad P.	3241613	11940+1850	14755	115		600	200	4137	33897
3	Labour	Shri Sayyed Jamiruddin H.	1671872	10670+1800	13343	115		600	200	3741	30769
4	Labour	Shri Colaco Mathew E.	1671896	10670+1800	13343	115		600	200	3741	30769
5	Labour	Shri Gonsalvis Mannual	1671920	11050+1850	13803	115		600	200	3870	31788
6	Labour	Shri Sonawane Ashok Y.	1671944	10670+1800	13343	115		600	200	3741	30769
7	Labour	Shri Kahar Dhupnath B.	1671951	11050+1850	13803	115		600	200	3870	31788
8	Labour	Shri Kamble Ashok G.	1671968	10670+1800	13343	115		600	200	3741	30769
9	Labour	Shri Prabhu Pramod G.	1671982	10670+1800	13343	115		600	200	3741	30769
10	Labour	Shri Jadhav Babu K.	1672165	10300+1800	12947	115		600	200	3630	29892
11	Labour	Shri Jaiswal Rajdev P.	1672189	10670+1800	13343	115		600	200	3741	30769
12	Labour	Shri Sukate Nagu K.	1701728	6580+1800	8967	115		600	200	2514	21076
13	Labour	Shri Jadhav Bhimsen M.	4062572	7100+1800	9523			600	200	2670	22193
14 To 15	Labour	Vacant									

Section 4 (1) (b) (xi)

Details of allocation of budget and disbursement made in the office of the Assistant Engineer (Maintenance & Repair) R/North Ward for the year 2014-15

Sr. No.	Budget Head description	Grants received (In Lakhs)	Planned use (give details area wise or work wise in a separate form)	Remarks
1	Unforeseen Grant Beat No.1	60.00	56.00	
2	Unforeseen Grant Beat No.2	60.00	53.48	
3	Unforeseen Grant Beat No.3	60.00	50.86	
4	Unforeseen Grant Beat No.4	60.00	60.00	
5	Unforeseen Grant Beat No.5	60.00	58.86	
6	Unforeseen Grant Beat No.6	60.00	48.88	
7	Unforeseen Grant Beat No.7	60.00	58.36	
8	Ward Committee	700.00	444.61	
9	Gen Civil Repairs	2.15	-----	
10	Gen Civil Repairs SWD	62.50	44.88	
11	Desilting Expenses	96.25	92.51	
12	DesiltingExpenes	22.39	20.17	
13	Integrated adivasipada	29.00	4.83	
14	Integrated Koliwada	25.00	22.04	
15	Ganpati Immersion	25.98	21.30	
16	Gen Civil Repairs	118.25	118.25	
17	Gen Civil Repairs psc	173.46	114.54	
18	Desludging Septic Tank	28.88	27.78	
19	Gen Civil Repairs admin bldg	1.81	1.81	
20	Gen Civil Repairs chowkys	9.71	9.71	
21	Gen Civil Repairs other bldg	9.27	9.27	
22	Gen Civil Repairs Footpath	50.00	43.29	
23	Basic Aminities ward No.1	50.00	36.57	
24	Basic Aminities ward No.2	50.00	32.02	
25	Basic Aminities ward No.7	50.00		
26	Basic Aminities ward No.7	50.00	9.17	
27	SamajKalyan ward No.2	15.00		
28	Basic Aminities ward No.5	12.50	64.55	
29	Basic Aminities ward No.6	17.50	81.49	
30	Basic Aminities ward No.3	15.00	14.00	
31	KandarpadaNavagaonGaotha n Ward No.1	27.00	21.58	

32	DahisarGaothan Ward No.2	27.00	14.23	
33	DahisarGaothan Ward No.2	50.00	10.97	
34	Saibaba Nagar slum Ward No.1	27.00	10.61	
35	Slum in Ward No.2	27.00	25.60	
36	Slum in Ward No.4	54.00	54.00	
37	Slum in Ward No.6	54.00	34.72	
38	Slum in Ward No.7	54.00	20.17	
39	Slum in Ward No.7	25.00	9.76	
40	Slum in Ward No.7	25.00	--	
41	S. W. M.	15.00	17.13	
42	DahisarCementary	25.94	25.93	
	TOTAL	2850.59	1970.15	

Section 4 (1) (b) (xi)

Details of allocation of budget and disbursement made in the office of the Assistant Engineer (Maintenance & Repair) R/North Ward for the year 2014-15

Sr. No.	Budget Head description	Grants received (In Lakhs)	Planned use (give details area wise or work wise in a separate form)	Remarks
1	Unforeseen Grant Beat No.1	6,000,000	5,600,370	
2	Unforeseen Grant Beat No.2	6,000,000	5,348,774	
3	Unforeseen Grant Beat No.3	6,000,000	5,086,519	
4	Unforeseen Grant Beat No.4	6,000,000	6,000,000	
5	Unforeseen Grant Beat No.5	6,000,000	5,886,260	
6	Unforeseen Grant Beat No.6	6,000,000	4,888,627	
7	Unforeseen Grant Beat No.7	6,000,000	5,836,345	
8	Ward Committee	70,000,000	44,461,363	
9	Gen Civil Repairs	215,000	-----	
10	Gen Civil Repairs SWD	6,250,000	4,488,949	
11	Desilting Expenses	9,625,000	9,251,808	
12	Desilting Expenes	2,239,000	2,017,920	
13	Integrated adivasipada	2,900,000	483,146	
14	Integrated Koliwada	2,500,000	2,204,105	
15	Ganpati Immersion	2,598,000	2,130,761	
16	Gen Civil Repairs	11,825,000	11,825,000	

17	Gen Civil Repairs psc	17,346,000	11,454,695	
18	Desludging Septic Tank	2,888,000	2,778,617	
19	Gen Civil Repairs admin bldg	181,000	181,000	
20	Gen Civil Repairs chowkys	971,000	971,000	
21	Gen Civil Repairs other bldg	927,000	926,907	
22	Gen Civil Repairs Footpath	5,000,000	4,329,700	
23	Basic Aminities ward No.1	5,000,000	3,657,993	
24	Basic Aminities ward No.2	5,000,000	3,202,824	
25	Basic Aminities ward No.7	5,000,000		
26	Basic Aminities ward No.7	5,000,000	917,405	
27	Samaj Kalyan ward No.2	1,500,000		
28	Basic Aminities ward No.5	12,500,000	6,455,238	
29	Basic Aminities ward No.6	17,500,000	8,149,932	
30	Basic Aminities ward No.3	15,000,000	14,003,890	
31	Kandarpada Navagaon Gaothan Ward No.1	2,700,000	2,158,536	
32	Dahisar Gaothan Ward No.2	2,700,000	1,423,965	
33	Dahisar Gaothan Ward No.2	5,000,000	1,097,926	
34	Saibaba Nagar slum Ward No.1	2,700,000	1,061,170	
35	Slum in Ward No.2	2,700,000	2,560,954	
36	Slum in Ward No.4	5,400,000	5,400,000	
37	Slum in Ward No.6	5,400,000	3,472,007	
38	Slum in Ward No.7	5,400,000	2,017,865	
39	Slum in Ward No.7	2,500,000	976,017	
40	Slum in Ward No.7	2,500,000		
41	S. W. M.	1,500,000	1,713,763	
42	Dahisar Cementary	2,594,000	2,593,995	
	TOTAL	285,059,000	197,015,350	

Section 4 (1) (b) (xii)

**Manner of execution of subsidy program in the office of Assistant Engineer
(Maintenance & Repair)**

Sr. No	Name and Address of Beneficiary	Amount of Subsidy / Concession Sanctioned
1	NIL	NIL

Section 4 (1) (b) (xiii)

**Particulars of recipients of concessions, permits or authorizations granted in the office of
Assistant Engineer (Maintenance & Repair)**

Sr. No	Name of the license	License no.	Issued on	Valid up to	General Conditions	Details of the license
	NIL	N.A.	N.A.	N.A.	N.A.	N.A.

Section 4 (1) (b) (xiv)

**Details of information available in electronic form in the office of Assistant Engineer
(Maintenance & Repair)**

Sr. No.	Type of Documents file/Register	Sub Topic	In which Electronic Format it is kept	Person in Charge
	Nil	Nil	Nil	

Section 4 (1) (b) (xv)

**Particulars of facilities available for citizen for obtaining information in the office of
Assistant Engineer (Maintenance & Repair)**

Types of facilities-

- Information about facilities for inspection of record.

Sr.No.	Type of Facility	Timings	Procedure	Location	Peron in Charge
1.	Inspection of Record	3.00 p.m. to 5.00 p.m on Wednesday (except holidays)	For inspection of records no fee for first hour will be charged, however fee of Rs.5/- for each 15 minutes or fraction thereof will be charged thereafter.	Asstt. Engineer Maintenance & Repair Department, R/North H.C. (Exp.) R.No.18	Asstt. Engineer, Maintenance & Repair R/North Ward.

Section 4 (1) (b) (xvi)

**Details of public information officers / APIO's / appellate authority in the jurisdiction of
(Public authority) in the office of Assistant Engineer (Maintenance & Repair)**

PIO

Sr. No	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1	Shri Sainath P. Pawaskar	Asstt. Engineer (Main.) R/North	Electrol ward no. 1,2 & 7	Assistant Commissioner R/North (Dahisar) Ward R.No.27, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 125		Shri. Devidas Bhavari Executive Engineer R/N Assistant Commissioner R/North (Dahisar) Ward R.No.27, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 125
2	Shri Hemant V. Vichare	Asstt. Engineer (Main.) R/North	Electrol ward no. 3,4,5,&6	Assistant Commissioner R/North (Dahisar) Ward R.No.27, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 125		Shri. Devidas Bhavari Executive Engineer R/N Assistant Commissioner R/North (Dahisar) Ward R.No.27, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 125

Section 4 (1) (b) (xvi)

**Details of public information officers / APIO's / appellate authority in the jurisdiction of
(Public authority) in the office of Assistant Engineer (Maintenance & Repair)**

APIOs.

Sr. No.	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address / Ph no.
1.	Shri. Archana Jadav.	S.E. (Maint.)		Assistant Commissioner R/North (Dahisar) Ward Asstt. Engineer (main.) R.No.29, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 157
2.	Shri. Ramadand M. Machewad.	S.E. (Maint.)		Assistant Commissioner R/North (Dahisar) Ward Asstt. Engineer (main.) R.No.29, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 157
3.	Shri. Harshal V. Chavan	S.E. (Maint.)		Assistant Commissioner R/North (Dahisar) Ward Asstt. Engineer (main.) R.No.29, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 157.
4.	Shri. Sachin Gaikwad	S.E. (Maint.)		Assistant Commissioner R/North (Dahisar) Ward Asstt. Engineer (main.) R.No.29, Jaywant Sawant Marg,Dahisar (West), Mumbai-400 068 Tel. No. 28936000 Ext. 157

Section 4 (1) (b) (xvii)

MAJOR ROADS IN R/NORTH WARD

Sr. No.	Road Name- R/North Ward	Road Length (m)	Width of Road
1	Link Road	3200	36.6
2	I.C.colony Road No.2	460	13.44
3	Aurbindo Road	180	18.3
4	I.C. colony Road No.1	640	13.44
5	I.C.colony Road No.6.	300	13
6	Bhausahab Parab Road	230	18.3
7	I.C.colony Road No.4	320	13.44
8	Motiram Mhatre Road	1240	13.4
9	I.C.colony Main Road	580	13.44
10	Corporation Bank Road	360	13.44
11	Mithagar Road	480	13
12	New Kanderapda Road	700	13.44
13	L. M. Road	760	18.3
14	Holy X Road	1000	13.4
15	Pramila Nagar Road	900	18.3
16	Bapu Bagwe Road	450	18.3
17	Veer Hanuman Nagar Road	500	13.44
18	Yeshwantrao Tawde Road (West)	200	13.44
19	Raghunath Mhatre Road	210	18.3
20	Govan Road	510	13.44
21	Avdhor Nagar Road	180	13.44
22	C. S. Road No.3	1100	13.44
23	C. S. Road No.4	860	13.44
24	C. S. Road No.5	450	13.44
25	C. S. Road No.6	380	13.44
26	Ramkumar Thakur Road	500	13.44
27	Anand Nagar Road	570	18.3
28	Bhablipada garden Road	190	13.44
29	N. L. Complex & Int. Road	1400	18.3
30	C. S. Road	1500	18.3
31	L. T. Road(West)	1310	18.3
32	Matruchhaya School Road	150	13.44

33	S. V. Road	2300	27.45
34	Dr. Kalpana Chawala Road	1050	13.44
35	Dr. VAsudev Shrunji Road	1000	18.3
36	Devidas X Road (Karuna hosp.)	630	18.3
37	SVP Road	585	18.3
38	Baburao Rande Marg	530	13.44
39	Jain Acharya Ajiramji Marg	150	13.44
40	Santoshi Mata Road	200	13.44
41	Jaywant Sawant Road (Deepa Hotel to R/N)	1290	18.3
42	Rustomji Irani Road	220	13.44
43	Dr. Dalvi Road	150	13.44
44	Rangnath Keshar Road	360	18.3
45	Ranchodads Road	300	13.44
46	River Vally Complex Road	150	18.3
47	Doac Road (Hardas park)	180	13.44
48	D. P. Road, Vini garden.	180	18.3
49	Marian colony Road	120	13.44
50	Maratha colony Road	612	13.44
51	Harishankar Joshi Road	385	13.44
52	Vamanrao Sawant Road	480	13.44
53	Bharucha Road	175	18.3
54	S. N. Dibe Road	292	13.44
55	Bus depo Road	390	13.44
56	Suhasini Pawaskar Road	440	13.4
57	Vidya Mandir Road	398	13.44
58	60 ft D. P. Road, Ketakipada	660	18.3
59	Vishwanath Vasant Pedanekar Road Ketakipada	260	13.4
60	N. G. Park	630	18.3
61	Raj Nagar D. P. Road	145	18.3
62	Gawde Nagar D. P. Road	84	13.4
63	Godavari School D. P. Road	90	13.4
64	D. P. Road Near Harshgiri Building	52	13.4
65	Narendra Complex D. P. Road	96	18.3
66	Vaishali Nagar Road	360	13.4
67	Shiv Vailabh Cross Road	295	13.4
68	Sant Gora Kumbhar Road	150	13.4
69	Sant Savta Mali Road	200	13.4

70	Shiv Vallabh Road	750	18.3
71	Sant Ghadge Maharaj Road	441.5	13.4
72	Sant Dyaneshwar Road	576	18.3
73	Bhakti-Dhyansadhana Marg	300	18.3
74	Ashokvan Market Road	99	18.3
75	Deshmukh Residency	101	18.3
76	18.30m D. P. Road, Dhavalgiri to Shivsai	150	18.3
77	Sambhaji Nagar Cross Road	99	18.3
78	Vrindavan Road	220	18.3
79	Shailendra Nagar School Road	190	13.44
80	Padmakar Jawale Road	104	13.44
81	L. T. Road (East)	260	13.44
82	Premji Nagar Road	236	18.3
83	Y. R. Tawde Road (East)	270	18.3
84	D. P. Road from Shree Apt to shakti nagar	210	18.3
		41405.50	
	Say	41.41	

MINOR ROAD IN R/NORTH WARD

Sr.No	Road name R/North	Road Length (m)	Width of Road	No. of Lenes	Total Length (m)
1	Vamanrao Bhoir Road	170	9.10	2	340
2	I.C.Colony Rd No.3 (Joy apt to Chheda Apt.)	385	9.10	2	770
3	I.C.Colony Rd No.5 (Siddharth to sumit)	190	9.10	2	380
4	Shastri Nagar Road (Navagaon internal Road)	150	7.00	2	300
5	Lal Bahaddur Shastri road,D/W	370	7.00	2	740
6	Gaodevi Mandir Road,D/W	150	7.00	2	300
7	X Rd of holy X Rd(Casa bella to Jivan Padma)	125	9.10	2	250
8	X Rd of holy X Rd(New monalisa to Moritz)	150	9.10	2	300
9	X Rd of holy X Rd(upto Alka manish)	140	9.10	2	280
10	Makadwala Cross Road 1	70	6.00	2	140
11	Makadwala Cross Road 2	75	6.00	2	150
12	Makawala Compound Road	150	6.00	2	300
13	Navagoa Dispensary Road	50	6.00	2	100
14	Rajaram Tawde Road	250	9.10	2	500
15	Godavari Mhatre Road	230	9.10	2	460
16	Damodar Mhatre Road	240	9.10	2	480
17	Radhabai Mhatre Road	310	9.10	2	620
18	Mangeshrao Sawant Road	120	9.10	2	240
19	Narayan Mhatre Road	250	9.10	2	500
20	Premanand Bhandarkr Road	110	9.10	2	220
21	Atmaram Mhatre Road	150	9.10	2	300
22	Pandurang Bhoir Road	210	5.00	1	210
23	Ramchandra Pawaskar Road	540	5.00	1	540
24	Tare Compound	140	5.00	1	140
25	Thomas D'silva Road	110	7.00	2	220
26	Govind Dalvi Road	55	7.00	2	110
27	Kalshekhar Parab road	65	5.00	1	65
28	Moreshwar Patil Road	35	5.00	1	35
29	Ganpat Patil Road	25	5.00	1	25
30	Old S.V Road	112	9.00	2	224
31	Balkrishna Tawde Road	240	9.10	2	480
32	Bhikaji Lad Marg	200	9.10	2	400
33	Maryland Complex Road	180	9.10	2	360
34	Shantiashran Road	43	9.10	2	86
35	Shanti nagar Road	300	9.10	2	600
36	Postmartam Road	65	9.10	2	130
37	Madona colony Road	135	9.10	2	270
38	Parera Wadi Road	80	8.00	2	160
39	Ranchodas Cross Road	40	6.00	2	80
40	Keshavrao Vishvasrao Road	186	6.00	2	372
41	Dharkhadi road (Chaiwala Jun to MLDC toilet)	260	6.70	2	520
42	Chandralekha building road	160	6.00	2	320
43	Mhada Colony Internal Road	260	7.00	2	520
44	Ketkipada Road no 1 (Kanade Maidan to Sulabh)	200	6.00	2	400
45	V.H.Desai road	210	6.30	2	420
46	Postman Chawl Road	172	6.00	2	344
47	Dyaneshwar Nagar Road	140	9.00	2	280
48	Tambe School Road	300	5.00	1	300
49	Sant Kabir Road	627	9.00	2	1254
50	Sant Muktabai Road	105	9.00	2	210
51	Page Compound Road	95	9.00	2	190
52	Sonu Bhoir Compound Road	81	4.00	1	81
53	Thomas School Road	195	6.00	2	390

54	Godavari School Road	122	5.30	2	244
55	Vitt Bhatti Road	163	5.00	1	163
56	Bhior Nagar Road	223	4.50	1	223
57	Isra School Road	119	5.00	1	119
58	Sant Namdev Road	330	8.00	2	660
59	S.N. Dube Road	870	8.62	2	1740
60	Radhakrishna Nagar Road	185	9.00	2	370
61	Shree Ram Nagar Road	64	9.00	2	128
62	Sant. Mirabai Road	280	9.00	2	560
63	Thakur compound Road	217	5.00	1	217
64	Ganesh Mandir Road	300	5.00	1	300
65	Bajrangdas Bappa Road	142	5.60	2	284
66	Shukla Compound Road	504	6.90	2	1008
67	Ganesh Nagar Road	211	5.40	2	422
68	Sant Chokha Mela Road	233	5.50	2	466
69	Road Opp. Gurukul School	118	9.10	2	236
70	Vivek Kambali Road	305	9.40	2	610
71	Hanuman Tekadi Road, From Jeevdani Bldg to Vachanalaya	120	6.00	2	240
72	Hanuman Tekadi Road, From Narmada Bldg. to Balkavade Compound	190	7.80	2	380
73	Moreshwar school Road	140	5.00	1	140
74	Harishchandra Mahajan Marg	110	6.40	2	220
75	Ratan Nagar, St. Xavier School (Ratan Nagar)	97	9.10	2	194
76	Gauri Sadan, Rajesh Compound	60	8.20	2	120
77	Akbar Market, Both sides	80	8.70	2	160
78	Pawar Mukadam Road	145	6.20	2	290
79	Deep Narayan Dube Road	120	9.10	2	240
80	Ambawadi Ganesh Marg	202	5.90	2	404
81	Green Ves Sadan(Ratan Nagar)	180	8.30	2	360
82	Laxmibai Lad Road	102	9.10	2	204
83	M.C. Compound road	180	6.00	2	360
84	Dave Nagar Road	190	6.00	2	380

BRIHANMUMBAI MAHANAGARPALIKA**R/NORTH WARD****GANAPATI IMMERSION DETAILS****YEAR -2014-15**

Artificial Pond	Kandarpada Talav							
	Day	Ganapati	Gauri	Total	Ganapati	Gauri	Total	
		Domestic	Public			Domestic	Public	
30.08.2014	1119	30	--	1149	1239	07	--	1246
02.09.2014	324	36	--	360	350	35	--	385
04.09.2014	566	20	68	654	590	80	84	754
08.09.2014	177	17	-	194	205	123	-	328
Total	2186	103	68	2357	2384	245	84	2713