



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTI Act
2005 of R/Central Ward

ASSISTANT WATER WORK DEPARTMENT

Address - Office of Assistant Engineer
(W.W), R/Central, Gr.Floor,
R/Central Ward Building,
Chandavarkar Road, Borivali
(W), Mumbai – 400 092.

MUNICIPAL CORPORATION OF GREATER MUMBAI
Hydraulic Engineer's Department

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Introduction

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under Section 4(1) b sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Assistant Engineer, Water Works, R/Central ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (Water Works), R/Central ward whose office is situated at Office of Assistant Engineer (W.W)R/Central, Room no.02, Gr.Floor, R/Central Ward Building, Chandavarkar Road, Borivali (W), Mumbai – 400 092. The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

Hydraulics is a branch of Engineering science that deals with water storage and supply and 'Hydraulic Engineer' of MCGM is in-charge of water supply to Mumbai. Hydraulic Engineer is a Statutory Post and being head of the department; his department is known as Hydraulic Engineer's Department.

He is empowered by relevant sections of MMC Act 1888(as amended) & power is delegated to him through DMC(SE). All Dy H.E./E.E.W.W./A.E.W.W.'s work under him & he has overall control to ensure sufficient, wholesome & equated water supply to various water supply zones and to collect water charges.

Assistant Engineer water work R/Central is a head of department at ward level in the Hydraulic Engineer's Department. Assistant Engineer water work R/Central is under administrative control of Assistant Commissioner.

Assistant Engineer water work R/Central is assisted by Junior Engineer (Water works) Dist. / Sub Engineer (Water works) Dist. and Junior Engineer (Water works) Maint. / Sub Engineer (Water works) Maint.. Each Junior Engineer (Water works) Dist. / Sub Engineer (Water works) Dist. is given one Electoral ward (one beat) to perform the duties pertaining to Distribution of water and one Junior Engineer / Sub Engineer to perform the duties pertaining to maintenance of water main section in R/Central ward.

Assistant Engineer water work R/Central's overall control in ward level to ensure to distribute equal & potable water supply to consumer and collect water charges from consumer.

Definitions (Please provide definitions of various terms used in the hand book)

I. Potable Water: The water which is brought from the outside city and treated at Treatment Plant and brought to the consumers' tap and safe for drinking purpose.

II. Distribution: Supply of water from reservoir to consumers' tap through feeder and distributory mains with static head.

III. Consumers Tap: The point of discharge of water supplied at consumers' premises, which is permitted by following the norms prescribed by Hydraulic Engineer's Department.

IV. Revenue: Bills of quantity of the water received by the consumer through meter at his premises as per the tariff as approved by the Standing Committee / Municipal Corporation.

As per Central Right to Information Act 2005, Assistant Engineer water work R/Central is appointed as Public Information Officer (Water Works) for Water works department and as per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is designated as Record Officer for Water Works Dept. of R/Central ward.

(Vishwasgir L. Buwa)

Assistant Engineer (Water Works)

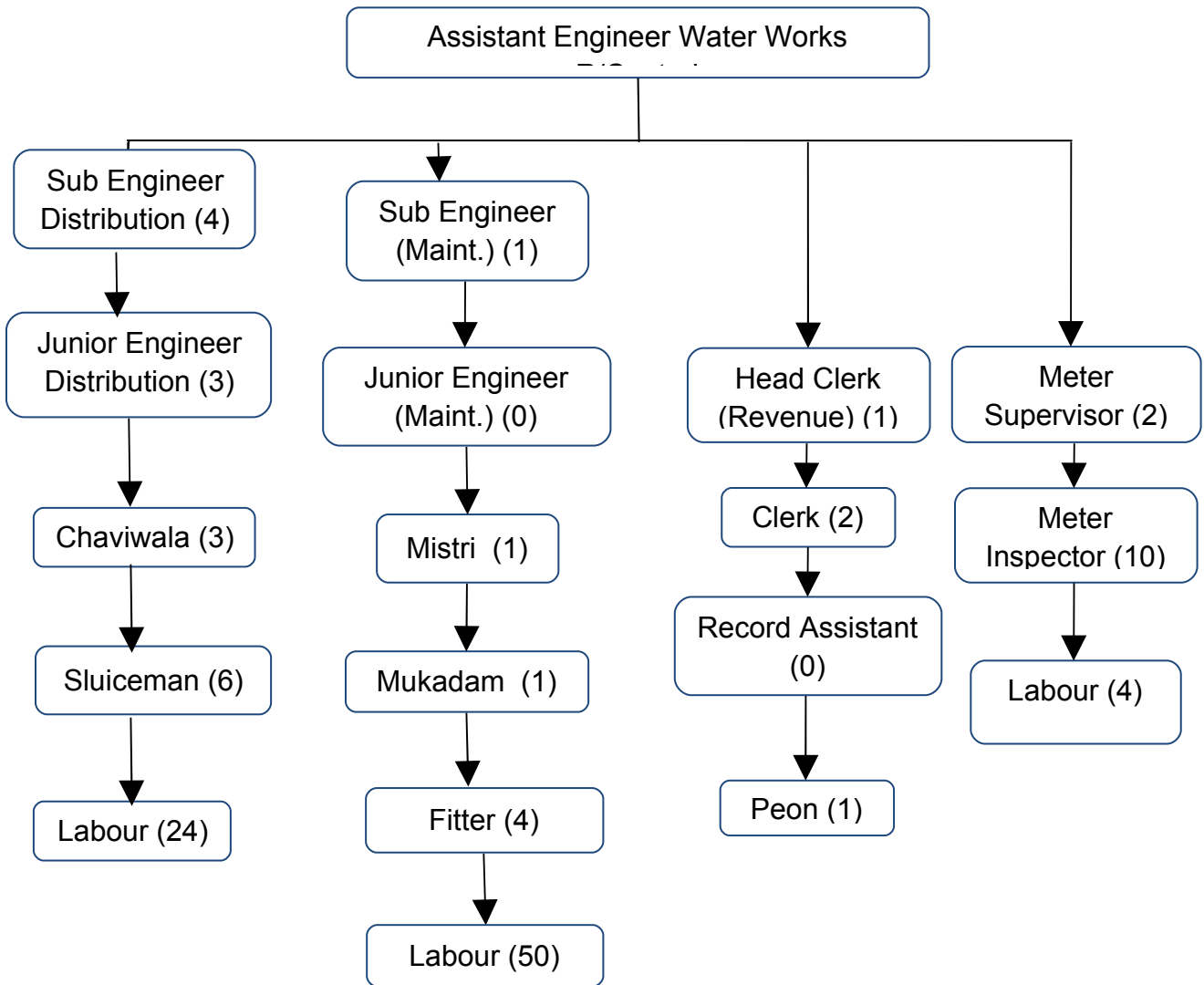
R/Central ward

Section 4(1) (b) (i)

The particulars of functions & duties of the Office of Assistant Engineer (WW)

1	Name of the Section	Office of Assistant Engineer (W.W)R/Central
2	Address	Gr.Floor, R/Central Ward Building, Chandavarkar Road, Borivali (W), Mumbai – 400 092.
3	Head of the office	Assistant Engineer Water Works
4	Parent Government Department	Hydraulic Department.
5	Reporting to which office	1) Assistant Commissioner, R/Central Ward, 2) Office of Deputy Hydraulic Engineer (Western Suburb), K/West ward office, 4 th Floor, Paliram Road, Andheri (W), Mumbai 400058.
6	Jurisdiction Geographical	R/Central ward is bounded by the Arabian Sea on the West, National Park on East, Devidas Lane/ Kajupada on North and 90' D.P.road/Borasa pada road on South side.
7	Mission	“To provide adequate, safe and equitable water to the consumers in R/Central ward’s area.”
8	Vision	“To control on leakages, wastage & theft of water.”
9	Objectives	“Distribution of potable water to the consumers in R/Central ward’s area.” 1) To attend short supply complaint of consumers. 2) To attend leakage of water main up to 250 mm dia. 3) To attend contamination complaints. 4) To inspect unauthorized Water connections.
10	Functions	Control over Distribution of potable water to the consumers in R/Central ward’s area. 1) To control and supervise daily water supply valves. 2) To issue permission form for water connections. 3) To recovery of water charge bills from consumers.
11	Details of services provided (In Brief)	“Supply of potable water within R/Central ward’s area.”
12	Physical assets / Tools (Statement of lands & Buildings and other Assets)	Tools
13	Organization’s structural Chart	As per separate sheet attached at page no._____.
14	Tel. No.s & office timings	Telephone no : 28901344 Extn : 227 Email : aewwrc@gmail.com Office timing : 8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m.(Monday to Friday) 08.00am to 11.30 a.m on Saturdays Visiting Hours : 03.00 p.m. to 05.00 p.m. .(Monday to Friday)
15	Weekly Holidays	Sunday and Public Holidays.

Organisation's Structural Chart (Orgonogram):



P.S.NO.- 4362, 4364										
Sr. No	Designation	Total Post			Charged Post			Vacant Post		
		Schedule	Non Schedule	Total	Schedule	Non Schedule	Total	Schedule	Non Schedule	Total
1	Assitt. Engg	1	-	1	1	-	1	-	-	-
2	Sub Engg.	3	1	4	3	1	4			
3	Jr. Engg	2	5	7	1	2	3	1	3	4
4	Meter supervisor	2		2	2		2			
5	Head Clerk	1		1	1		1			
6	Clerk cum Typist									
7	Clerk	5		5	5		5			
8	Meter Inspector	10		10	7		7	3		3
9	Peon	1		1	1		1			
10	Record Attendant	1		1				1		1
11	Chaviwal	4	3	7	3	1	4	1	2	3
12	Sluiceman	10	6	16	6		6	4	6	10
13	Labour	55	20	75	32	19	51	23	1	24
14	Porter									
15	Mason-II	1	0	1	1	0	1			
16	Mistry-II	2	1	3	1		1	1	1	2
17	Fitter-II	8	18	26	5	5	10	3	13	16
18	Mukadam	2	7	9	2	4	6		3	3
19	Labour									

P.S.NO.- 4496										
Sr. No	Designation	Total Post			Charged Post			Vacant Post		
		Schedule	Non Schedule	Total	Schedule	Non Schedule	Total	Schedule	Non Schedule	Total
1	S.E.	1		1				1		1
2	J.E.	1		1				1		1
3	D.A.	1		1	1		1			

Section 4(1) (b) (ii)

The powers of officers and employees in the office of Assistant Engineer Water works R/Central ward.

A

Sr. No.	Designation	Power- Financial	Under which legislation / rules / order / GRs	Remarks
1.	Assistant Engineer Water works	1. Power to incur expenditure-office contingencies Rs.7000/- in case of dead stock articles upto Rs.50/- per item and to make the payments of the bills therefore.	MMC Act 1988	
		2. (a) Power to purchase without prior post-audit upto Rs.25/-		
		(b) Without pre-audit but with post audit Above Rs.25/- but upto 200/-		
		(c) With pre-audit Above Rs.200/- but upto Rs.500/-		
		3. Power to sign payment and adjustment vouchers against the previous sanction of the competent authorities to limit of the Rs.15,000/-		
		4. Signing all indents for purchases of stores and material required for execution of sanctioned works, provided funds are available.		
		5. Power to enter upon or carry materials through any land for inspection or repairs or execution of Municipal works.	263 (1), 278 (1)	
2.	Sub Engineer Distribution	NIL.		
3.	Sub Engineer (Manit.)	NIL.		
4.	Junior Engineer Distribution	NIL.		
5.	Junior Engineer (Manit.)	NIL.		
6.	Head Clark	NIL.		
7.	Meter Supervisor	NIL.		

B

Sr. No.	Designation	Power- Administrative	Under which legislation / rules / order / GRs	Remarks
1.	Assistant Engineer Water works	1. Power to sanction increments in the time scale promotions to the lab our staff in accordance to rules in force.	MMC Act 1988	
		2. Power to grant casual leaves to subordinate staff upto the rank of Sub-Engineers accordance with the MC's orders on the subject that application form staff.		
		3. Powers to grant leaves including maternity and injury leave to the lab our staff in accordance to the MC's orders on the subject .		
		4. Power to sign unclaimed wages refund certificates of the staff working under him.		
		5. Power to allow renewal of Railway season Tickets.		
		6. Power to sanction overtime allowance when necessary to the member of the inferior service of the sanctioned scales and in case of those whom the factory.		
		7. To authorize (1) employees to renew subscription to Provident Fund (Rule 16-d of provident fund (2) to grant advance (Rule 24) & (3)to sanction refund of Municipal Contribution in ordinary cases and the recovery in respect of Municipal claims.		
2.	Sub Engineer Distribution	Nil.		
3.	Sub Engineer (Manit.)	Nil.		
4.	Junior Engineer Distribution	Nil.		
5.	Junior Engineer (Manit.)	Nil.		
6.	Head Clark	Nil.		
7.	Meter Supervisor	Nil.		

C

Sr. No.	Designation	Power- Magisterial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

D

Sr. No.	Designation	Power- Quasi Judicial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

E

Sr. No.	Designation	Power- Judicial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

The duties of officers and employees in the office of Assistant Engineer Water works R/Central ward.

A

Sr. No.	Designation	Duties - Financial	Under which legislation / rules / order / GRs	Remarks
1.	Assistant Engineer Water works	Nil.	-	
2.	Sub Engineer Distribution	Nil.	-	
3.	Sub Engineer (Manit.)	NIL.	-	
4.	Junior Engineer Distribution	NIL.	-	
5.	Junior Engineer (Manit.)	NIL.	-	
6.	Head Clark	NIL.	-	
7.	Meter Supervisor	NIL.	-	

B

Sr. No.	Designation	Duties - Administrative	Under which legislation / rules / order / GRs	Remarks
1.	Assistant Engineer Water works	1. To maintain normal day to day supply with the help of available resources such as man, material and machinery.	MMC Act 1988, u/s.169, 92, 263(1), 278(1), 350, 488	
		2. Repairs & maintenance of water mains upto 300mm and get rest of the work done by coordinating with other agencies.		
		3. Initiate proposals for laying of new water mains for replacement of old pipelines and to overcome short supply problem, contamination etc. for sanction of competent authority.		

		4. Attending short supply complaints, contamination leakages in private and municipal unit and disconnection of connections to generate demands of water / sewerage charges, recovery of bills etc.		
		5. To attend the meetings of zonal D.M.C., dept. heads and other meetings such as public grievances and comply the matters.		
		6. To issue necessary permissions for availing the water connections allowing fittings etc. after obtaining necessary sanction from competent authority, Resolving of disputes regarding water charges bills with sanction of competent authority.		
		7. In case of emergency arising out of breakdowns, maintenance of water mains, inform the public and public representatives for change in water timings etc. with available resources.		
		8. Any other duties assigned by the higher authorities.		
		9. Sanction of domestic connections upto 20mm dia., certification of dry fittings upto 25mm dia. and new buildings upto 4th floor.	1)EE Mts (Rev.) /2553 / Circular dtd 1.01.2002 2)HE/15/Cir/ HC(Gen.) of 29.10.2005	
		10. Recovery of additional sewerage charges for already sanctioned proposals.	Water bay laws, Water charges rules.	
2.	Sub Engineer Distribution	1. To maintain normal day to day supply with the help of available resources such as man, material and machinery.		
		2. To initiate proposals for laying new water main for improvement of pressure in the area.		
		3. To look after complaints of shortage, leakages, contamination etc.		
		4. To prepare/scrutinize proposal for applications for water connections & other fittings.		
		5. To overall control on distribution staff and issue instructions for specific work.		
3.	Sub Engineer (Manit.)	1. To carry out fieldwork such as repairs, maintenance of water main upto 300mm dia.		
		2. Overall control on maintenance labour staff, to carry out the above repair work.		
		3. To carry out work of making new connections upto 50mm dia.		
		4. Execution of disconnection orders for nonpayment of water charges & Sewerage charges bills, wastages etc.		
		5. To maintain various records of new water connections, meters, preparation of O.T. of maintenance		

		staff.		
4.	Junior Engineer Distribution	1. To maintain normal day to day supply with the help of available resources such as man, material and machinery.		
		2. To initiate proposals for laying new water main for improvement of pressure in the area.		
		3. To look after complaints of shortage, leakages, contamination etc.		
		4. To prepare/scrutinize proposal for applications for water connections & other fittings.		
		5. To overall control on distribution staff and issue instructions for specific work.		
5.	Junior Engineer (Manit.)	1. To carry out fieldwork such as repairs, maintenance of water main upto 300mm dia.		
		2. Overall control on maintenance labour staff, to carry out the above repair work.		
		3. To carry out work of making new connections upto 50mm dia.		
		4. Execution of disconnection orders for nonpayment of water charges & Sewerage charges bills, wastages etc.		
		5. To maintain various records of new water connections, meters, preparation of O.T. of maintenance staff.		
6.	Head Clark	1. To assist AEWW in all matters regarding water charges bills and day to day office duties.		
		2. To supervise and exercise control over working of all billing clerks and verify single line bills.		
		3. To supervise work of billing clerks in preparing monthly and quarterly bills.		
		4. To maintain necessary registers and to prepare periodical reports and submission of the same to the higher authority.		
		5. To initiate refund proposals and adjustments.		
		6. To put up draft reply to audit notes.		
		7. To issue notices to consumer for recovery & report to the higher authority accordingly.		
7.	Clark	1. To assist H.C. (Billing) in day to day works.		
		2. To enter the meter data for preparing the water charges bills.		
		3. To prepare challans for payments other than water charges bills		
		4. To maintain register regularly and taking day to day entries.		
		5. To issue duplicate bills.		
		6. To issue notices to consumer for recovery & report to the higher		

		authority accordingly.		
8.	Meter Supervisor	1. To assist AEWV in the work metering section.		
		2. To supervise the work of Meter Inspector.		
		3. To check Meter Reading Book entries on random after visiting sites.		
		4. To report unauthorized water connections and misuse of municipal water.		
		5. To issue notices to consumer for replacement of non working meters.		
		6. To maintain dispute registers and stolen meter register.		
		7. To verify consumption and rates for preparation of water bills prior to approval by A.E.W.W.		
		8. To settle gaps where meter reading is not available or not reliable. So that there is no loss of revenue or burden of excess billing to the consumer.		
		9. To feed regularly necessary data to computer.		
		10. To observe scheduled programme of meter reading.		
		11. To prepare various reports related to water dept.		
9.	Meter Inspector	1. To assist meter supervisor in his day to day working.		
		2. To take meter reading of water connections in the ward.		
		3. To maintain entries of new metered water connection in meter reading book.		
		4. To keep check on disconnected connections for various reasons & report accordingly.		
		5. To detect and report unauthorized water connection and misuse of water.		
		6. To give required information to higher authority if any.		
10.	Record Assistant	1. To receive, register and dispatch papers.		
		2. To maintain record of connection files and furnish whenever required.		
		3. To maintain inward and outward register.		

		4. To attach the relevant papers to the concerned files.		
11.	Mistry	1. To assist the J.E.(maint.) and follow his instructions.		
		2. To mark muster of labour.		
		3. To allot works related to complaints and report the same to J.E.		
		4. To guide and control fitters and labours to carry out the work.		
		5. To maintain the record of complaint.		
12.	Mukadam	1. To assist the J.E.(Maint.)		
		2. To keep record of Municipal /Private meter taken for testing and refixing of the same.		
		3. To take DCO action as per order.		
		4. To restore connection after recovery of outstanding dues.		
13.	Fitter	1. To attend the leakages and repairs of water main upto 250 mm dia. water main.		
		2. To attend contamination complaint.		
		3. To make new water connections and cutting of connections as per order of higher authority.		
		4. To removal and fixing of meters of the connections.		
14.	Chaviwala	1. To assist to S.E. & J.E. (Distribution) for Valve operation		
		2. To supervise to sluice man and labour for valve operation.		
		3. To operate the valves on water main at the specified time and to the specified limits as per order of higher authority.		
		4. To maintain operation register if required.		
		5. To report about non-working and damaged valve.		
		6. To report leakages.		
		7. To attend the short supply complaint and report to higher authority.		
		8. To attend the site of fire calls.		
15.	Sluice man	1. To operate the valves on water main at the specified time and to the specified limits as per order of		

		higher authority.		
		2. To report about non-working and damaged valve.		
		3. To maintain operation register if required.		
		4. To report leakages.		
		5. To attend the site of fire calls.		
		6. To attend the short supply complaint and report to higher authority.		

C

Sr. No.	Designation	Duties - Magisterial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

D

Sr. No.	Designation	Duties - Quasi Judicial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

E

Sr. No.	Designation	Duties – Judicial	Under which legislation / rules / order / GRs	Remarks
		N.A.		

Section 4(1) (b) (iii)

Procedure followed in Decision Making Process, including channels of supervision and accountability in the office of Assistant Engineer Water Works R/Central.

What is the procedure followed to take a decision for various matters?

Proposal of every kind are generally put up for approvals / sanctions of competent authority – through proper channel i.e. initiating department / Account Department / Competent authority.

Water Connection Application.

Standard application forms are available in the Wards. The applicant has to fill up this form, attach references, requisite documents and submit the papers in the respective Wards through Licensed Plumber. On payment of scrutiny fee, the application is scrutinized.

Depending on the powers vested in Assistant Engineer, Executive Engineer, Dy. Hydraulic Engineer and Hydraulic Engineer, D.M.C. (S.E.), the approval to the request of new / additional connections are given.

On receipt of approval of Competent Authority, the applicant is informed about the same by issuing Permission Form, which enlists various approvals and conditions. After compliance of the conditions of the "P" form, the water connection is released to the applicant.

Public Complaints.

Complaints of various natures regarding water supply can be registered with Complaint Officer of respective Ward Office and also can be registered with Water Control Office in City.

The documents procedures.

A. Connection for granting stand post water connections to the slum dwellers.

1. The applicant should submit minimum 2 proofs of residence in the structure from the following of their stay prior to 1.1.95 or from Government Notification from time to time...
2. Ration Card – showing the address of applicant. (Compulsory)
3. Electricity bill

One of the following proof prior to 1.1.1995

1. Copy of Election Roll showing applicants name and address.
2. Copy of Election Card.
3. Copy of Assessment bill.
4. Copy of Census Photo Passes.

B. Water connection to the tolerable structure (prior to 1.4.1962 for Commercial Premises & prior to 17.4.1962 for residential Premises).

1. Copy of Assessment Bill of the structure
2. Copy of Ration Card.
3. Copy of Rent receipt.
4. N.O.C. of the owner of the premises.

C. Water connections to planned building.

1. NOC from H.E. Department.
2. Copy of approved plans by the Planning Authority.
3. Copy of I.O.D./Amended Plans /C.C.
4. Copy of Occupation Certificate/ Building Completion Certificate.
5. Copy of the NOC wherever applicable.

D. Water connection on Humanitarian ground.

1. NOC from H.E. Department.
2. Copy of approved plans by the Planning Authority.
3. Copy of I.O.D./Amended Plans.
4. Copy of Commencement Certificate
5. Application from occupants of the building.

E. Water connection for commercial use

1. Copy of rent receipt in case applicant is tenant.

2. Copy of Assessment Bill.
3. Copy of valid licenses to run the trade, issued by the MCGM.
4. Nature of activity and staff engaged in establishment.
5. NOC from Owner / Society if applicant is not owner of the premises.
6. Permission from respective authority according to the nature of activity, if required.

F. Water Connection for construction purpose (Unmetered connection) for labour drinking purpose

1. Copy of approved plans by the Planning Authority.
2. NOC from H.E. Department.
3. Details of existing connections fed to premises.

Intimation letter or Permission Form.

Permission form is issued by the AEWW of the Ward after approval from competent Authority.

Sr. No	Activity	Steps Involved	Time Limit	Authority role and responsibility of the employee/ officer in connection with each activity. (mention designation)	Remarks
	Granting Water Connection	Scrutiny of Application.	15 days	JE/SE (Distribution)	
		Letter to Party	2 days	JE/SE (Distribution)	
		Compliance of Dakka letter by party with scrutiny fee.	30 days	Party	
		After compliance of Dakka letter site visit report	7 days	JE/SE (Distribution)	
		After site visit put up proposal to higher authority for sanction.	15 days	JE/SE (Distribution)	
		Reject or approve/ Forwards it to higher competent authority for approval	5 days	AEWW	
		On the recommendation of AEWW, competent higher authority approves or rejects the water connection	7 days each level	EEWW/Dy HE /HE/DMC	
		Preparation of Permission Form (P Form)/ Rejection Letter	7 days	JE/SE (Distribution)	
		Sing on Permission Form (P Form)/ Rejection Letter	7 days	AEWW	
		P form issue along with	2 days	Record Assistant	

		connection form(C form) to plumber/Applicant			
		Compliance to P-form and C-form	With in one year	Plumber/Applicant	
		Road Opening permit	15 days	AE(Maint)	
		Preparation of Meter Card	10 days	Meter Inspector, Meter Supervisor	
		Physical connection of water meter	7 days	S.E(Maint) J E (Maint)	
		Generation of CCN Number and Updating of Meter Reading Card.	10 days	S.E(Maint) /S E (D).	
	Meter Reading	Taking meter reading and updating MRB.	Monthly	Meter Inspector	
	Disconnection of water connection	Prepare defaulter list and disconnection of water connection	Monthly	H.C / M.S / SE(M)	
	Water Connection Restoration.	After payment of pending bills by party and additional security deposit and cutting making charges	4 days	H.C / M.S / SE(M)	

Section 4(1) (b) (iv)

Norms set for discharge of its functions in the office of Assistant Engineer Water works R/Central ward.

Organisational Targets (Annual)

Sr. No.	Designation	Activity	Units to be covered	Financial Targets in Rs.	Time Limit	Remarks
1.	Assistant Engineer Water Works	As mentioned in Section 4 (1) (b) (iii)		There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4 (1) (b) (iii)	
2.	Sub Engineer/ Junior Engineer	As mentioned in Section 4 (1) (b) (iii)		There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4 (1) (b) (iii)	

Section 4(1)(b)(v)

The rules/ regulation related with functions in the office of Assistant Engineer Water works R/Central ward.

Sr. No.	Subject	G.R./Circular/Office order. Rule no. notification etc. date.	Remarks if any
1.	Sanction of Water connection	MMC Act 1888u/s 169, 92. & Cir. No. HE/15/CIR/HC(Gen) of 29/10/2005.	
2.	Recovery of Water Charges	Manual of Water Charges Rules.	Available with PRO department on payment of fees
3.	Guidelines for connections	Manual of Water Bye-Laws for water connections.	Available with PRO department on payment of fees
4.	Circular regarding Water department.	Various Circular issued time to time.	

Section 4(1)(a)(vi)

Statement of Categories of documents held in the office of Assistant Engineer Water works R/Central ward.

Sr. no.	Subject	Type of Document file or register	File no. or Register no.	Particulars	Periodicity of preservation
'A' Class Record					
1.	Case file of Water connection	File		Details of application for water connection	Permanent
2.	Fitting register	Register		Details of Certification as per permission form	Permanent
3.	Connection Register	Register		Details of water connection	Permanent
4.	Meter reading Book			Details of Meter reading	Permanent
'C' Class Record					
1.	R.T.I Register			Details of application received under R.T.I.Act	5 Years
2	RTI application & their reply (Except appeal cases)			Details of application received under RTI Act & reply given to the same.	01 year
3	First & second appeal made under RTI Act			Details of First & second appeal made by applicant under RTI Act by the applicant against reply of Public Information Officer and/or order passed by First Appellate Authority	01 year
4	Log sheets	Inward papers		Details of Applications/ complaints/ other documents received by department	01 Year
5	Outward Register(Internal departments)	Outward papers		Details of Applications/ complaints/ other documents	01 Year

				forwarded to Internal departments of F/ South ward.	
6	Outward Register (External correspondence)	Outward papers		Details of Applications/ complaints/ other documents forwarded to external departments of MCGM/ Other Govt. authorities and correspondence with applicants/ complainants /citizens etc.	01 Year
7	Complaint Register	Register		Orally complaint registered.	01 year

Section 4(1)(b)(vii)

Particulars of any arrangement that exists for consultation with the members of the public in relation to the formulation of its policy and implementation in the office of Assistant Engineer Water works R/Central ward.

-- NOT APPLICABLE --

Section 4(1)(b)(viii)

Statement of Boards, Councils, Committees or Other bodies in the office of Assistant Engineer Water works R/Central ward.

---Nil--

Section 4 (1) (b) ix

Dictionary of the officer and employees in the office Assistant Engineer Water Works R/Central Ward

Sr. No.	Designation	Officer's & Employee's Name	Date of Appointment in MCGM	Date of Appointment in R/C Ward
	PS 4362			
1	Asst. Eng.	Buwa Vishwasgir .	20.03.1990	02.08.2014
2	Sub Eng.	Ilag Ramesh N.	11.07.1990	12.07.2012
3	Sub Eng.	Wategaonkar Prasad J.	25.11.1992	23.03.2009
4	Sub Eng.	Uppaddhaya Niraj S.	12.03.2008	17.04.2010
5	Sub Eng.	Kalge Shivraj S.	23.03.2009	23.03.2009
6	Metet Sup.	Karambelkar Abhay	18.02.1988	28.11.2011
7	Metet Sup.	Sawant Veena U.	07.05.1990	05.10.2013
8	Head Clerk	Patil Saroj V.	09.06.1986	11.10.2010
9	Clerk	Sawant Payal M.	07.07.2012	07.07.2012
10	Clerk	Hindlekar Shishira S.	11.04.1983	13.02.2002
11	Clerk	Sawant Shamita S.	09.03.1983	13.09.2010
12	Clerk	Sawant Mansi M.	08.07.2008	02.05.2011
13	Meter Insp	Parulekar Atul C.	17.04.1978	03.01.2009
14	Meter Insp	Bokale Sainath P.	16.07.1979	28.11.2011
15	Meter Insp	More Ashok S.	06.08.1981	20.11.2010
16	Meter Insp	Kamble Mahendra M.	10.09.1987	05.06.2012
17	Meter Insp	Anerao Vinod S.	21.11.1988	27.10.2009
18	Meter Insp	Dubal Rahul	29.10.1993	01.06.2012
19	Meter Insp	Desai Rita B.	28.07.1989	16.11.2012
20	Jr. Eng.	Zaknekar Kanchan P.	26.02.2009	01.01.2012
21	Jr. Eng.	More Sameer D.	07.03.2009	07.03.2009
22	Jr. Eng.	Gothankar Suhas B.	10.12.2009	10.12.2009
	PS NO. 4496			
1	D.A.	Sawant Satish V.		28.08.1996
	PS NO. 4364			
1	Chaviwala	Kankonkar Chandrakant.v	17.09.1981	17.09.1981
2	Chaviwala	Jadhav Pankaj M	13.12.1994	13.12.1994
3	Chaviwala	Kedare Kishor S	03.09.1981	03.09.1981
4	Chaviwala	Thorat Ashok B	05.06.1987	05.06.1987

5	Mason II	Harmalkar Chandrakant M	22.12.1981	22.12.1981
6	Mistry II	Lavate Shivaji s	14.04.1983	14.04.1983
7	Fitter II	Gomes Agnel S	04.01.1993	04.01.1993
8	Fitter II	Angre Prakash G	05.06.1987	05.06.1987
9	Fitter II	Golatkar Ashok G	20.12.1989	20.12.1989
10	Fitter II	Kharchan Bhagwan R	15.12.1981	15.12.1981
11	Fitter II	Shaikh Ismail U	21.07.1987	21.07.1987
12	Fitter II	Wakshe Vilasn P	11.05.1994	11.05.1994
13	Fitter II	Yadav Lallu R	08.06.1987	08.06.1987
14	Fitter II	Gawad Chandrashekhar B	19.11.1998	19.11.1998
15	Fitter II	Bavisa Mukeshkumar V	01.02.2000	01.02.2000
16	Fitter II	Sagar Shantaraj D	08.05.1988	08.05.1988
17	Sluiceman	Badruddin Abdul H	05.06.1987	05.06.1987
18	Sluiceman	Bagwe Pradeep B	15.12.1989	15.12.1989
19	Sluiceman	Dhotre Ashok G	05.06.1987	05.06.1987
20	Sluiceman	Jadhav Dipak A	14.09.1988	14.09.1988
21	Sluiceman	Kamble Bhinmrao G	15.12.1989	15.12.1989
22	Sluiceman	Patekar Kishor D	31.08.1993	31.08.1993
23	Mukadam	Chame Prakash D	04.10.1989	04.10.1989
24	Mukadam	Dsoza Michael F	03.01.1992	03.01.1992
25	Mukadam	Kadam Sanjay M	04.01.1992	04.01.1992
26	Mukadam	Nalawade Avinash G	04.10.1989	04.10.1989
27	Mukadam	Shaikh Anwar A	04.05.1987	04.05.1987
28	Mukadam	Vichare Dilip Y	05.06.1987	05.06.1987
29	Labourer	Ambraskar Gunaji P	15.12.1989	15.12.1989
30	Labourer	Gaikwad Anand S	16.07.1982	16.07.1982
31	Labourer	Jadhav Prabhakar R	26.12.1989	26.12.1989
32	Labourer	Kalase Ashok W	05.06.1987	05.06.1987
33	Labourer	Khese Santosh S	31.08.1993	31.08.1993
34	Labourer	Manjarekar Prashant B	04.10.1989	04.10.1989
35	Labourer	Mhamunkar Rajendra D	01.11.1988	01.11.1988
36	Labourer	Mohamed Ibrahim M	22.04.1991	22.04.1991
37	Labourer	Patil Ashok G	05.06.1987	05.06.1987
38	Labourer	Sarawade Raju N	02.09.1989	02.09.1989
39	Labourer	SOLANKI V. C.	09.02.2000	09.02.2000
40	Labourer	GAWARE.S.B	26.07.2005	26.07.2005

41	Labourer	BORHADE.G.B	09.09.2005	09.09.2005
42	Labourer	WAGHMARE.S.S	19.05.2006	19.05.2006
43	Labourer	JOGALE.S.T	19.05.2006	19.05.2006
44	Labourer	GRACIOUS.D.S	19.05.2006	19.05.2006
45	Labourer	HASE.S.S	19.05.2006	19.05.2006
46	Labourer	SALUNKE.G.V	19.05.2006	19.05.2006
47	Labourer	DHAGLE.R.S	19.05.2006	19.05.2006
48	Labourer	JADHAV.V.V	19.05.2006	19.05.2006
49	Labourer	DHURI.S.L	19.05.2006	19.05.2006
50	Labourer	SURATI.M.B	19.05.2006	19.05.2006
51	Labourer	KADAM.K.S	19.05.2006	19.05.2006
52	Labourer	JADHAV.V.A	19.05.2006	19.05.2006
53	Labourer	GAMARE.S.S	20.05.2006	20.05.2006
54	Labourer	KAROTIYA.K.S	20.05.2006	20.05.2006
55	Labourer	GAWAD.P.S	14.03.2008	14.03.2008
56	Labourer	INGOLE.S.P	11.07.2008	11.07.2008
57	Labourer	PATIL.S.C	02.06.2009	02.06.2009
58	Labourer	PATIL SUNIL R.	05.10.2011	05.10.2011
59	Labourer	SURVE KULDEEP V.	01.10.2011	01.10.2011
60	Labourer	SHINDE SAGAR M.	01.10.2011	01.10.2011
61	Labourer	SHETYE VASUDEV B.	01.10.2011	01.10.2011
62	Labourer	AVHAD SHIVAJI K.	01.10.2011	01.10.2011
63	Labourer	NIGUDKAR RAKESH V.	01.10.2011	01.10.2011
64	Labourer	DHADAVE VINAYAK B.	14.10.2011	14.10.2011
65	Labourer	CHAUDHARY AMOL C.	14.10.2011	14.10.2011
66	Labourer	PATIL NILAM D.	14.10.2011	14.10.2011
67	Labourer	MEHER HARRSH B.	15.10.2011	15.10.2011
68	Labourer	GAWAD NILESH S.	25.10.2011	25.10.2011
69	Labourer	BHOIR SUNIL S.	29.10.2011	29.10.2011
70	Labourer	KATE SANDESH M.	04.11.2011	04.11.2011
71	Labourer	JADHAV MANGESH B.	04.11.2011	04.11.2011
72	Labourer	PATIL AMOL B.	19.10.2011	19.10.2011
73	Labourer	SHIVGAN SANJAY R.	20.10.2011	20.10.2011
74	Labourer	PATIL ABHINAY A.	19.10.2011	19.10.2011
75	Labourer	SURYAWANSHI VIKAS S.	19.10.2011	19.10.2011

76	Labourer	KINI SANKET K.	08.12.2011	08.12.2011
77	Labourer	GONSALVIS RAJESH P.	01.01.2012	09.01.2012
78	Labourer	KAMBLE VIJAY N.	01.01.2013	01.01.2013
79	Labourer	KINI NAMDEO T.	13.01.1994	13.01.1994
80	Labourer	RAORANE SANJAY Y.	07.03.2011	07.03.2011
81	Labourer	GHONSALO JOSEPH D.	01.02.2010	01.02.2010

Section 4 (1) (b) x

**Details of remuneration of officer and employees in the office Assistant Engineer
Water Works R/Central Ward**

P.S.NO.4364

Designation	Officer's & Employee's Name	Basic + GRP	Dearness Allowance	MMA	Transport Allowance	House Rent Allowance	AAp	Wc	Gross Pay
Chaviwala	Kankonkar Chandrakant.v	12190+1950	15130	200	600	4242		115	34427
Chaviwala	Jadhav Pankaj M	11440+1950	14327	200	600	4017		115	32649
Chaviwala	Kedare Kishor S	12840+1950	15825	200	600		370	115	31900
Chaviwala	Thorat Ashok B	11540+1950	14434	200	600		331	115	29170
Mason II	Harmalkar Chandrakant M	11950+1900	14820	200	600	4155		115	33740
Mistry II	Lavate Shivaji S	12180+1900	15066	200	600	4224		115	34285
Fitter II	Gomes Agnel S	11160+1900..	13974	200	600	3918		115	31867
Fitter II	Angre Prakash G	11810+1900	14670	200	600	4113		115	34105
Fitter II	Golatkhar Ashok G	11480+1900	14317	200	600	4014		115	32626
Fitter II	Kharchan Bhagwan R	12230+1900	15119	200	600	4239		115	34402
Fitter II	Shaikh Ismail U	11810+1900	14670	200	600	4113		115	33408
Fitter II	Wakshe Vilasn P	11050+1900	13857	200	600	3885		115	31607
Fitter II	Yadav Lallu R	11810+1900	14670	200	600	4113		115	33408
Fitter II	Gawad Chandrashekhar B	10590+1900	13364	200	600	3747		115	30516
Fitter II	Bavisa	10100+1900	12840	200	600	3600		115	29355

	Mukeshkumar V									
Fitter II	Sagar Shantaraj D	11620+1900	14466	200	600	4056		115	32957	
Sluiceman	Badruddin Abdul H	11540+1900	14381	200	600	4032		115	32768	
Sluiceman	Bagwe Pradeep B	11420+1900	14252	200	600	3996		115	32483	
Sluiceman	Dhotre Ashok G	11540+1900	14381	200	600		331	115	29067	
Sluiceman	Jadhav Dipak A	11260+1900	14081	200	600	3948		115	32104	
Sluiceman	Kamble Bhinmrao G	11620+1900	14466	200	600	4056		115	33346	
Sluiceman	Patekar Kishor D	11370+1900	14199	200	600		331	115	28697	
Mukadam	Chame Prakash D	11480+1900	14263	200	600	3999		115	32507	
Mukadam	Dsoza Michael F	11350+1850	14124	200	600	3960		115	32199	
Mukadam	Kadam Sanjay M	11350+1850	14124	200	600	3960		115	32199	
Mukadam	Nalawade Avinash G	11480+1850	14263	200	600	3999		115	32507	
Mukadam	Shaikh Anwar A	11810+1850	14616	200	600	4098		115	33289	
Mukadam	Vichare Dilip Y	11810+1850	14616	200	600	4098		115	33289	
Labourer	Ambraskar Gunaji P	11350+1850	14124	200	600	3960		115	32199	
Labourer	Gaikwad Anand S	11600+1800	14338	200	600	4020		115	32673	
Labourer	Jadhav Prabhakar R	7540+1800	9994	200	600	2802		115	23011	
Labourer	Kalase Ashok W	11200+1800	13910	200	600	3900		115	27825	
Labourer	Khese Santosh S	8710+1800	11246	200	600	3153		115	26669	

Labourer	Manjarekar Prashant B	11480+1850	14263	200	600	3999		115	32507	
Labourer	Mhamunkar Rajendra D	11610+1850	14402	200	600	4038		115	32815	
Labourer	Mohamed Ibrahim M	10910+1800	13600	200	600	3813		115	31038	
Labourer	Patil Ashok G	11420+1800	14145	200	600	3966		115	32246	
Labourer	Sarawade Raju N	11090+1800	13792	200	600	3867		115	31464	
Labourer	SOLANKI V. C.	9720+1800	12326	200	600		276	115	25037	
Labourer	GAWARE. S.B	7370+1800	9812	200	600	2751		115	22648	
Labourer	BORHADE .G.B	7370+1800	9812	200	600	2751		115	22648	
Labourer	WAGHMA RE.S.S	7100+1800	9523	200	600	2670		115	22008	
Labourer	JOGALE.S .T	7100+1800	9523	200	600	2670		115	22008	
Labourer	GRACIOU S.D.S	7100+1800	9523	200	600	2670		115	22008	
Labourer	HASE.S.S	7100+1800	9523	200	600	2670		115	22008	
Labourer	SALUNKE. G.V	7100+1800	9532	200	600	2670		115	22008	
Labourer	DHAGLE.R .S	7100+1800	9523	200	600	2670		115	22008	
Labourer	JADHAV.V .V	7100+1800	9523	200	600	2670		115	22008	
Labourer	DHURI.S.L	7100+1800	9523	200	600	2670		115	22008	
Labourer	SURATI.M. B	5200+1800	7490	200	600	2100		115	17390	
Labourer	KADAM.K. S	6330+1800	8699	200	600			115	17744	
Labourer	JADHAV.V .A	7100+1800	9523	200	600	2670		115	22008	
Labourer	GAMARE. S.S	7100+1800	9523	200	600	2670		115	22008	

Labourer	KAROTIYA .K.S	7100+1800	9523	200	600	2670		115	22008	
Labourer	GAWAD.P. S	6580+1800	8967	200	600	2514		115	20776	
Labourer	INGOLE.S. P	6580+1800	8967	200	600	2514		115	20776	
Labourer	PATIL.S.C	6330+1800	8699	200	600	2439		115	20183	
Labourer	PATIL SUNIL R.	5860+1800	8196	200	600	2298		115	18954	
Labourer	SURVE KULDEEP V.	5860+1800	8196	200	600	2298		115	18954	
Labourer	SHINDE SAGAR M.	5860+1800	8196	200	600	2298		115	18954	
Labourer	SHETYE VASUDEV B.	5860+1800	8196	200	600	2298		115	18954	
Labourer	AVHAD SHIVAJI K.	5860+1800	8196	200	600	2298		115	18954	
Labourer	NIGUDKAR RAKESH V.	5860+1800	8196	200	600	2298		115	18954	
Labourer	DHADAVE VINAYAK B.	5410+1800	7715	200	600	2163		115	17888	
Labourer	CHAUDHAR Y AMOL C.	5860+1800	8196	200	600	2298		115	18954	
Labourer	PATIL NILAM D.	5860+1800	8196	200	600	2298		115	18954	
Labourer	MEHER HARRSH B.	5410+1800	7715	200	600	2163		115	17888	
Labourer	GAWAD NILESH S.	4990+1800	8196	200	600	2298		115	18954	
Labourer	BHOIR SUNIL S.	5860+1800	8196	200	600	2298		115	18954	
Labourer	KATE SANDESH M.	5890+1800	8196	200	600	2298		115	18954	
Labourer	JADHAV MANGESH B.	5410+1800	7715	200	600	2163		115	17888	
Labourer	PATIL AMOL B.	5860+1800	8196	200	600	2295		115	18954	

Labourer	SHIVGAN SANJAY R.	4990+1800	6730	200	600	1887		115	15707	
Labourer	PATIL ABHINAY A.	5860+1800	8196	200	600	2298		115	18954	
Labourer	SURYAWAN SHI VIKAS S.	5860+1800	8196	200	600	2298		115	18954	
Labourer	KINI SANKET K.	5630+1800	7950	200	600	2298		115	18409	
Labourer	GONSALVIS RAJESH P.	4800+1800	6527	200	600	1830		115	15857	
Labourer	KAMBLE VIJAY N.	4800+1800	6527	200	600	1830		115	15857	
Labourer	KINI NAMDEO T.	11040+1850	13792	200	600	3867		115	31464	
Labourer	RAORANE SANJAY Y.	11480+1900	14317	200	600	4014		115	33359	
Labourer	GHONSALO JOSEPH D.	6840+1800	9245	200	600	2592		115	21392	
4362				200	600					
Designation	Officer's & Employee's Name	Basic + GRP	Dearness Allowance	MMA	Transport Allowance	House Rent Allowance	AAp	Wc	CA	Gross Pay
ASS	Buwa.Vish wasgir.l	23220+5400	30623	200	1600		750		1400	63193
Sub Eng.	Ilag Ramesh N.	14010+4600	19913	200	600	5583			463	45969
Sub Eng.	Wategaonkar Prasad J.	19240+4600	25509	200	600	7152			463	58364
Sub Eng.	Uppadhyay Niraj S.	15890+4600	21924	200	600	6147			463	50424
Sub Eng.	Kalge Shivraj S.	11530+4600	17259	200	600	4839			463	40091
Metet Sup.	Karambelkar Abhay	17290+4200	22994	200	600	6447			463	52194
Metet Sup.	Sawant Veena U.	18350+4200	24129	200	600	6765			463	54707
Head Clerk	Patil Saroj V.	22340+4200	28398	200	600	7962				63700

Clerk	Sawant Payal M.	6990+200	9619	200	600	2697				22706
Clerk	Hindlekar Shishira S.	18090+2400	21924	200	600	6147				49361
Clerk	Sawant Shamita S.	18250+4200	24022	200	600	6735				54007
Clerk	Sawant Mansi M.	8130+2000	10839	200	600	3039	210(FP A)			25018
Meter Insp	Parulekar Atul C.	18470+2400	22331	200	600	6261			463	50725
Meter Insp	Bokale Sainath P.	18470+2400	22331	200	600	6261			463	50725
Meter Insp	More Ashok S.	15320+2000	18532	200	600	5196			463	42311
Meter Insp	Kamble Mahendra M.	16650+2400	20384	200	600	5715			463	47040
Meter Insp	Anerao Vinod S.	17760+2000	21143	200	600	5928			463	48094
Meter Insp	Dubal Rahul	13050+2000	16104	200	600	4515			463	36932
Meter Insp	Desai Rita B.	13980+2000	16104	200	600	4794			463	39136
Jr. Eng.	Zaknekar Kanchan P.	12420+4300	17890	200	600	5016			463	40889
Jr. Eng.	More Sameer D.	12420+4300	17890	200	600	5016			463	40889
Jr. Eng.	Gothankar Suhas B.	12420+4300	17890	200	600	5016			463	40889
4496										
Designation	Officer's & Employee's Name	Basic + GRP	Dearness Allowance	MMA	Transport Allowance	House Rent Allowance	AAp	Wc	CA	Gross Pay
D.A.	Sawant Satish V.	15000+2000	18190	200	600	5100			463	41553

Section 4(1)(b)(xi)

Details of allocation of budget and disbursement made in the office of Assistant Engineer Water Works at R/Central ward for the year 2014-2015.

Publish Copy of the budget Rs.00.00

Publish Copy of grant distribution _____

Format A for current year 2014 - 15

Sr. No.	Budget head description	Grants received	Planned use (Give details area wise or work wise in a separate form)	Remarks
1.	4060490000 R/Central Ward –H.E.	Rs..00	Rs.	

Format B for previous year 2012 - 2013

Sr. No.	Budget Head	Grants received	Grants utilized	Grants Surrendered	Results
1.	4060490000 R/Central ward –H.E.	Rs..00	Rs..00	Rs..00	

Section 4(1)(b)(xii)

Manner of execution of subsidy program in the office of Assistant Engineer Water Works at **R/Central** ward.

-----Nil-----

Section 4(1)(b)(xiii)

Particulars of recipients of concessions, permits or authorizations granted in the office of Assistant Engineer Water Works at R/Central Ward.

-----Nil-----

Section 4(1)(b)(xiv)

Details of information available in electronic form in the office of Assistant Engineer
Water Works at R/Central Ward.

Sr.No.	Type of Documents file/Register	Sub Topic	In which Electronic Format it is kept	Person in Charge
	Nil	Nil	Nil	

Section 4(1)(b)(xv)

Particulars of facilities available for citizen for obtaining information in the office of Assistant Engineer Water Works at R/Central Ward.

Types of facilities-

- Information about facilities for inspection of record.

Sr.No.	Type of Facility	Timings	Procedure	Location	Peron in Charge
1.	Inspection of Record as per RTI Act.	3.00 p.m. to 5.00 p.m on Tuesday and Thursday (except holidays) with prior appointment only.	For inspection of records no fee for first hour will be charged, however fee of Rs.5/- for each 15 minutes or fraction thereof will be charged thereafter.	Office of Asstt. Engineer, Water Works Department, Gr.Floor, R/Central Ward Building, Chandavarkar Road, Borivali (W), Mumbai – 400 092.	Asstt. Engineer, Water Works R/ Central Ward.

- Interactive website – aeww.rc@mcmgm.gov.in
- Facilitation center - Facilitation center is available at the ground floor of ward office Building. Working Hours – 08.00 a.m. To 8.00 p.m
- Notice board - Displayed in the office of Asstt. Engineer (Water Works)
- Inspection of work & inspection of samples – N.A
- Facilities for library, Inquiry window & reception – Not available

Section 4(1)(b)(xvi)

Details of Public Information Officer/APIOs/Appellate authority in the jurisdiction of (public authority) in the office of Assistant Engineer Water Works at R/Central Ward.

PIO A

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address Ph. No.	E-mail id for purpose of RTI	Appellate authority
1.	Shri. Vishwasgir L Buwa	A.E.W.W. R/Central	R/Central Ward	Office of Asstt. Engineer, Water Works Department, Gr.Floor, R/Central Ward New Building, Chandavarkar Road, Borivali (W), Mumbai – 400 092. Ph.022-28901344 Ex.227	aewwrc@gmail.com	Shri. Sanjay G. Ingale Executive Engineer (I/C) , R/Central Ward,, 1 st floor, R/Central Ward New Building, Chandavarkar Road, Borivali (W), Mumbai – 400 092.. Ph.022-28901344

APIOs B

Sr.No.	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address/ ph. no.
	N.A.			

Appellate authority C

Sr. No.	Name of Appellate authority	Designation	Jurisdiction as Appellate authority	PIO reporting	E-mail id for purpose of RTI
1.	Shri. Sanjay G. Ingale	Executive Engineer(I/C)	R/Central Ward	A.E.W.W.R/C	

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