



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTI Act 2005 of
R/Central Ward

SOLID WASTE MANAGEMENT DEPARTMENT

Address - Office of Assistant Engineer,
SWM R/Central
Chandavarkar Road,
Borivali (West),
Mumbai – 400 092.

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Introduction

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of R/Central ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (SWM), R/Central ward whose office is situated at Assistant Engineer SWM R/C Ward , Chandavarkar Road, Borivali(W), Mumbai- 400 092 The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

The corporation has decentralized most of the main departments functioning at the city central level under Departmental Heads, and placed the relevant sections of these Departments under the Assistant Commissioner. Assistant Engineer (SWM) is under administrative control of Assistant Commissioner.

For SWM department:-

He is assisted by Sub Engineer (SWM) and Asst. Head supervisor, Supervisor, Jr. Overseer and Mukadams.

Each Jr. Overseer is given one beat to perform the duties pertaining to Sweeping and cleaning for administrative work he is assisted by Administrative Officer. Head Clerk and Clerk.

Sd/-

**Assistant Engineer (SWM)
R/Central Ward**

SECTION 4 (1) (B) (i)

The particulars of functions & duties of the Office of Assistant Engineer (SWM)

1	Name of the Section	Office of Assistant Engineer, Solid Waste Management
2	Address	Assistant Engineer SWM, R/C Ward office , Chandavarkar Road, Borivali(W), Mumbai- 400 092
3	Head of the office	Assistant Engineer, Solid Waste Management
4	Office Timings	Monday to Friday 8.00 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m. Saturdays 08.00am to 11.30 am
5	Chowky Timings	06:30 am – 1:15 pm
6	Contact Details	Office Telephone no : 28946000 Email Asst. Eng - aeswmrcentral@gmail.com
7	Parent Government Department	Chief Engineer (SWM)
8	Reporting to which office	Assistant Commissioner, R/Central Ward
9	Jurisdiction Geographical	-
10	Vision	To keep the ward garbage free.
11	Mission	To minimize all the garbage collection point on the road/ sub road.
12	Objectives	To keep ward clean and green.

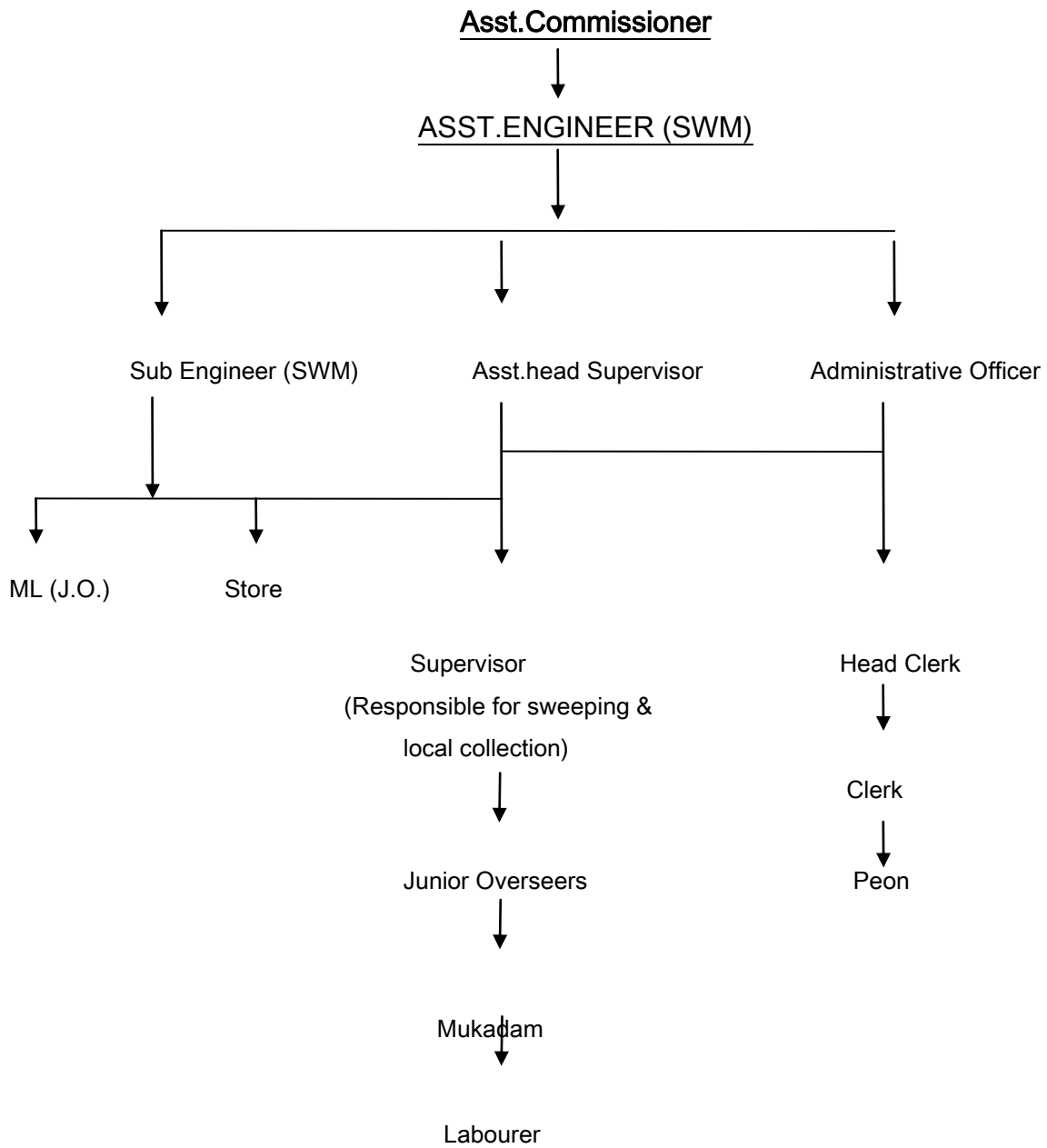
	Functions	<p>1 .Day to day operations Cleaning Transportation works of SWM Section along with improvement schemes introduced time to time.</p> <p>2. Enforcements of various sections related to SWM and as per various sections and 372 of M.M.C.Act.</p> <p>3. A.E. (SWM) shall scrutinize the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. The periodical inspection enforcement of action against the N.G.O. found not maintaining the P.S.C. blocks in proper manner.</p>
14	Section Duties	<p>Sanitary Provisions Scavenging and Cleansing</p> <p>366 – Refuse, etc to be the property of the corporation.</p> <p>367 – Provision and appointment of receptacles, depots and places for refuse.</p> <p>368 – Duty of Owner and occupiers to collect and deposit dust, etc.</p> <p>369 – Provision may be made by mcgm for collection, etc, of excrementitiously and polluted matter.</p> <p>370 – Collection and removal of excrementitiously and polluted matter when to be provided for by occupiers.</p> <p>371 – Halalkhors duties in certain cases may not be discharged by private individuals without the Commissioner permission.</p> <p>372 – Prohibition of failure to remove refuse, etc, when bound to do so.</p> <p>373 – Presumption as to offender under clauses (e) of section</p> <p>374 – Powers to inspect premises for sanitary purposes.</p> <p>385 – Removal of care cases of dead animals.</p> <p>386 – Place for public bathing, etc to be fixed by the Commissioner.</p> <p>387 – Regulation of use of public bathing places etc.</p> <p>388 – Prohibition of bathing, etc, contrary to order or regulation.</p> <p>389 – Prohibition of corruption of water by steeping therein animal or other matter, etc.</p>
15	Details of services provided (In Brief)	1. SWM- Sweeping / Clearing Removal of Debris / Silt.
16	Physical assets (Statement of lands & Buildings and other Assets)	List of Chowkies and Address (please refer to page no. 6)
17	Organization's structural Chart	Please refer to page no. 7.
18	Weekly Holidays	Sunday and Public Holidays.

Details of Departmental Chowky in SWM Section

Sr. No.	Name of Chowky	Address of Chowky
1	Ram mandir Chowky	Ram mandir road, Babhai , Borivali (W)
2	Old Hemraj Chowky	Near hemraj school, MG road, Borivali (E) (old)
3	Motor loader Chowky	Motor loader chowky, at Babhai naka, Borivali (W)
4	Market Chowky no.1	Behind R/C Ward Office Building , Market plot , Borivali (W)
5	Market Chowky no.2	Behind R/C Ward Office Building , Market plot , Borivali (W)
6	Jankai Mandir Chowky	Multipurpose Plot no. 385, Jankai Mandir Road- Borivali (W)
7	Vishwa karma Chowky	Vishwa Karma Chowk, Ambedkar Road, Opp. Link View Hotel, Borivali (W)
8	Santrox school Chowky	RSC – 32, Near Santrox School , Gorai-II, Borivali (W)
9	Gorai Village chowky	Gorai Village, Near Municipal Dispensary, Borivali (W)
10	Rajendra nagar Chowky	Near Rajendra nagar Fruit market, Rajendra nagar, Borivali (E)
11	Trimurti Chowky	near TATA power, Magathane, W.E. Highway, Borivali (E)
12	Hemraj Chowky- New	Hemraj Chowky, M.G. Road, Near Hemraj School (New)
13	TATA Steel road Chowky	TATA Steel Road, Near Suswagat Hotel - Recreation Plot

BRIHANMUMBAI MAHANAGARPALIKA

SOLID WASTE MANAGEMENT,R/Central Ward



Department - Solid Waste Management (SWM)

Pay Sheet No.	Designation	Total Post		Occupied Post		Vacant Post	
		Schedule Post	Non Schedule Post	Schedule Post	Non Schedule Post	Schedule Post	Non Schedule Post
	ASST.ENGINEER	1	0	1	0	0	0
	SUB ENGINEER	1	0	1	0	0	0
	ASST. HEAD SUPERVISOR	1	0	1	0	0	0
	SUP. I GRADE	3	0	3	0	0	0
	Administrative Officer	1	0	1	0	0	0
	HEAD CLERK	1	0	1	0	0	0
	CLERK	4	0	4	0	0	0
	JR.OVERSEER	13	11	8	10	5	1
	D.A.	4	0	1	0	3	0
	NUISANCE DICTOR	1	0	1	0	0	0
	CARE TAKER	1	0	1	0	0	0
	MUKADAM	49	25	42	23	7	2
	SWEEPER	15	0	15	0	0	0
	SCAVENGER	199	0	197	0	2	0
	SCAVEN CUM HALAL	2	0	2	0	0	0
	SWEEPER CUM HALALKHORE	16	0	16	0	0	0
	DRAIN CLEANER	10	0	10	0	0	0
	MOTOR LOADER	141	0	141	0	0	0
	HALALKHORE	64	0	64	0	0	0
	DIST. LAB	2	0	2	0	0	0
	LABOUR (L.R.)	96	0	83	0	13	0

Department staff details – Solid Waste Management (SWM)

Section - Slum

Pay Sheet No.	Designation	Total Post		Occupied Post		Vacant Post	
		Schedule Post	Non Schedule Post	Schedule Post	Schedule Post	Non Schedule Post	Schedule Post
5883	SUP. I GRADE	1	0	1	0	0	0
5883	JR.OVERSEER	3	0	3	0	0	0
5883	MUKADAM	2	0	2	0	0	0
5883	DRAIN CLEANER	4	0	4	0	0	0
5883	HALALKHORE	8	0	8	0	0	0
5883	SWEEPER	9	0	9	0	0	0
5883	SWEEPER.CUM. HALALKHOR	16	0	16	0	0	0
5883	SCAVENGER.CUM. HALALKHOR	2	0	2	0	0	0

SECTION 4 (1) (b) (ii)

The powers and duties of officers and employees in the office of Assistant Engineer (SWM)

A

Sr. No.	Designation	Powers- Quasi Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)	Appointed as Public Information Officer under RTI Act,2005	Circular No. MOM/8957 dtd: 02.01.2006	
2	Sub Engineer	Nil		
3	Asst.Head Supervisor	Nil		
4	Supervisor	Nil		

B

Sr. No.	Designation	Powers -Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)	Nil		
2	Sub Engineer	Nil		
3	Asst.Head Supervisor	Nil		
4	Supervisor	Nil		

Section 4 (1) (b) (ii)

The power of officers and employees in the office of Assistant Engineer (SWM)

Administrative Powers
ASSTT.ENGINEER (SWM)

Asstt.Engineer (SWM) of the ward is working under Asstt.Commissioner of R/C ward and for day-to-day work in co-ordination of AHS & Staff of SWM department in respect of Administrational and policy work. He is also responsible to Executive Engineer (SWM) zone VII / Dy.ch.Engg. (Swm) operation in respect of technical matters. He had to Improved to technical structure of SWM department with the help of AHS staff i.e. garbage, sweeping, collection, transportation staff.

Asstt.Engineer (SWM) of the ward is assisted by Sub-Engineers (SWM), A.H.S, Supervisor, A.O. and these are assisted by respective J.O, Mukadam, Head Clerk, Clerk of the department, to execute daily work.

Asstt.Engineer (SWM) of the Ward executes following duties/works from his staff working under his control:-

- 1.** Providing facilities for day to day operations cleaning & Transportation of garbage works of SWM Section along with_Improvement schemes introduced time to time.

2. Enforcements of various rules under section SWM, 368,372 of M.M.C.Act.

3. A.E. (SWM) shall scrutinize the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. on the basis of periodical inspection carried out by his staff i.e. JO/ SUP/AHS/SE etc. The informed will be initiated against the NGO not maintaining the toilet blocks in proper manner.

DELEGATION OF POWERS TO ASSISTANT ENGINEER

Sections	Nature of Powers, Duties and Functions delegated
84 & 85(1)	(e) Grant Casual Leave to the inferior staff working under him upto the limit allowed by any rules for the time being in force. (f) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money in respect of any matter pertaining to the City Engineer's Department.
113(3)	(a) To incur expenditure on office contingencies (except furniture) upto Rs.25/- per item. (b) To make cash purchase and payment of bills out of imprest upto Rs.3000/- and payment of telephone call bills for any amount.
375-A	To incur the charges from owner / society for removing buildings, materials or debris accumulated due to house collapse etc.
488	To enter into or upon buildings or and with or without Assistant or workment (1) for the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified. The delegation of powers of entry under Section 488 is to be subject in each case to strict observance of and compliance with the provisions and conditions
461 (E.E) under Upvidhi 2006	As per Act Greater Mumbai Cleanliness & Sanitation Byelaws Cleanliness of passage, premises, garbage collection, segregation Upvidhi No :- 4.1 to 4.6, 5.1 to 5.10 & 7.7 to 7.10

The duty list of the Asstt.Engineer (SWM) working in Wards

1. The Asstt. Engineer (SWM) will report to Asstt. Commissioner respective Ward.
2. Day to day operations works of SWM Section along with improvement schemes introduced time to time.
3. Remedial work related to sewerage network and repairs, improvement of SWM section in respective Ward.
4. Co-ordination with various department viz. Ch.E.(SWM).
5. A.E.(SWM) shall scrutinized the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. The periodical inspection enforcement of action against the N.G.O. found not maintaining the P.S.C. blocks in proper manner.

Duties of Sub-Engineer (SWM) in Wards

1. Assist A.E. (SWM) to Plan and Supervise the day-to-day operations related to solid waste management in close coordination with the AHS
 - a. Optimizing route-plans (routes, timing and frequency of collection vehicles) to improve effectiveness of collection and ensure elimination of open dumps and overflowing bins, in coordination with E.E. (Transport)
 - b. Up-gradation, beautifloation and maintenance of refuse collection spots and open dumps.
 - c. Coordination with Swatcch Mumbai Prabhodan Abhiyan in slums.
 - d. Regulate allotment maintenance and operations of "Pay-And-Use" public sanitary conveniences, slum sanitation public sanitary conveniences and municipal toilet blocks.
2. Planning, controlling executing & monitoring outsourcing of assigned Solid Waste Management works and activities with the help of Engineers and staff down the line.
3. Plan and Implementation of increased door-to-door collection and other targets under MSW 2000 rules and section 368 and 372 of the Mumbai Municipal Act.
4. Evaluate the performance of municipal labour, junior overseers and supervisors.
5. Evaluate the performance of Private contractors in various SWM related activities.
6. Coordinate with municipal officers (OSD-ALMs, CBOs) Corporator and public representatives, citizen groups, ALMs and NGOs to spread public awareness on following points.
 - a. Waste-minimization and 'segregation' of refuse, House-to-House collection.
 - b. Bell based collection system in slum pockets.
 - c. Appropriate disposal of construction and demolition debris.
7. Lead the Nuisance Detectors for enforcement of MSW 2000 rules, section 368 and 372 of the Mumbai Municipal Act and other environment related by laws.
8. Assist the SWM department contracting & procurement team for following:
 - a. Requirement of tools and implements for municipal labour.
 - b. Requirement of refuse bins and litter bins.
 - c. Waste collection demand at various spots for refuse collection contracts.
 - d. New public sanitary conveniences.
9. Any such duties assigned by higher authorities from time to time.

Duties of AHS (Ward)

1. He will be responsible for complete removal of garbage from the ward & will supervise cleaning operation.
 - a. Inspection of work & muster of labours.
 - b. To visit the muster chowky at presently time & ensure that work is started well in time.
 - c. To check labour staff in field & instruct them / guide them regarding work.
2. To inform higher authority regarding matters this can pose obstacles in cleaning / removal of garbage.
3. To help Assistant Commissioner of ward & zonal Dy. H.S. regarding removal of garbage.
4. To ensure Garbage / Debris / Sewage etc are filled in vehicles properly to their capacity.
5. To attend councilors meeting of the ward. To remain present during visit of Dy. Municipal Commissioner to attend arranged by D.M.C. & Asst. Commissioner regarding policy matters. To attend meeting of Head supervisor & zonal Dy. Head Supervisor.
6. To attend special meetings arranged in ward in presence of major standing Committee Chairman public Health Committee Chairman, Chairman of works Committee.
7. To remain present for the meetings arranged by any Municipal Commissioner or local / governing body regarding drives to be undertaken under clean Mumbai Campaign, express ways or development of existing roads.
8. To submit proposal & to take follow up regarding new garbage sheds, garbage bins, mustering chowky, stores Hand carts & store items.
9. To submit proposal for addition grant especially for lifting garbage / debris & store items. To keep watch on expenses done from budget head.
10. To instruct & guide ward A.H.S. in their day to day work.
11. To act as a middle man for Assistant Commissioner & Zonal Dy. H.S. & Dy. Zonal Engineer (SWM).
12. To execute work assigned by higher authority.
13. To inspect & scrutinize carefully field diaries of Junior Overseers periodically & to ensure that they are preserved properly
14. To ensure proper cleaning of beat in his ward, surprise checks & to ensure labours are performing their duty in time, in proper manner & are doing their duty full time. He should ensure at least he is visiting once a fortnight to all beats
15. To redress the grievances of labours once a week
16. To arrange for vehicles to transfer garbage collection in ward dumping ground & to arrange for requisition of labours for the same.

Duties of Motor Loading Junior Overseers

1. To ensure muster of labour working under him & to counter sign it.
2. To be in touch with beat Junior Overseers & Superior field workers & to confirm with them regarding garbage accumulation in the areas & to arrange for disposal of garbage.
3. To keep of labours utilized & submit the report.
4. To keep record of vehicle utilized & submit the report.
5. To check the bills & to certify the bills of contractors.
6. To provide equipments & uniform to labours & ensure that they use it.
7. To ensure labours & vehicle are fully utilized.
8. To inspect periodically garbage collection points & to co-ordinate with A.H.S for making programme for disposal of garbage.
9. To check log sheets & initiate against defaulters.
10. Depending on the need of day to day to make arrangement for vehicles & to check timings of to & from.
11. If more vehicles are used then to provide additional labours.
12. To maintain & check vehicle trip register & if less trips are made then to submit the report to higher authority.
13. To monitor vehicles used for disposal of garbage closely & ensure that the vehicles are filled to carrying capacity & the garbage is covered.
14. Health, cleansing programme & during emergency of contagious diseases to help concerned Junior Overseers to curtail the disease incidence.
15. To supervise work of motor loader & Mukadam.
16. To carry our clerical work such as to certify noting book, day to day garbage situation & communicate it to higher authority.

Duties of Nuisance Detector

1. After appointment as nuisance detector in sub division of ward he should understand all noon & corner of his area of Jurisdiction.
2. After his muster is over he should take round in field in systematic manner in his area should pay attention at spots where public nuisance is observed.
3. He should maintain his field book & it should have details of all accused whom he has caught based on that he should submit monthly report to AHS / AE (SWM) of the ward.
4. He should behave in courtesy with citizens & should carry police authority & authority issued by Municipal Commissioners.³
5. He should inform AHS & nearest police station if apposed by citizens in discharging his duties.
6. It is expected from him that under police section (sub section 115) he will register maximum cases will try to achieve average target set.
7. To avoid complaints from zonal police officials every nuisance detector will visit local police station of his area & will check whether his any warrant is pending that needs execution.
8. He should be in touch with local police station & must appear in person in court as & when called by Hon' Magistrate.
9. He should discover maximum cases under section 372 (E) of MMC act 1888.
10. He should work as per instruction given to him by his seniors with respect to his duties, work place & time required to prepare cases.
11. Designated work assigned to him by supervisors, he should complete & execute it in time.

Duties of Safai Mukadam

1. To get acquainted with his duties & area of work he should meet concerned JO /Sup & AHS. JO should show him boundaries of his area of work.
2. He should call muster of labours working under him in presence of JO & those absent should be marked by ink according to given time.
3. He should ensure that labours that are working under him starts work well in time & will work till working hours are over.
4. He will be responsible for full time presence of his labours working under him & work assigned.
5. He should move in the fields as per programme given & must be in a position to tell which labour is working where & supervise their work.
6. He should inform Jo / Sup / Ahs daily about any irregularity, indiscipline, negligence of staff working under him.
7. He will pay attention to make sure that sweeping of public roads, house gali's are done in the morning & at noon & the garbage collected is brought to garbage disposal point.
8. He responsible for disinfrctioning & maintain cleanliness at dirty places on public roads & cleanliness at dust bins.
9. He should pay attention that his staff & he himself wears uniform while on duty.
10. He should take immediate steps for medical assistance to his staff injured while performing his duties & uniform AHS accordingly.
11. He will pay attention to make sure that his staff his equipped with all equipments require to discharge their assigned duties & are using them in proper manner.
12. He will appoint substitute labours in place of other labour who have taken causal leave.
13. Incase of long leave / absence after using all available labours her will appoint other labours (Khadda Badli) for work.

Duties of Motor Loader

1. He will take Mukadam instruction for JO (Motor Loading) regarding his duties route to be taken & places points are to be visited for disposal of garbage.
2. He will take labours on duty by taking musters & after grace period is over he will mark them absent in ink and report the same to JO regarding unauthorized absent & will demand Khadda Badli labours & will ensure sufficient labours as per sanction are available to work.
3. He will pay attention that work of filling garbage in lorry start immediately & motor loaders are working full time.
4. Before lorry leaves for unloading garbage are dumping he will ensure that garbage in lorry is properly covered.
5. He will be responsible for filling lorry with garbage properly & labours do not take unwarranted time for doing so.
6. He will be responsible for filing log sheets of lorry properly & will handover it driver of vehicle.
7. He will make sure that after filling garbage from every collection points the surrounding of garbage bins is cleared of garbage & no dustbin is left unattended for whom he is responsible.
8. He will report in writing to JO regarding if driver is taking longtime to make trips of lorries or if drivers & sub ordinate staff misbehaves any lacunas in covering garbage in lorry if less trips of lorry is made the reasons behind it.
9. He will pay attention that he himself & his staff wears uniform on duty,
10. He will pay attention to the fact that his staff is fully equipped with equipments & are utilized them completely to discharge their duties.
11. He will make sure that lorry is filled in proper manner with garbage & will note on log sheet any irregularity notice in filling lorry, absence of motor loader while on duty negligence in segregating garbage by motor loader & subordinate staff.
12. He will be present at salary disbursement table on designated day to identify the labours.
13. He will bring to notice of JO regarding conditions of dustbins, missing doors, broken sheets of roof at garbage collection points.
14. He will accompany vehicle (lorry) when it is going for unloading garbage & will make sure vehicle arrival time without wasting any time lapse & is filled properly by garbage.

Section 4 (1) (b) (iii)

The Procedure followed in the decision- making process, including channels of supervision and accountability in the office of Assistant Engineer (SWM)

NAME OF ACTIVITY Name of the Acts/Acts Related Provisions Rules
 Govt. Resolutions Removal of refuse - MMC Act 1888
 Circulars - Under section 365 (a) of MMC Act. -
 Office Orders -
 - Sweeping of roads & - DMC / ENV SWM / 4345 / Dt. 16.03.2006 -

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Sweeping of roads & Removal of refuse.	1.Sweeping of the roads & Footpath 2.Collection & Transportation of refuse collects to nearest refuse collection point 3.Refuse vehicle (Compactor) respond to ML Chowky 4. Compactor collects the garbage from refuse collection point as per the schedule 5. Compactor collects the garbage from House to House	Within 24 Hours	Designation : Junior overseer / Supervisor	

NAME OF ACTIVITY

Name of the Acts Related Provisions

- Govt. Resolutions - Removal of Silt & Debris - MMC Act 1888
- Circulars - Under section 375 (A) of MMC Act
- Office Orders - DMC / ENV SWM / 4345 / Dt. 16.03.2006

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Removal of Silt & Debris	1. Sectional Junior overseer reports the spot of silt & debris (Backlog Register) 2. Dumper reports to ML Chowky as per the Programme given by ML Junior overseer, silt & debris are collected sent to for un-loading 3. Nuisance Detector a) If refuse, Pending by N.D.	Within 24 Hours	Designation : Junior overseer / Supervisor	

Section 4 (1) (b) (iv)

Norms set for discharge of its functions in the office of Assistant Engineer (SWM)

Organizational targets (Annual) = Nil

Sr.No.	Designation	Activity	Financial Targets in Rs.	Time Limit	Remarks
1.	AE (SWM)	As mentioned in section 4 (1) b (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in section 4 (1) (b) (iii)	
2.	A.H.S. & Supervisor	As mentioned in section 4 (1) b (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis	Time limit for each activity is as mentioned in section 4 (1) (b) (iii)	

Section 4 (1) (b) (v)

The rules, regulation, instruction, manuals and records, held by it or under its control or used by the employees for discharging department functions

Sr. No.	Subject	G.R. /Circular / Office order. Rule no. Notification etc. date.	Remarks if any
1	Office order	DMC/Env. S.W.M./4345/ dt.16.03.2006	
	Rules	As per MMC Act 365 - 481	
	Regulations	Implementation of all Rules related to SWM Section	
	Instructions	NIL	
	Manuals	Please refer Manual No. 17	
	Records	Outward & Inward Book and Log Sheet	

Section 4 (1) (b) (vi)

Statement of categories of documents that are held and under the control of the office of Asstt. Engineer (SWM)

Sr. No.	Subject	Type of Document file or register	File No. or Register No.	Particulars	Periodicity of Preservation
		A			Permanent
		B			30Years
		C2			15Years
		C1			10Years
		C			5Years
		D			1Year

Details of Documents that are held under the control of the office of Assistant Engineer SWM are attached.

Section 4 (1) (b) (vii)

Particulars of any arrangement that exists for consolation with the members of public in relation to the formulation of policy and implementation in the office Assistant Engineer (SWM)

Sr. No.	Consultation for	Details of Mechanism	Under which legislation / rules / orders / GRs	Periodicity
1	Policy Details	Ward Committee	Nil	Once in a Month

Section 4 (1) (b) (viii)

A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.

Sr. No.	Name of the committee board / council / other bodies	Composition of committee Board council other bodies	Purpose of the committee Board/ Council/ other bodies	Frequency of meetings	Whether meeting open to public or not	Whether Minutes are available to public or not	Minutes available at.
1	Advance Locality Management (ALM)	Nil	Nil	Nil	Nil	Nil	Nil
2	Local Area Citizens Committee (LACC)	Nil	Nil	Nil	Nil	Nil	Nil
3	Local Area Citizens Group (LACG)	Nil	Nil	Nil	Nil	Nil	Nil

Section 4(1) (B) (IX)

Directory of the officers and employees

Sr. No.	Name	Designation	Mobile Number
1	Shri. Chaube	Assitant Engineer (SWM)	9869352324 9004445241
2	Shri. N.H. Vinde	Sub Engineer (SWM)	9892041970
3	Shri. Rajendra Yeke	A. H. S.	9820291649
4	Shri. Pednekar	Supervisor	9769428615
5	Shri. Shinde	Supervisor	9967911205
6	Shri. G.G.Apate	M.L. J.O (Morning)	9869427526
7	Shri.R.R. Sawant	M.L. J.O (Evening)	9967421444
8	Shri. Shirsat	M.L. J.O. (Night)	9967768201
9	Shri. Mestri.	J.O.(Section)	9987239109
10	Shri. Kailas Patil	J.O.(Section)	9869819433
11	Shri. Save	J.O.(Section)	9819545631
12	Shri. Makwana	J.O.(Section)	8898628523
13	Shri.Toraskar	J.O.(Section)	9224362578
14	Shri. Thakur.	J.O.(Section)	9969310289
15	Shri. Surve.	J.O.(Section)	9221049846
16	Smt. Anjara	J.O.(Section)	9819611336
17	Shri. Shailendra Pawar	M.L. J.O (Check post)	9892706781
18	Smt. Chitra Kamble	J.O.(Section)	9821371268
19	Shri. Vijay Mankar	J.O.(Section)	9860114964
20	Shri. Ravindra Kamble	J.O (Section)	9702116514
21	Shri. Shetty	J.O (Section)	9220842014
22	Smt. Sunili Pawar	J.O (Section)	9969674717

Section 4 (1) (b) (x)

The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.

Section 4 (1) (b) (x)

The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.

Sr. No	Name	Designation Cadre	Basic Pay	DA	HRA	T.A.	Total
1	Shri.Rameshcahndra Chaube	A.E. (SWM)	26590	34229	837		61656
2	Shri. Nitin Vinde.	S.E. (SWM)	16510	22588	6333		45431
3	Shri. Rajendra Yekhe.	A.H.S. (SWM)	18570	24471	6861		49902
4	Shri. Dattaram Pednekar.	Supervisor (SWM)	20070	25969	7281		53320
5	Shri. Vijay Shinde.	Supervisor (SWM)	18940	24760	6942		50642
6	Smt. Suvidha Hingse	A.O. (SWM)	23020	29553	8286		60859
7	Shri. Shailesh Kore	Head Clerk (SWM) I/c	14220	19709	5526	600	40055
8	Shri. Ganesh Apate	Jr. Overseer(SWM)	11760	14723	4128	600	31211
9	Shri.Rajesh Sawant	Jr. Overseer(SWM)	14640	17805	4992	600	38037
10	Shri. Satish Shirsat	Junior Overseer(SWM)	9570	12380	3471	600	26021
11	Shri. Pravin Mestri.	Junior Overseer(SWM)	18590	22031	6177	600	47398
12	Shri. Kailas Patil	Junior Overseer(SWM)	15610	21197	5943	600	43350
13	Shri. Sujit Save	Junior Overseer(SWM)	12990	16039	4497	600	34126
14	Shri. Bhimji Makwana	Jr. Overseer(SWM)	9920	12754	3576	600	26850
15	Shri.Ravindra Toraskar	Jr. Overseer(SWM)	9860	12690	3558	600	26708
16	Shri. Dipesh Thakur.	Jr. Overseer(SWM)	9570	12380	3471	600	26021
17	Shri. Nilam Surve.	Jr. Overseer(SWM)	11780	14745	4134	600	31259
18	Smt. Anjara Ratan Petha	Jr. Overseer(SWM)	9570	12380	3471	600	26021

19	Shri. Shailendra Pawar	Jr. Overseer(SWM)	11370	14306	4011	600	30287
20	Smt. Siddhi Tibe.	Jr. Overseer(SWM)	7110	9748	2733	600	20191
21	Shri. Vijay Mankar	Jr. Overseer(SWM)	7640	10315	2892	600	21447
22	Shri. Ravindra Kamble	Jr. Overseer(SWM)	9690	12508	3507	600	26305
23	Shri. Shetye	Jr. Overseer(SWM)	11260	14188	3978	600	30026
24	Smt. Sunili Pawar	Jr. Overseer(SWM)	11920	14894	4176	600	31590
25	Shri. Vijay Mhatre	Jr. Overseer(SWM)	13070	16125	4521	600	34316
26	Smt. Jen Gonsalvis	Clerk(SWM)	16780	20095	5634	600	43109
27	Smt. Shobha Kalokhe.	Clerk(SWM)	7760	10443	2928	600	21731
28	Shri. Prabhakar Jadhav.	Clerk(SWM)	13660	16756	4698	600	35714

Details of perks for Assistant Engineer

1. Rental Car for Office use.
2. Mobile Allowances – upto 1200/-

Section 4 (1) (b) (xi)

The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made.

Sr. No.	Budget Head description	Grants received	Planned use (give details area wise or work wise in a separate form)	Remarks
Budget is related to AE SWM R/C is attached in Circulars Sheet				

Form B for previous year

Sr. No.	Budget Head description	Grants received	Grant utilized	Grants Surrendered	Result
Budget is related to AE SWM R/C is attached in Circulars Sheet					

Funds Center/Commitment Item	Consumable Budget	Consumed Budget	Available Amount	Current Budget	Commitment/Actuals
FdsCtr/CmmtItem	3700,71,000.00	669,14,064.94	3031,56,935.06	3700,71,000.00	668,26,764.94
4180310000 R/C WARD -SWM	3700,71,000.00	669,14,064.94	3031,56,935.06	3700,71,000.00	668,26,764.94
130100300 Rent frm Markets		1,210.00-	1,210.00		1,210.00-
130200200 Rent - Staff Quarter	5,000.00-		5,000.00-	5,000.00-	
140200101 Penalty fromSupplie	91,18,000.00-	11,47,444.00-	79,70,556.00-	91,18,000.00-	11,47,444.00-
140200105 Penalt fromContract	1,00,000.00-	10,100.00-	89,900.00-	1,00,000.00-	10,100.00-
140200200 Fines	5,000.00-		5,000.00-	5,000.00-	
140200201 Fines- Seizure of Ve	10,000.00-		10,000.00-	10,000.00-	
140200202 Chrg & Fine -RTI Ac	10,000.00-	300.00-	9,700.00-	10,000.00-	300.00-
140200203 Fine Nuisance Detec	8,00,000.00-	9,90,000.00-	1,90,000.00	8,00,000.00-	9,90,000.00-
140500500 Trad Refus Remv Chr	412,61,000.00-	39,44,975.00-	373,16,025.00-	412,61,000.00-	39,44,975.00-
140501100 ServChrg Dustbinpro	10,000.00-		10,000.00-	10,000.00-	
140709900 Other	3,00,000.00-	81,600.00-	2,18,400.00-	3,00,000.00-	81,600.00-

Serv/Adm Chrg					
140801800 ConsChrg Gen Debris	50,000.00-	9,674.00-	40,326.00-	50,000.00-	9,674.00-
140801900 ConsChrg Retail Tra	5,000.00-		5,000.00-	5,000.00-	
140802000 Law Charges	5,000.00-		5,000.00-	5,000.00-	
150110300 Sale of Tender form	30,000.00-	2,00,860.00-	1,70,860.00	30,000.00-	2,00,860.00-
180400200 Fine	10,000.00-	500.00-	9,500.00-	10,000.00-	500.00-
180409900 Other Recoveries	10,00,000.00-	82,611.00-	9,17,389.00-	10,00,000.00-	82,611.00-
180800400 chrg Dup Copies Bil	2,000.00-	60.00-	1,940.00-	2,000.00-	60.00-
180809900 Miscellaneous Receipt	15,000.00-		15,000.00-	15,000.00-	
210100101 Basic Pay	55,53,000.00	22,853.00	55,30,147.00	55,53,000.00	22,853.00
210100102 Incentive Bonus	4,86,000.00		4,86,000.00	4,86,000.00	
210100103 Salary Arrears		20,000.00-	20,000.00		20,000.00-
210100104 Grade Pay (Superior	10,06,000.00	2,380.00	10,03,620.00	10,06,000.00	2,380.00
210100201 Basic Pay	550,68,000.00	68,041.00-	551,36,041.00	550,68,000.00	68,041.00-
210100202 Incentive Bonus	84,39,000.00	1,386.00-	84,40,386.00	84,39,000.00	1,386.00-
210100204 Grade Pay (Labour)	116,57,000.00	6,750.00	116,50,250.00	116,57,000.00	6,750.00
210200101 Dearness Allowance	91,83,000.00	30,027.00	91,52,973.00	91,83,000.00	30,027.00
210200102 House Rent Allowanc	18,67,000.00		18,67,000.00	18,67,000.00	
210200103 Conveyance Allowanc	1,16,000.00		1,16,000.00	1,16,000.00	
210200105 LTA	2,51,000.00		2,51,000.00	2,51,000.00	
210200113 Trv All for Sup&Sub	2,56,000.00		2,56,000.00	2,56,000.00	
210200118 F.Planning Allow-su	54,000.00		54,000.00	54,000.00	
210200119 Children Edu Allow-	2,68,000.00		2,68,000.00	2,68,000.00	
210200201 Dearness Allowance	934,11,000.00	31,655.00	933,79,345.00	934,11,000.00	31,655.00
210200202 House Rent Allowanc	164,38,000.00		164,38,000.00	164,38,000.00	
210200203 Conveyance Allowanc	2,89,000.00		2,89,000.00	2,89,000.00	
210200205 LTA	29,60,000.00		29,60,000.00	29,60,000.00	
210200211 Prted Der Allo (Lab		84,797.00-	84,797.00		84,797.00-
210200213 Transport Allowance	40,20,000.00		40,20,000.00	40,20,000.00	
210200218 Family Planning All	9,68,000.00		9,68,000.00	9,68,000.00	
210200219 Children Education	49,20,000.00		49,20,000.00	49,20,000.00	
210200299 Other Allowances	21,20,000.00		21,20,000.00	21,20,000.00	
210209913 Uniforms	30,00,000.00	14,26,895.00	15,73,105.00	30,00,000.00	14,26,895.00
210209915 Contrbn- Int 4% towr	93,000.00		93,000.00	93,000.00	
220100203 Property Tax/Mun Ta	1,25,000.00	20,292.00	1,04,708.00	1,25,000.00	20,292.00

220110101 Offic Electricity Ex	4,72,000.00	25,340.00	4,46,660.00	4,72,000.00	25,340.00
220110200 Water Charges	5,00,000.00		5,00,000.00	5,00,000.00	
220119900 Other Off Contin Ex	50,000.00		50,000.00	50,000.00	
220120101 Official Teleph Exp	65,000.00	4,054.00	60,946.00	65,000.00	4,054.00
220120102 Mobile Phone Exp	30,000.00		30,000.00	30,000.00	
220120500 Postage Expenses	15,000.00	2,515.00	12,485.00	15,000.00	2,515.00
220129900 Misc Commcatn Exp	2,000.00		2,000.00	2,000.00	
220210400 Stationery	90,000.00	86,532.25	3,467.75	90,000.00	86,532.25
220210500 Consumables	3,000.00		3,000.00	3,000.00	
220300200 Conveyance	10,000.00	6,479.00	3,521.00	10,000.00	6,479.00
220300400 Dom Travel Exp	10,000.00		10,000.00	10,000.00	
220309900 Misc Travel&Conv Ex	3,000.00		3,000.00	3,000.00	
220809900 Misc Admin Exp	5,000.00		5,000.00	5,000.00	
230303100 430103100					
230350001 Accessories	8,000.00		8,000.00	8,000.00	
230350005 Chemical&fertiliser	6,50,000.00	6,11,440.00	38,560.00	6,50,000.00	6,11,440.00
230350006 Clothing & Linen	2,00,000.00	77,760.00	1,22,240.00	2,00,000.00	77,760.00
230350010 Material	2,00,000.00	18,900.00	1,81,100.00	2,00,000.00	18,900.00
230350012 Other store	6,50,000.00		6,50,000.00	6,50,000.00	
230400106 H.ChrgVechRmvlRefus	1030,00,000.00	396,89,536.00	633,10,464.00	1030,00,000.00	396,89,536.00
230400107 H-ChrgVechRemvl Deb	150,00,000.00	67,85,194.91	82,14,805.09	150,00,000.00	67,85,194.91
230511301 Gen Civil Repairs	10,00,000.00		10,00,000.00	10,00,000.00	
230511807 Gen Mechl Repairs	8,00,000.00		8,00,000.00	8,00,000.00	
230590200 RMaintElectrl Instl	5,00,000.00		5,00,000.00	5,00,000.00	
230590903 Ordinary Repairs	7,00,000.00		7,00,000.00	7,00,000.00	
230803101 PrvtSnServiceSwepin	49,46,000.00	21,76,678.98	27,69,321.02	49,46,000.00	21,76,678.98
230803103 Manning & Mopping	30,00,000.00		30,00,000.00	30,00,000.00	
230803112 Repairs to Platform	18,18,000.00		18,18,000.00	18,18,000.00	
230803114 Upgrad Tourist Spot	10,00,000.00		10,00,000.00	10,00,000.00	
250203104 AreaSch-CleansngRoa	450,00,000.00	177,72,727.80	272,27,272.20	450,00,000.00	177,72,727.80
250203106 Mum Vsti Prbodn Aby	148,32,000.00	46,42,113.00	101,89,887.00	148,32,000.00	46,42,113.00
260106500 ContH toiletsSMMiso	2,00,000.00		2,00,000.00	2,00,000.00	
350100200 Contractors					87,300.00-
350800426 Grnt frm					5,00,000.00

GOV for SM					
503100072 Viability GapFundin	50,00,000.00		50,00,000.00	50,00,000.00	
610000423 Grnt frm GOV for SM	5,00,000.00	1,17,500.00	3,82,500.00	5,00,000.00	3,82,500.00-

Section 4 (1) (b) (xii)

The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.

Sr. No.	Name and Address of Beneficiary	Amount of Subsidy / Concession Sanctioned
	Nil	Nil

Section 4 (1) (b) (xiii)

The particulars of recipients of concession, permits or authorisations granted by department.

Sr. No.	Name of the license	License no.	Issued on	Valid up to	General Conditions	Details of the license
	Sulabh Toilets 19	-	-	-	-	-

Section 4 (1) (b) (xiv)

Details in respect of the information available to or held by it, reduced in an electronic form.

Sr. No.	Type of Documents File/ Register	Sub Topic	In which Electronic Format it is kept	Person In Charge
1	Purchase Order	Materials	YES	Assistant Engineer (SWM)
2	Good Receipts	To Received Materials	YES	Assistant Engineer (SWM)
3	Service Entry	For Service served	YES	Assistant Engineer (SWM)

Section 4 (1) (b) (xv)

The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room

Sr. No.	Type of Facility	Timings	Procedure	Location	Person In Charge
1	Inspection of Record as per to RTI	3.00 p.m. To 5.00P.m. Tuesday Thursday With prior appointment only	RTI Payment pay previous day	Office of:- A.E.(SWM) R/C	Asstt.Engineer (SWM)R/C
2	Library and Reading Room	Not Available	Not Available	Not Available	Not Available

Section 4 (1) (b) (xvi)

The names, designations and other particulars of the Public Information Officers PIO

Sr. No.	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1.	-	A.E.(SWM)	R/Central Ward	9004445241	N.A	Ward Ex. Eng. R/C wardOffice , Chandavarkar road, Borivali(W), Mumbai

APIOs

Sr. No.	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address / Ph no.
1	NA			

Appellate Authority

Sr. No.	Name of Appellate Authority	Designation	Jurisdiction as Appellate authority	PIO Reporting	E mail id for purpose of RTI
1.	Shri Sanjay Ingale	Ward Executive Engineer(i)	R/Central	AE(SWM)	-

Section 4 (1) (b) (xvii) – Others

Such other information as may be prescribed

1. Details of Pay & Use Toilet blocks in R/C ward .
2. Details of sanstha working under Swaccha Mumbai Prabodhan Abhiyan in R/C ward
3. Details of sanstha working under Raste Swacchata Yojana in R/C ward

1. Details of Pay & Use Toilet blocks in R/C ward .

Sr.No.	Address of Toilet Block	Organization name	Nos. of seats	
			Male	Female
1	Carter Rd No.6, Sai Mandir, Borivali(E)	M/S Sulabha International Social Service Organaisation	5	3
2	Carter Rd No.3, Borivali(E)	M/S Sulabha International Social Service Organaisation	4	4
3	TATA Power road, near Police chowky, Borivali(E)	M/S Helping hand sanstha, Mumbai	5	2
4	near Gorai Khadi, LT road, Borivali(W)	M/S Sulabha International Social Service Organaisation	3	2
5	S.V. Road, near Borivali Railway station, Borivali(W)	M/S SiddhiVinayak Mitra Mandal	9	3
6	S.V. Road, near Swami Vivekanand statue, Borivali(W)	M/S Sarvalok Seva Mandal	5	2
7	Ajanta Market lane, Borivali(W)	M/S Milan Shauchalay	8	2
8	Eksar Road, near Laxmi Narayan Mandir, Borivali(W)	M/S Sarvalok Seva Mandal	5	2
9	M.G. Road, near Borivali Railway station, Borivali(E)	M/S Sulabha International Social Service Organaisation	3	2
10	Rajendra nagar, Jai Jawan nagar, Borivali(E)	M/S Sulabha International Social Service Organaisation	10	5
11	near Borivali Fire brigade office, L.T. road, Borivali(W)	M/S Sarvalok Seva Mandal	5	2
12	Jay Javan nagar, near Ekta bhumi complex, borivali(E)	M/S Sulabha International Social Service Organaisation	8	7
13	Jay Javan nagar, near Municipal healthpost , borivali(E)	M/S Sulabha International Social Service Organaisation	11	7
14	Patilwadi, near Khot Sec. Highschool, Borivali (E)	M/S Sulabha International Social Service Organaisation	9	5
15	Raidongari, Borivali (E)	M/S Sulabha International Social Service Organaisation	16	16
16	Behind R/Central ward office, Municipal market , Borivali (W)	M/S Sulabha International Social Service Organaisation	5	3
17	Behind R/Central ward office, Municipal market , Borivali (W)	M/S Borivali Market Association	3	3
18	Shivaji nagar, Shimpoli, Borivali(W)	M/S Janseva Suvidha Sanstha.	7	7
19	Poisar Gymkhana Road, Kandivali(W)	M/S Yuvak Mandal	6	6

Details of sanstha working under Swaccha Mumbai Prabodhan Abhiyan in R/C ward

Sr. No.	Ward No.	Unit No.	Name of Sanstha	Units
1	8	SMPA - 1	Vaibhavi Mahila Bachat Gat	6
2	9	SMPA - 2	Mah. Valmiki samaj Kuldevi seva sanstha	12
3	10	SMPA - 3	Chirnjivi Mahila Vikas seva sanstha	15
4	10	SMPA - 4	Vighnaharta Mahiala Bachat gat	8
5	10	SMPA - 5	Kanchanmrug Mahila manadal	8
6	10	SMPA - 6	Shri. Jay Shivneri Mahila Bachat gat	8
7	10	SMPA - 7	Tathastu Mahiala bachat gat	8
8	11	SMPA - 8	Asmita Mahila bachat gat	11
9	11	SMPA - 9	Disha swaym Sahayyata Mahila bachat gat	12
10	11	SMPA - 10	Sai manadal Seva samiti Mahila Bachat gat	8
11	12	SMPA - 11	Pragati Mahila Mandal	12
12	12	SMPA - 12	Niklang Social works mandal	13
13	12	SMPA - 13	Solapur Jilha Unnati Co.Op. Credit Society	5
14	13	SMPA - 14	Sarita Mahila Bachat gat	12
15	13	SMPA - 15	Devi mahila Bachat gat	7
16	13	SMPA - 16	Varsha mahila bachat Gat	10
17	13	SMPA - 17	Vishakha Mahila seva sanstha	5
18	15	SMPA - 18	Shakti Charitable Trust	9
19	16	SMPA - 19	Kshitija Mahila Aou. Utpa. Sahkari sanstha	7
20	17	SMPA - 20	Taramati Charitable Foundation	5
21	17	SMPA - 21	Jyoti Mahial mandal	7
22	17	SMPA - 22	Snehal Seva sahkari sanstha	9

Details of sanstha working under Raste Swacchata Yojana in R/C ward

Sr. No.	Name of Snastha	Name of Road allotted to Sanstha	No. of NGO Labours
1	M/S. Sai Ganesh Welfare Association	S. V. Road Court Galli L. T. Road (S. V. Road Ju.to Factory Lane) Mhatre Wadi Railway Phatak to Poisar Signal	18 Lab. + 1 Supervisor
2	M/S. Purvi mahila Audyogik Utpadak Sah. Sanstha	W. E. Highway – from Sanscruti to Sudhir Phadake Bridge Side Lane of Highway Sanskruiti Gully, 90' Road North Side and bylanes Hakoba Gully	18 Lab. + 1 Supervisor
3	M/S. Kulswamini Mahila Seva Sahakari Sanstha	Dr. Ambedkar Road to Gorai Bridge Mangalmurti to Pumping RSC 1 to All	18 Lab. + 1 Supervisor
4	M/S. Bhavani Ashirvad Seva Sahakari Sanstha	B.R.Patil Marg, Mangalmurty Hosp. to Pragati School Gorai -2 Asara Bank Road Gorai -2 All RSC	18 Lab. + 1 Supervisor
5	M/S. Jugai Janai Mahila V.K.S.S. Seva Soc. Ltd.	Veer Savarkar Road, RSC – 8 to Ambamata Mandir Ganesh Chowk to Hemavati Society , RDP – 7 Charkor Sector – 3, Total RSC - All Charkop Sector – 4, Total RSC – All Charkop Sector – 6, Total RSC – All Charkop Sector – 7, Total RSC – All	18 Lab. + 1 Supervisor
6	M/S. Tejas Majoor Sahakari Sanstha	Charkop Sector 5 Cadsiddheshawar Road to MTNL Dr. Ambedkar Road to Gorai Bridge Charkop Signal to Vasant Complex Mahavir Nagar to Kamala Vihar Mahavir Nagar to Veena Santoor Veena Santoor to Pawan Dham Pawan Dham to Pizza Hut Galli	18 Lab. + 1 Supervisor

		Vasant Complex Chowk Vasant Complex Circul	
7	M/S. Manavseva Nagari Sahkari Sanstha	L. T. Road (Om Jeweller to Gorai Bus Depot) Chikhhal Wadi Old M. H. B. Colony New M .H. B. Colony Pt. Malharrav Kulkarni Marg Rail Nagar Gully Link Road (Don Basco to Ansal Vihar Nalla)	18 Lab. + 1 Supervisor
8	M/S. Shivtej Berojgar Seva Sahakari Sanstha	Link Road (L. T. Road Ju.to R/North Boundry) Yogi Nagar Main Road Darma Nagar Walu Pada Jayraj Nagar Paranjpe, Suvidyalaya Devidas Road (New Road) New Road (Don Bosco to Samadhan)	18 Lab. + 1 Supervisor
9	M/S. Sajjanagad Sarv Seva Sahakari Sanstha	Eksar Road Dadosa Borage Rd. Devidas Lane D. N. Mhatre Road Suvidha School Royal Complex Eksar Cross Lane D. N. Mhatre Cross Lane Mangalmurti Road Dharmdas Gully Chandavarkar Eksar Road.	18 Lab. + 1 Supervisor
10	M/S. Omkar Mahila Seva Sahakari Sanstha	New Link Road (Padma Nagar Signal to Ansal Vihar Nallas R.M. Bhattad Marg (Haridas Nagar Signal to Link Road Signal) SBI Colony Staff (Gulmohar Society) Vazira Road (Veg Treat Hotel to Shimpoli Marathi School) Pranay Nagar & Vanshi Building Gully Gavdevi Ground to Laxman Tower Ambedkar Road (Shimpoli) Shimpoli MTNL to BBC Beriyan Jankai Mandir to Nilkanth Bulding	18 Lab. + 1 Supervisor
11	M/S. Anuradha Seva Sahakari Sanstha	T.P.S. Road (L.T Road Junction to Kasturpark Rd.) Shimpoli Rd. (S.V. Rd. Signal to Ambedkar Rd. Naka)	18 Lab. + 1 Supervisor

		<p>Sony Wadi Ambamata Mandir Back Side gully Waman Ashram Rd. Kastur Park, Ganesh Mandir to M.K. School (Kent Tower) R.M.Bhatt Marg (S.V. Road Junction to Haridas Nagar Signal) Civil Park Gully Chintamani Rd. (Saurat Hotel to Shimpoli Marathi School) T.P.S. 51 (Gokul Bungalow to Haridas Nagar Signal) Suvarna Hospital (Fornt Side & Opp Side)</p>	
12	M/s. Swakkha Mahila Seva Sahakari Sanstha	<p>Satya Nagar Road Dherasar Lane Saibaba Main Road Ram Nagar Kora Kendra, New Ambedkar Road, S.V.Road to Link Road Juction. Ram Nagar Road Saibaba Garden Road Main Road Cardshiddheshwa Road Dev Nagar Poisar Gymkhana Road Bhatt Gully Pai Galli Raju Kichen Road</p>	18 Lab. + 1 Supervisor
13	M/S. Vaibhav Seva Sahakari Sanstha	<p>Link road(Padma nagar signal to Mahavir nagar signal) Padmanagar road with internal lane Vasant Complex to Kamla Vihar Sport Club & Water Tunnel Rd. Jogers Park Ansalvihar Signal to Gorai Pumping Nalla</p>	18 Lab. + 1 Supervisor
14	M/S. Shri Samarth Mahila Seva Sahakari Sanstha	<p>Siddharth nagar, near Maternity home, Borivali(E) Saidas Mishan to Mangalmurti Towar New MHB colony (Water tank to Link road) Pranay Nagar, Javkai Mandir, Chintamani Mali Udyan</p>	18 Lab. + 1 Supervisor
15	M/S. Samruddhi mahila Seva Sahakari Sanstha	<p>Charkop sector 8 Main Road, RSC-25, One Side of Divider Charkop Sector 8 All (RSC 1 to 11) RSC 12 to 14 Charkop Sector 9 (RSC 15 to 23)</p>	18 Lab. + 1 Supervisor