

## **BRIHANMUMBAI MAHANAGARPALIKA**

New post of CHIEF ANALYTICS OFFICER, MCGM to be filled in on contract basis on the establishment of INFORMATION & TECHNOLOGY DEPARTMENT.

1.	Post Name	Chief Analytics Officer (CAO), MCGM
2.	Qualification	<b><u>Educational Qualification and certifications</u></b> 1. Graduate degree in Computer Science/ Information Technology from a premier institute 2. Knowledge in Artificial Intelligence, Automation, Robotics and relevant tools would be desirable <b><u>Experience</u></b> 1. Minimum 10 years of experience in Analytics 2. Experience in data driven consulting will be desirable 3. Experience in setting up and building teams, working across different business domains, across geographies and delivering insights through utilizing technology 4. Experience in successfully managing a business practice and utilizing analytics and technology to deliver business outcomes 5. Experience in designing, collection and integration of data through various sources to create useful and actionable insights basis larger understanding of requirements 6. Experience with modern technology and its management and has used technology to design and deliver solutions to the end users 7. Is able to collaborate with various entities to deliver appropriate solutions, to build and mentor teams and partner with solution providers 8. Senior management position in a large organisation will be desirable
3.	Age	Between 35 to 45 years
4.	Contract Period	The contract will be for a minimum period of one year extendable by further three years based on performance of the selected candidate
5.	Medical/Health Status	Candidate should be Mentally and Physically fit.
6.	Pay	The selected candidate will be offered a fixed salary of INR 2 to 3 lakh per month based on the decision of the competent authority
7.	Responsibility	1. The Chief Analytics Officer (CAO) will be an integral part of the management and will be reporting to the Municipal Commissioner, MCGM to ensure overview and integration with various departments and provide appropriate solutions and insights in line with broader objectives 2. The CAO will be responsible for pursuing MCGM's vision and mission of developing insights through data to help the organisation take data based decisions and work closely with the IT teams to deliver sharp insights and drive solutions which may be consumed by various entities 3. The CAO will ensure overview and integration with various departments and provide appropriate solutions and insights in line with the broader objective 4. The CAO will create a data based decisioning culture in MCGM

8.	Terms and Conditions for submission of the application	Applications in the prescribed format alongwith certified/attested copies of certificate sent to Director (Information Technology), Municipal Corporation of Greater Mumbai, Annex building, Mahapalika Marg, Mumbai-400001 upto 13-09-2019 till 5.00 pm.
9.	Selection Criteria	<ol style="list-style-type: none"> <li>1. Format of the application is attached herewith. The application must be submitted in the prescribed format. Please mention "<b><u>APPLICATION FOR THE POST OF CHIEF ANALYTICS OFFICER</u></b>" on the Envelope in Bold Letters.</li> <li>2. Selected candidates will have to enter into the agreement with MCGM before appointment on the said post.</li> <li>3. The eligible candidates only will be called for the interview &amp; candidates should bring all the relevant Original Documents as well as certified copies at the time of interview. They will bear their own transportation cost for coming to the interview.</li> </ol>
10	General Terms and conditions	<ol style="list-style-type: none"> <li>1. Candidate will not be entitled for presently applicable Pension and Provident fund Scheme of M.C.G.M. (BRIHANMUMBAI MAHANAGARPALIKA PENSION RULE, 1953).</li> <li>2. If at any Stage the information or details shared by the candidate are found to be false / incorrect/ misleading then the application of the candidate shall be rejected / or if appointed then the appointment shall be terminated and further disciplinary action as deemed fit may also be initiated.</li> <li>3. Relieving letter and experience certificate of all past employers will be required at the time of joining.</li> </ol>

**Sd/- 22/08/2019**  
**Director (Information Technology)**